

Admission Brochure

for

ONLINE ENTRANCE TEST-OLET(MCA)-2007

&

COUNSELLING

for Admission to

3-Year MCA Programme

for the Session 2007-08

in

*the University Departments, Govt./Govt. Aided/Private
institutions located in State of Haryana*



Also can be seen at :

<http://techeduhry.nic.in>

Issued under the authority of
Haryana State Counselling Society,
Panchkula

Price : For General Category at counter

Rs. 600/- (Rs. Six hundred only)

For SC/ BC Category of Haryana

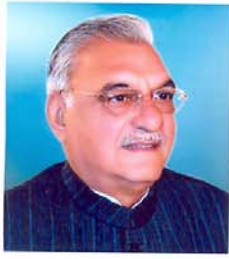
Rs. 200/- (Rs. Two hundred only)

Rs. 50/- Extra by Registered post.

“To reorient Technical Education which shall be relevant to the real world-of-work, attractive to the students, responsive to the industry and connected to the community at large.”

- Vision -

BHUPINDER SINGH HOODA



D.O. No. C.M.H. - 2007/ 1649

CHIEF MINISTER, HARYANA

Dated, Chandigarh 09-04-2007

MESSAGE

In the current era of knowledge economy, technical education is going to play a vital role in the socioeconomic development of the society. The gap between the privileged and under-privileged sections of society is going to be measured on the scale of knowledge and skills and both these competencies are being imparted to the youth through technical education in the State of Haryana.

In the past two years, our endeavour has been to equip the technical institutions with appropriate faculty, buildings, library, latest equipments and computers as per the revised curricula. New technical institutions have been established and capacity of the existing technical institutions has been enhanced. Emphasis has been laid to produce employable students. A further increase in demand of technocrats in the State/Country/Globe is anticipated because of the upsurging trend of industrialization and Special Economic Zones. The State's efforts shall be to cope up with the quantitative and qualitative requirements of the industries from within/outside the State.

The Haryana was the first to introduce "On-line Off-Campus" counselling for all technical courses including post-graduate, under-graduate and diploma education. Haryana State Counselling Society has taken a lead to make the admissions of B.Pharmacy, MCA, BHM&CT, lateral entry for BE/ B.Tech & B.Pharmacy by conducting online entrance tests. The efforts put in by National Informatics Centre, New Delhi & the Department of Technical Education and Haryana State Counselling Society for conducting transparent and hassle-free admissions deserve appreciations.

I wish all success to all the stake holders and a bright career for the students.

(Bhupinder Singh Hooda)

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Important Procedural instructions for the Session 2007-08 :

1. Admissions shall be made through On-line Off-Campus counselling by NIC.
2. The State of Haryana has decided to conduct Online Entrance Test-OLET(MCA)-2007 for admissions to AICTE approved MCA Programme offered by Universities through their designated departments, Govt. /Govt. Aided/Private unaided minority & non-minority institutions located in the State.
3. Pre-requisite registration fee for counselling for MCA course is Rs. 500/- only & shall be deposited by the candidate through cash/cheque/draft/ cash transfer, in the account of Haryana State Counselling Society in any of the Centralized Banking Solution (CBS) branch of Punjab National Bank on the prescribed format which is available in the Admission Brochure (Annexure-XII)/PNB & can be downloaded from the website www.techeduhry.nic.in, in Account No.

0	0	8	7	0	0	1	1	0	0	0	0	0	3	0	6
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Candidates without depositing Rs. 500/- shall not be considered for admission for allotment of seat. Candidates are advised in their own interest to deposit counselling participation fee of Rs. 500/-before the Registration and to check display of their fee deposited entry on counselling website. In case, fee entry is not displayed on the counselling website the concerned PNB Branch may be contacted immediately.

4. A candidate shall be allowed for change of his/her registration details on the counselling websites as and when required before submission of choices during counselling period. In case any candidate changes registration details after submission of choices, all choices filled earlier will be initialized and all choices will be required to be filled in again.
5. Locking of submitted choices is essentially required.
6. After the result of 1st counselling, the candidate is required to deposit Rs. 10,000/- in case a seat is allotted, in University Department/ Aided Institution Rs. 20,000/- in case a seat is allotted in any other institute, in the account of Haryana State Counselling Society. The deposition of this admission fee will entail the candidate, (subject to conformity through interface with Punjab National Bank), to confirm the admission in the allotted institute besides other formalities of joining/reporting in designated institute by the candidates and verification of credentials.
7. Candidates after depositing the admission fee as mentioned in para-6 above, shall report in the designated institute for joining, verifications of documents and for further directions regarding reporting at allotted Institute. The candidate shall report in the designated centre with the allotment letter generated from the website along-with all requisite documents/certificates/testimonials and password. The Joining shall be deemed to be confirmed only after signing the joining jointly by Institute & candidate. The list of designated institutes for various participating institutes is available at Appendix-G.
8. After joining by a candidate at the designated institute, such institute will update the status of joining/non-joining by a candidate by simply tick marking the checklist online only by checking all the parameters of the check list.

9. i) The candidates, who would like to upgrade their earlier allotted Institute, will also be permitted to participate in the subsequent counselling provided a sum of Rs. 2,500/- (Rs. Two thousand five hundred only) as a sliding fee in the event of upgrading institute in the 2nd & 3rd Counselling, shall be deducted/forfeited by the HSCS from the admission fee deposited by the candidate in the A/c of HSCS (after first counselling. If the status of the 1st or 2nd counselling of the candidate remains unchanged in the subsequent counselling by NIC due to non-availability of Institute of the choice of the candidate, only Rs. 500/- shall be deducted by HSCS.
- ii) In the event of a student/candidate withdrawing before the starting of the session, the wait-listed candidates should be given admissions against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1,000/- (Rs. One thousand only) shall be refunded and returned by the Institution and University to the student/candidate withdrawing from the programme. It would not be permissible for Institutions and Universities to retain the School/Institution Leaving Certificates in original. Should a student leave after joining the course and if the seat consequently falling vacant has been filled by another candidate by the last date of admission, the institution must return the fee collected with proportionate deductions of monthly fee and proportionate hostel rent, where applicable. Any violation of instructions issued by the AICTE, shall call the punitive action including withdrawal of approval and recognition of erring institutions and Universities. AICTE shall on its own or on receipt of specific complaints from those affected take all such steps as may be necessary to enforce these directions.
- iii) In the event of withdrawal of admission/surrendering the seat/leaving the institution from the date of start of the session to the date of authentication of admission list by HSCS, seats of the Institute thus remaining vacant, the entire admission fee deposited by the candidate in account of HSCS or the Institute concerned, as the case may be, shall be forfeited. Anyhow, the institution concerned shall return back, caution money and pro rata charges deposited by him for hostel, mess and other add on facilities.
- iv) Anyhow, after the submission of final admission list by the Institute to the affiliating university after authentication by the HSCS, seats of the Institute thus remaining vacant, the entire amount of admission fee/other dues deposited by a candidate may be forfeited by the institute.
10. Fulfilling of eligibility for MCA w.r.t. qualification and percentage of qualifying exam. shall be proved by the candidate not at the time of seat allotment but one week prior to final cut off date for admissions. A candidate may not be eligible on the 1st day of counselling but may be eligible on subsequent days of counselling due to the reasons, whatsoever. The candidate may seek admission at his/her own risk and cost and if he/she is found ineligible, his/her entire dues shall be forfeited and his/her admission shall be cancelled for which he/she shall have no claim, whatsoever.
11. Under no circumstances the original certificates of the candidate should be retained by the institute. The candidate seeking admission will submit 3 sets of his documents/ certificates/ testimonials duly attested by the Principal/ Headmaster of the school/college last attended/any gazetted officer, at the time of reporting in the

institute. The Director-Principal/Registrar of the Institute will authenticate these documents/certificates/testimonials after comparing these from the originals and the originals will be returned to the candidate. One set of these documents/certificates/testimonials thus authenticated by the institute shall be deposited in the affiliating University, for the purpose of registration, for which no original certificate shall be demanded. Anyhow, if the affiliating University, so desires, the original certificates from the candidate can be demanded through the institute of his admission for any purpose whatsoever these may be.

12. For the guidance of candidates, Institute-wise 1st & last ranking of admission status of the session 2006-07 is available on www.techeduhry.nic.in in the link on home page & also at Chapter-12.
13. For availability of seats, Eligibility, Fee Structure, Procedure etc. for admission against NRI Quota seats, Chapter-15 may be referred. Eligibility for such seats shall remain the same as mentioned in Chapter-3. Anyhow, the candidates passing qualifying exam. from foreign countries shall produce the equivalency certificate from the Association of Indian University, New Delhi.
14. After 2nd or 3rd Counselling, as the case may be, all the resultant net vacant seats shall be filled by the institutes as spelt out in Chapter 10(B).
15. A control room at Directorate of Technical Education, Haryana, SCO 38-39, Sector-17-A, Chandigarh has been set up to reply any query from the candidates round the clock during the counselling period. Queries, if any, may be mailed to hscs.dte@hry.nic.in by giving complete details.
16. Always quote your Registration No./OLET(MCA)-2007 Roll No. while making correspondence regarding admission to MCA.

Contact Persons

Sr. No.	Name of the Officer & Designation	Telephone No.
1.	Sh. D.K. Gupta, Additional Director, Technical Education, Haryana.	0172-2727094, 5036064
2	Sh. K.K. Kataria, Additional Director (Exam.), Technical Education, Haryana.	0172-2540812
3	Sh. Sunil Seth, Joint Director, Technical Education, Haryana.	0172-2702667 Ext. 37
4	Smt. Anita, Sr. Lecturer, Technical Education, Haryana.	0172-2702667 Ext. 51
5	Smt. Amita, Programmer, Technical Education, Haryana.	0172-2540338

Haryana State Counselling Society (HSCS) Camp Office:

SCO 38-39, Sector 17A, Chandigarh-160017.

Phone No. 0172-2702667

Fax. 0172-2540338

E-mail: hscs.dte@hry.nic.in

CHAPTER : 1

DEFINITIONS

- i) "AIC" means "All India Category".
- ii) "AICTE" means "All India Council for Technical Education."
- iii) "OLET(MCA)-2007" means "Online Entrance Test-2007 for admission to MCA"
- iv) "BC-A" means "Backward Class Block 'A' " of Haryana.
- v) "BC-B" means "Backward Class Block 'B' " of Haryana.
- vi) "CCS HAU" means "Ch. Charan Singh Haryana Agricultural University, Hisar."
- vii) "CDLU" means "Ch. Devi Lal University, Sirsa."
- viii) "CFF" means "Children of Freedom Fighters" of Haryana.
- ix) "Department" means "Department of Technical Education, Haryana."
- x) "ESM" means "Ex-Servicemen and their Wards" of Haryana.
- xi) "GJU" means "Guru Jambheshwar University of Science & Technology, Hisar."
- xii) "Haryana Resident" means "a person eligible for grant of Resident Certificate as per instructions of Chief Secretary, Haryana, vide memo No. 62/17/95 – 6 GSI dated 3.10.96, No. 62/27/2003-6GSI Dated 29-7-2003, No. 62/32/2000-6GSI Dated 23-5-2003 and No. 22/28/2003-3G.S.III dated 30-1-04.
- xiii) "HOGC" means "Haryana Open General Category".
- xiv) "Intake" means "Sanctioned Intake"
- xv) "KU" means "Kurukshetra University, Kurukshetra".
- xvi) "MDU" means "Maharshi Dayanand University, Rohtak."
- xvii) "HSCS" means "Haryana State Counselling Society, Panchkula" Camp Office at Chandigarh.
- xviii) "MHRD" means "Ministry of Human Resource Development, Government of India."
- xix) "PH" means "Physically Handicapped" of Haryana.
- xx) "Qualifying Examination" : For Qualifying Examination, refer to Chapter 3.
- xxi) "SC-A" means "Scheduled Caste Block 'A' of Haryana."
- xxii) "SC-B" means "Scheduled Caste Block 'B' " of Haryana.
- xxiii) "NIC" means National Informatics Centre, New Delhi and State Unit, Chandigarh.
- xxiv) "State Government" means "Government of Haryana."
- xxv) "UGC" means "University Grants Commission".
- xxvi) "University" means "Affiliating University".
- xxvii) "State Quota" means "the seats meant for Haryana resident candidates in terms of Appendix "A".
- xxviii) "K.M." means "Kashmiri Migrants".
- xxix) "M.Q." means "Minority Quota or the seats available for the candidates of concerned Minority Community of the Institutes".**
- xxx) "NRI's Seats" means "the seats meant for non-resident Indians & their children or wards" in true spirit of PA Inamdar's case.
- xxxi) "SFC" means "State Fee Committee".
- xxxii) "PI" means the "Participating Institutes".
- xxxiii) "AI" means the "Allotted Institute" for the purpose of admission.

CHAPTER: 2

GENERAL INFORMATION

1. Admission Brochure is available by sale at the sale counters of all Govt./Govt. Aided/University Departments/Private Institutes offering MCA programme (Details available at Chapter-4 and also in the camp office of Haryana State Counselling Society/Directorate of Technical Education, Haryana, SCO 38-39, Sector 17A, Chandigarh) & can be seen from the websites as mentioned on the cover page.
2. This Admission Brochure is for online admission test OLET(MCA)-2007 & for admission to MCA course for the Academic Year 2007-08 only. Its contents are subject to change without prior notice.
3. Haryana residents are also entitled for admission against All India Category seats.
4. Nothing contained in this Admission Brochure should be construed to convey sanction or cited as an authority for which University regulations alone are applicable.
5. The private unaided institutions shall make admission against 25% of the sanctioned seats at their own level, on merit with transparency strictly as per Hon'ble Supreme Court directions during the schedule mentioned in key dates. The vacant/ leftover/ unfilled seats, if any, as notified by HSCS on website after 2nd / 3rd counselling, as the case may be, shall also be filled by the institutes.
6. 3 Counsellings will be conducted for admission to AICTE approved MCA Course for all the seats of Govt. / Aided/ University Departments & 75% seats of Private Institutes only as follows :
 - 1st Counselling - By the NIC for these seats.
 - 2nd Counselling - By the NIC for General & Reserved Category Candidates, after inter conversion of reserved category seats.
 - 3rd Counselling - By NIC or Physical Counselling required, if any.
7. Private institutes shall make admission for 25% seats including 15% seats for Children/ Wards of NRI's at their own level on merit with transparency in true spirit of relevant decision(s) of Hon'ble Supreme Court.
8. The admissions made by private institutes at their own level are open for supervision and monitoring of Directorate of Technical Education, Haryana, Haryana State Counselling Society and State Admission Committee constituted by the State Govt. in pursuance of the judgment dated 14.08.2003 of Hon'ble Supreme Court of India in Writ Petition (Civil) No. 350 of 1993 (Islamic Academy & Anr. vs. State of Karnataka & Ors.).
9. The decision of the Haryana State Counselling Society (HSCS) in all matters relating to the admissions shall be final.
10. If a candidate is admitted on the basis of the information submitted by him/her, which is found to be incorrect or false later on, his/her admission shall be cancelled and all fees and other dues paid by him/her shall be forfeited. The HSCS/University/Institute

may also take further action, as deemed fit, against the candidate and his/her guardian in accordance with law.

11. If the University authorities are not satisfied with the character, past behaviour and antecedents of a candidate, they may refuse to admit him/her in the University/ Institute. In order to ensure academic standards, discipline and peaceful atmosphere in the University/Institute, the Vice-Chancellor of the University concerned may cancel the admission of any student for a specified period.
12. If a candidate takes admission against one category and later on wants admission against another category, then the admission made earlier would be cancelled and the seat so vacated would be offered to the next candidate. The fee would be deducted in accordance with the relevant clauses mentioned in Chapter 11.
13. Canvassing in any form is strictly prohibited. Further, if any candidate, person or official engages himself/herself in any act that results in the use of unfair means in this counselling, he/she shall be liable to prosecution under relevant law, including the Indian Penal Code. Candidates indulging in any such activity and/or canvassing may also be denied admission.
14. Candidates seeking admission in private unaided institutions are advised to ensure that they are lawfully admitted failing which, they shall not be authenticated by the HSCS and shall not be registered by the affiliating Universities and they themselves shall be responsible for any such lapse.
15. All disputes pertaining to counselling for making admissions to MCA course for the session 2007-08 are subject to the jurisdiction of Chandigarh only. The Haryana State Counselling Society (HSCS) shall be the legal authority in whose name the State may sue or may be sued for this purpose. No suit, prosecution or other legal proceedings shall lie against the State of Haryana or any officer of the State Govt. or the NIC or Haryana State Counselling Society, for anything which is in good faith done or intended to be done for the purpose of Online Off-campus Counselling.
16. All the rules and regulations for submission of migration certificate by the candidates who have passed the qualifying examinations from other Universities/Boards will be applicable as per the rules of the concerned university.
17. Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of (i) withholding scholarships or other benefits, (ii) debarring from representation in events, (iii) withholding results, (iv) suspension or expulsion from hostel or mess, and the like. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

The following will be termed as the act of ragging : any disorderly conduct whether by words spoken or written or by an act, which has the effect of teasing, treating or handling with rudeness any other student(s), indulging in rowdy or indisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in fresher or junior student(s) or asking the student(s) to do any act or perform something, which such student(s) will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

CHAPTER : 3

ELIGIBILITY FOR ADMISSION

Minimum Academic Qualifications for MCA:

Should be a pass (Minimum 55% marks for DAV Institute of Management, Faridabad, Manav Rachna College of Engg., Faridabad and Faridabad Institute of Technology, Faridabad) in any recognized Bachelor's Degree of minimum 3 years' duration in any discipline with Mathematics at 10 + 2 level.

Or

Should be a pass in any recognized Bachelor's Degree of minimum 3 years' duration in any discipline with Mathematics / Statistics as one of the subjects.

Or

Should be a pass in BCA Degree of minimum three years duration from a recognized University

Note:

1. Mere possession of the prescribed minimum academic qualifications does not entitle a candidate for admission to MCA course. Candidates would be required to fulfil other conditions as spelt out in the Admission Brochure.
2. Candidates, who are appearing in the qualifying examination this year and are expecting to pass the same, can also compete for counselling for MCA.
3. Fulfilling of eligibility for MCA w.r.t. qualification and percentage of qualifying exam. shall be proved by the candidate not at the time of seat allotment but one week prior to final cut off date for admissions. A candidate may not be eligible on the 1st day of counselling but may be eligible on subsequent days of counselling due to the reasons, whatsoever. The candidate may seek admission at his/her own risk and cost and if he/she is found ineligible, his/her entire dues shall be forfeited and his/her admission shall be cancelled for which he/she shall have no claim, whatsoever.

CHAPTER : 4

SEATS DETAIL

(A-I) University Departments

<u>S.N.</u>	<u>Name of Institution/Status/ Year of Start</u>	<u>Address</u>	<u>Intake</u>
1.	Dept. of Computer Sc. & Applications, CDLU, Sirsa./ 2002	dbacldusrs@hry.nic.in www.cdlu.edu.in 01666-248155, 248451, 248751, 248203 Dr. Vikram Singh (Reader) 09896003162	60
2.	Dept. of Computer Sc. & Engineering., Guru Jambheshwar University of Science & Technology, Hisar/ 1995	gjuhisar@hry.nic.in www.gju.ernet.in 01662-263127,276025	45
3.	Dept. of Computer Sc. & Applications, KU, Kurukshetra./ 1994	kuk@hry.nic.in www.kuk.ernet.in 01744-238026	60 + 10 Sponsored
	KU, Kurukshetra Regional Centre Jind		50+ 10 Sponsored
4.	Dept. of Computer Sc & Applications., MDU, Rohtak/1993	mdurtk@hry.nic.in www.mdurohtak.com 01262-292130, 294327, 294640 Fax: 294640 Dr. Rajender Singh (HOD) e-mail: rs_chhillar@yahoo.co.in	50
Sub Total			265

(A-II) Affiliated to Kurukshetra University, Kurukshetra

A-II-a Private Institutions			
1.	Doon Valley Institute of Computer Applications & Management, Karnal/	dviitknl@hry.nic.in www.doonvalleygroup.com 0184-260800-801-802	30

2.	Dronacharya Institute of Mgt & Technology, Kurukshetra / 2004	dimtkurukshetra@hry.nic.in www.dimt.in 01744-274099, 274100,01	60
3.	Guru Nanak Khalsa Institute of Technology & Management Studies, City Centre Road, Yamunanagar 135001 /1998	gnkitmynr@hry.nic.in www.gnkqi.in 01732-236904, Fax:01732-232373 Dr.D.S.Bhardwaj(Dir) 09416066778 E-mail:gnkitms@rediffmail.com	60
4.	Maharaja Agarsain Institute of Mgt & Technology, Old Saharanpur Road, Agrasen Chowk, Jagadhari – 135003/ 2001	maimtynr@hry.nic.in www.maimt.com 01732-235255, 231362, 645362, Fax: 231173 Dr. Raj Kumar(Dir.), E-mail: maimt@sancharnet.in	60
5.	M.M. Institute of Computer Tech. & Business Management, Mullana – 133203 / 1999	mmictmulana@hry.nic.in www.mmetmullana.com 01731-275935, 275841 Dr.N.P.Mehta, Offg. Principal, 09896254059, 01731-275842 E-mail: feedback@mmecmullana.org	90
6.	N.C.Institute of Computer Sciences, Israna (Panipat)-132107 / 2002	ncisrana@hry.nic.in www.ncce.edu -180-2579764, 2579835, 3252064 Fax:0180-2579678 Dr.B.R.Marwah(Dir) 09896434910 E-mail:brm@iitk.ac.in, director@ncce.edu	60
7.	Seth Jai Parkash Institute of Management & Technology, Radaur (Yamunanagar) – 135133 / 2001	sjpradaur@hry.nic.in www.jmit.ac.in 01732-284779, 284799, 284195, 284778 Fax:283800 Dr. Prabal K. Chakravorty (Principal), 09416007488, c_prabal@yahoo.com	60

8.	Shah Satnam Ji Institute of Tech. & Management, Sirsa – 125055 / 2002	ssimtsrs@hry.nic.in www.ssjitm.freesevers.com 01666-46300-301	60
9.	Shri Atmanand Jain Institute of Management & Tech., Jain college Road, Ambala City – 134003 / 1996	sanjimtamb@hry.nic.in www.aimtambala.com 0171-2441409, 2443570 Sh. P.K. Mehta (Dir.) Ph.: 2518570 Fax: 0171-2518670 Mobile: 9416195363 Email: mmpkm7@gmail.com	30
10.	Swami Devi Dayal Institute of Computer Sc., Barwala, Panchkula (2003)	sdicspkl@hry.nic.in www.sddhitech.com 01734- 258298, 258266, Fax:01734-258197 e-mail: sddiet_panchkula@yahoo.com	60
11.	Tilak Raj Chadha. Institute of Mgt & Technology, M.L.N. College Educational Complex, Yamunanagar-135001 (2001)	trimtynr@hry.nic.in www.timt.ac.in 01732-234110, 220103, Fax:220103 Dr. R.K.Garg(Dir.), 09416680900, info@timt.ac.in	60
Sub Total			630

(A-III) Affiliated to Maharishi Dayananad University, Rohtak

C-III-a Govt. Aided Institution			
1.	Y.M.C.A. Institute of Engg., Faridabad /2002	ymcafbid@hry.nic.in www.ymcaie.ernet.in 0129-2242142, 2242143, 2242908	30
Sub Total			30
A-III-b Private Institutions			

1.	BS Anangpuria Instt. of Tech.& Mgt., Vill. Alampur, Ballabgarh-Sohna Road, Faridabad-121004 (2002)	bsaimtfd@hry.nic.in www.bsaitm.org 0129-2206750-753 Dr. S.K. Gupta (Principal) Ph.: 2206750-53, 2206948, 950 Mobile: 9810358805 Fax: 0129-2206753 E-mail: bsaitm@bsaitm.org	45
2.	D.A.V. Institute of Management Studies, National Highway III, NIT, Near ESI Hospital, Faridabad/ 1997	davimsfbd@hry.nic.in www.davim.ac.in 0129-2423474, 2443475	60
3.	Faridabad Institute of Technology, Faridabad / 2001	fitfbd@hry.nic.in www.mrei.ac.in 0129-4198000 E-mail: admissions.fit@mrei.ac.in	60
4.	GVM Instt. of Tech & Mgt, Murthal Road, Sonapat-131001/ / 2002 (For Girls only)	gvmcsnp@hry.nic.in www.gvmgc.org 0130-2237245, 2236240, 6534328 Fax No. 0130-2236240 Dr. Shakuntla Gakhar (Dir.) 40-A, Sujan Singh Park Ph.: 0130-2201210 Mobile: 09896310111 Email: drshakuntlagakhar@rediffmail.com	45
5.	Hindu Institute of Management & Tech., Rohtak – 124001 / 2001	www.himtrtk.com 01262-324467, 265888, 09416314311 Sh. Mahaveer Sharma (Director) 01262-248561, 265345 himtrtk@hry.nic.in	30
6.	Hindu Institute of Management, Sonapat – 131001 / 1998	hinsnp@hry.nic.in www.himsonapat.com 0130-2242596, 2257352	40
7.	Institute of Management & Technology, Tigaon Road, Faridabad/ 1996	www.imtfaridabad.com imtdgarh@hry.nic.in 0129-2265137, 2268677	90
8.	JVMGRR Institute of Computer Application, R.K.Gupta Marg, Post Bag No. 3, Charkhi Dadri (Bhiwani)- 127306 (1999)	jvmicdadri@hry.nic.in www.jvmgrrica.com 01250-223645, Fax: 221489 Mr. Lalit Rekhi (Dir.) Ph.: 01250-222344 Fax: 01250-221489 Mobile: 09416059278 e-mail: lrekhi@yahoo.com	30
9.	KIIT College of MCA, KIIT Campus (Sohna Road, Near Bhondsi) Gurgaon-122102 / 2001	kiitggn@hry.nic.in www.kiit.in 011-27011619, 27016744	60

		<p>Dr. S.S. Agrawal (Dir.) Dx-139, Kendriya Vihar, Sector 56, Gurgaon 122203 Ph.: 0124-2386858(R) Mobile: 09810198642 Email: ss_agrawal@hotmail.com, kiitgurgaon@gmail.com, info@kiit.in</p>	
10	<p>Lingaya's Inst. of Mgt. & Tech, Vill-Nachauli, Nachauli –Jasana Road, Faridabad (1998)</p>	<p>limtcbd@hry.nic.in www.limat.org 0129-2201008, 2201009 Fax :2202615 Dr. Y.S. Goel (Dir-Principal) 0129-2202455 e-mail: yashvirsgoel@yahoo.co.in</p>	60

11.	MRDAV Institute of Management Studies, 5 th KM Stone, Sonapat Road, Rohtak / 1998	www.mrdavims.org mdims@hry.nic.in 01262- 371756, 262244 09355671757, 09254344789	60
12.	PDM College of Engg., Sarai Aurangabad, Bahadurgarh (Jhajjar)(2002)	pdmcmjhajjar@hry.nic.in www.pdmce.com 01276-244913- 16, 221700, 221701, 221748 Fax: 01276-244917,221714 Prof. (Dr.) Paramjit Singh (Principal) Mob: 09416056203, 01276-221749 Email: pdmcollege@vsnl.net	60
13	Shri Balwant Institute of Technology, Meerut Road (Pallri), Sonapat (2006)	www.sbit.in sbit@hry.nic.in 0130-2340237, 3202040, 09212110908 Fax: 0130-2340237 Sh. Sushil (Chairperson) Ph.: 011-27472905 Email: sushil.sbit@gmail.com	60
14	Vaish College of Engg, Behind Railway Station, Rohtak-124001 (2002)	veertk@hry.nic.in www.vcenggrtk.com 01262-249572,270335 Prof. S.K. Gupta (Dir.- Principal) Mobile: 09896324110	60
15	Manav Rachna College of Engg., Sector -43, Aravali Hills , Surajkund-Badhkal Road, Faridabad	mrcefd@hry.nic.in www.mrei.ac.in 0129-4198000 E-mail: admissions.mrce@mrei.ac.in	60
16	Gurgaon Instt. of Tech.& Mgt., Bilaspur-Tauru Road, VPO Pathreri, SO-Bhora-Kalan, Gurgaon-122413 (2006)	gitmggn@hry.nic.in www.gitm.in 0124-2279501-03 Fax: 0124-2279500 Dr. P.K. Chaturvedi (Principal) Mobile: 09871624100	60
Sub Total			880
Total (A-I+ A-II + A-III)			1805

Note :

1. Institutions/intake is subject to change by the competent authority. The change, if any, shall be incorporated accordingly.
2. New institutions/disciplines and the variation of intake in the existing institutions shall be considered for admission for the year 2007-08, if the approval from the competent authority such as AICTE/Affiliating University is received before the start of particular counselling.
3. One seat in all Universities/Institutes is reserved for Kashmiri Migrants, for the session 2007-08, as per guidelines of AICTE and as per previous practice. Such seats for MCA will be supernumerary seats and will be filled separately on the academic merit in the qualifying exam. as per choice of the candidate.

CHAPTER: 5

Distribution of Seats :-

(i) For Govt. / Govt. Aided Institutions / University Departments:-

(a) All India Category Seats	=	15% of intake
(b) State Quota	=	85% of intake
(b-1) Haryana Open (General)	=	50% of State Quota i.e. 42.5% of intake
(b-2) Reserved Categories of Haryana	=	50% of State Quota i.e. 42.5% of intake
Scheduled Castes	=	20% of SQ (17% of intake)
Backward Classes of Haryana (A)	=	16% of SQ (13.6% of intake)
Backward Classes of Haryana (B)	=	11% of SQ (9.3% of intake)
Physically Handicapped	=	3% of SQ (2.55% of intake)
ESM & their wards & Dependents of Freedom Fighters	=	3% Horizontal (1% each out of Haryana Open General Category, Scheduled Caste/Backward Class)

3% horizontal reservation is provided to Ex. Serviceman / Freedom Fighters and their dependents by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Castes and 1% from Backward Classes for admissions to various educational institutions of Government and Government Aided. This reservation will be in rotation for Block 'A' and Block 'B'. (As per Chief Secretary order no.22/27/2004-2GSIII dated Oct. 20, 2005)

25% horizontal reservation in all above categories shall be provided for girl candidates.

(ii) For private unaided non-minority institutions

The private institutes have voluntarily opted admissions of 75% of total sanctioned intake in their institutes for filling by the candidates belonging to residents of Haryana. These shall be distributed as under :-

- i) 25% of total sanctioned intake shall be filled by Private Engineering Colleges.
- ii) Balance 75% seats shall be filled by NIC.
 - i. 15% of total sanctioned seats for All India Category (11.25% of sanctioned intake)
 - ii. Half of the balance 63.75% seats for Haryana residents categories as spelt out in Admission Brochure (31.87% of sanctioned intake)
 - iii. Half of these balance 63.75% seats shall be made available for reserved categories of Haryana in the ratio as specified by Govt. of Haryana in case of Govt./Aided.
 - a. 20% for SC (i.e. 12.74% of sanctioned intake)
 - b. 16% for BCA (i.e. 10.18% of sanctioned intake).

- c. 11% for BCB (i.e. 7% of sanctioned intake)
- d. 3% for PH (i.e. 1.9 % of sanctioned intake)

ESM/ FF/their wards

- iv. 1% horizontal from General Candidates of Haryana. (i.e. 0.30% of sanctioned intake)
- v. 1% horizontal from SC (i.e. 0.12% of sanctioned intake)
- vi. 1% horizontal from BC(i.e. 0.17 % of sanctioned intake)

25% horizontal reservation in all above categories shall be provided for girl candidates.

Seat Matrix shall be displayed before the start of counseling.

(iii) For private unaided Minority institutions –

- i. All India category including NRI seats not exceeding upto 15% (at the discretion of the management as above).
- ii. Minority Quota - 42.5% of sanctioned intake fixed by the State Govt. vide notification No. 20/5/2004-4TE, dated 25.06.2004.
- iii. Balance- 42.5% (half for Haryana Open General and half for reserved categories of Haryana in the ratio as specified above).

Note:

1. Change, if any, shall be applicable at the time of counselling.
2. Only the candidates having the permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Physically Handicapped. Disability certificate must be issued from Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board constituted by the affiliating university for the purpose. The decision of the Board shall be final. Physically Handicapped candidates belonging to Haryana are required to submit the handicap certificate as per Annexure-VII at the time of Joining/Reporting.
3. The reserved seat(s) of SC, shall be filled in accordance with relevant decision(s) of Hon'ble Court(s).
4. If, the reserved seat(s) of Backward Class 'A' remains vacant, these shall be filled up from Backward Class 'B' & similarly other sub-category within reserve category of Haryana shall be inter converted.
5. Inter conversion of sub-categories in the reserved categories of Haryana shall be made before 2nd counselling. The vacant seats of reserved categories of Haryana shall be converted and offered to General Category candidates alongwith other net resultant vacancies in the 3rd counselling.
6. Candidates claiming reservation under Scheduled Caste will submit the certificate as per Annexure-IV and Backward Class (Block 'A' & 'B') will submit the Certificate on the prescribed Proforma as per Annexure-V.

The parents of BC candidates (Block A & B) for benefit of reservation for their ward shall also have to furnish an affidavit to the effect that they are not covered under the criteria of creamy layer, as per Annexure-VI at the time of counselling. The said affidavit shall be furnished by both father and mother of the candidate.

7. Children & Grand-children of Freedom Fighters of Haryana are required to submit a certificate from the Deputy Commissioner of the concerned District as per Annexure-VIII at the time of counselling.
8. The seats reserved for ESM category shall be offered in order of following priorities :
 - a) Wards of Ex-servicemen died in action while in active service.
 - b) Ex-serviceman himself.
 - c) Wards of Ex-servicemen.
 - d) Wards of Paramilitary Forces.

So, the candidates claiming reservation for these categories of Haryana are required to submit the certificate as per Annexure-IX in case of deceased/disabled and Annexure-X in case of discharged or serving personnel, whichever is applicable, at the time of counselling.

9. If the number of seats in any particular category is not a round figure, 0.5 or above will be taken as one and less than 0.5 shall be ignored, except that in Physically Handicapped, Children & Grand-children of Freedom Fighters and Ex-Servicemen and their Wards Categories, at least one candidate will be admitted from all the three categories in total, even if the share is less than 0.5 seats provided the number of sanctioned intake in the particular course is 30 or above.
10. Number of reserved seats shall not exceed more than 50% of the State Quota Seats. For that, even a fraction of more than 0.5 is to be ignored under 9 above.
11. A candidate, who applies for reserved category will be considered first in general category. In case, he/she does not get a seat of his/her choice in general category, then he/she will be considered for reserved category as applicable.

CHAPTER : 6

Admit Card for Online Entrance Test-OLET(MCA)-2007

1. The admit card will be downloaded and printed online by using the Registration No. & Password allotted during registration, by the individual candidate from the same website where online registration for online entrance test was done.
2. No Roll Number slips/Entrance Exam. Admit Cards shall be sent/dispatched/posted separately.
3. After expiry of registration date, the provisional Roll Number slips/Online Entrance Test Admit Cards will be processed only for those candidates who have deposited the Online Entrance Test fee of Rs. 600/- in the CBS branches of PNB, in the event of admission brochure downloaded from the website. The candidates who have purchased the admission brochure need not to deposit this fee. The processed admit cards shall be made available on the website for downloading and printing.
4. Candidates must not write or change any entry made therein on the Admit Card. **They are advised to keep their Admit Card in safe custody.** The candidates are advised to paste their latest passport size photograph on the Admit Card of which they have taken the print from the website.
5. Candidates must bring the Admit Card for appearing in the Entrance Test in the same shift/centres of Entrance Test allotted to him, failing which they will not be admitted to the Examination Hall for Online Entrance Test.
6. Online Entrance Test OLET(MCA)-2007

- i) For the convenience of candidate the following centres for Entrance Test has been created.

Sr No.	Name of centre with complete address	Centre code
1	Kurukshetra University, Kurukshetra	01
2	Guru Jambheshwer University of Sc. & Tech. Hissar	02
3	YMCA Institute of Engg. , Faridabad	03
4	Maharshi Dayanand University, Rohtak	04
5	Ch. Devi Lal University, Sirsa	05
6	Govt. Polytechnic, Nilokheri	06
7	Govt. Polytechnic, Sonapat	07

- ii) **The entrance test shall be conducted in the following 4 shifts**

1	1 st Shift	9.00 AM to 10.45 AM
2	2 nd Shift	11.15 AM to 1.00 PM
3	3 rd Shift	1.30 PM to 3.15 PM
4	4 th Shift	3.45 PM to 5.30 PM

- iii) The shifts centres for entrance can be decreased/ increased depending upon the No. of candidate.
- iv) Candidates are advised to fill up two centres and two shifts. Anyhow candidates will be allotted center and shifts of his choice if it is available.

CHAPTER : 7

SCHEME, SYLLABI AND INSTRUCTIONS REGARDING ONLINE ENTRANCE TEST OLET(MCA)-2007

(A) SCHEME OF ENTRANCE TEST :

- (i) Maximum marks : 90
- (ii) There will be one Question Paper of three hours duration in three parts as under:

Part-I

Mathematical Ability	30 Questions (1-30)	30 Marks
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Part-II

Logical & Analytical Ability	30 Questions (31-60)	30 Marks
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Part-III

English / Comprehension	30 Questions (61-90)	30 Marks
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- (iii) Only objective type / multiple-choice questions with one correct answer will be asked in the Entrance Test.
- (iv) A dummy sample of the answer sheet is attached at Appendix-B.
- (v) There will '**NOT**' be any Negative marking.

(B) SYLLABUS

10+2 level Mathematics and English / Comprehension. Besides, questions will be asked to test Logical & Analytical Ability.

CHAPTER : 8

INSTRUCTIONS AND PROCEDURE FOR OLET(MCA)-2007

All candidates are advised to strictly read following Instructions carefully for successful registration & for appearing in the online test.

1. Registration is purely online and Internet based.
2. All candidates are advised to be conversant with the handling of keyboard and mouse
3. First of all candidate has to select the course name and subsequently required valid registration details with respect to himself/herself
4. Since all information is being filled in online, therefore, candidates are strictly required to fill in the CORRECT information because there is no human interference to check it.
5. Candidate will be responsible himself/herself for the information filled in the online registration form. The wrong information filled by a candidate may lead to incorrect result/rank generation/Debarring from the entrance test.
6. During registration every candidate has to submit his/her choices in respect of date/Centre and shift of entrance test out of dates/ centres/shift mentioned in key dates in order of his/her priority or liking.
7. It will be tried to adjust all candidates according to their choice of dates/choice of examination centres, shift etc. depending upon the availability of seats in a particular date/centre/shift.
8. On successful submission of registration details, the system will display a printable registration slip consisting of unique registration ID, Password with other registration details as filled and submitted by the candidate.
9. The candidate should keep with him/her the counterfoil of fee deposited voucher as record of fee deposited.
10. Candidates are required to bring along with them the proof in respect of their date of birth, fee deposited for verification before appearing in the entrance test. (Copy/attested copy of Matriculation Certificate)
11. Candidates are required to report at the allotted centre of Online Entrance Test 30 minutes before the start of test on the same date/shift.
12. Test will be of 90 minutes duration, at the end of the test every candidate will come to know the number of questions attempted and scored marks on-line after the completion of Entrance Test.
13. After the completion of Online Entrance Test, the proper inter se merit and ranks shall be displayed on the same website on 10.7.07.
14. The result shall not be sent to the candidates by post. Candidates are, therefore, advised to ascertain the result at their own from the website and take a print of same.
15. There will be no re-evaluation/re-checking of answer of the Entrance Test and no request in this regard will be entertained.
16. 15 Minutes will be given to the candidates for filling up the data during Entrance Test.
17. The candidate will be displayed with the questions on the computer (screen) allotted to him during test.
18. The candidate may take help of invigilator in case of any problem regarding acquaintance of system/computer allotted to him.
19. Use of books, papers, slide rules, log tables, cellular phones, calculators, pagers, digital diaries etc. will not be allowed in the Examination Hall.

20. If any candidate is found guilty of breach of any rules mentioned in the Admission Brochure or guilty of using unfair means, he/she will be liable to be punished by the competent authority including cancellation of his/her candidature.
21. The candidate will be allowed to appear in the Entrance Examination provisionally, subject to fulfilling the prescribed eligibility conditions/criteria given in the Admission Brochure.
22. NIC shall conduct Mock Test pertaining to this OLET(MCA)-2007 on **1.7.07**. The perspective candidate seeking admission in MCA are advised in their own interest to attempt this Mock Test.

CHAPTER : 9

EVALUATION AND RESULT

- i) The result of OLET(MCA)-2007 is likely to be declared on or before **10.7.07** at 6 PM on the following websites :

<http://onlinetesthry.nic.in>

<http://techeduhry.nic.in>

and shall also be pasted on the notice boards at the Test Centres, at which the candidate has appeared for the Test.

- ii) The result shall not be sent to the candidates by post. Candidates are, therefore, advised to ascertain the result at their own from above websites.
- iii) There will be no re-evaluation/re-checking of answers of the Entrance Test and no request in this regard will be entertained.
- iv) The rank will be assigned on the basis of total marks secured in the OLET(MCA)-2007. In case, two or more candidates obtain equal marks, inter se merit of such candidates shall be determined as follows :
- a. Candidates getting higher marks in the “Mathematical Ability” section in the OLET(MCA)-2007 shall rank higher in order of merit.
 - b. If tie still persists, candidates getting higher marks in “Logical and Analytical Ability” section in the OLET(MCA)-2007 shall rank higher in order of merit.
 - c. If tie still persists, then by date of birth i.e. senior in age will be given preference.
 - d. If there is a tie even after that, all such candidates would be given the same rank. However, if they all wish to take admission in same institution and there is only one seat left, then additional seats would be created for that year only to provide admission to the same rank holders.

CHAPTER : 10

(A) Counselling Procedure for all the seats of Govt./ Aided/ University Department and 75% Seats of private Institutions to be filled by NIC.

(1). To participate in the counselling, it is mandatory for every candidate to register himself/herself through counselling website. <http://tehadmissions.gov.in>

Candidates could register themselves from the premises of any of the Participating Institutions (PIs) and also from any Internet point of their choice. The list of PIs, seat matrices with contact addresses is available in Chapter-4 and the specimen of Registration Form is available at the end of this Chapter.

(2) Before registration, every candidate, irrespective to his category, will have to deposit counselling participation fee of Rs. 500/- only in cash/cheque/draft, cash transfer, in the account of Haryana State Counselling Society in any of the CBS branch of PNB. This fee must be deposited on the prescribed format which is available in the information brochure/PNB and can be downloaded from the website www.techeduhry.nic.in. The complete particulars are to be filled at the required place about the fee deposited in the bank. The counter-foil of this receipt duly signed and stamped by the concerned Bank shall be kept in safe custody by the candidate for production in the designated institute at the time of reporting.

(3) For successful registration, the candidates shall have to provide the information correctly at the required place. Incomplete form whatsoever it may be, shall be out-rightly rejected.

(4) On registration, Password has to be created by the candidate, for use in future logins, candidates are advised to keep records of this password a secret. In the event of total forget/loss of password, the same can be retrieved by the candidate on replying the queries by the system.

(5) Procedure for submission of choices or seeking other information is through a menu-driven interface. It guides the candidates through appropriate online messages to have smooth operations.

(6) Information relating to institutions offering technical courses and other conditions of eligibility will be accessible through corresponding dropdown menu for the purpose of exercising choices as well as for knowing their competitive standing for their preferred choices amongst the logged-in candidates.

- (7) Registration on line, mock counselling, filling of choices & locking of choices by Candidates will be allowed, as mentioned in the counselling schedule. During this, choices could be changed, added, deleted, reordered, any number of times. However, the choices filled by a candidate & locked shall be considered as a choice locked by him. Candidates are advised in their own interest to take a print of their filled & locked choices from the system.
- (8) Allotment of seats will be published on the website (as per counselling schedule). The Admission of candidate within the sanctioned intake shall be subject to fulfillment of eligibilities one week prior to final cut off date for admissions.
- (9) Candidate will be allowed to generate/print the provisional seat allotment letter from the website.
- (10) After the result of 1st counselling, the candidate is required to deposit Admission fee @ Rs. 10,000/- in case a seat is allotted in University Department/ Aided institution Rs. 20,000/- in case a seat is allotted in any other institute, in the account of Haryana State Counselling Society. The concerned Bank shall give a signed & stamped counter-foil of the receipt (specially designed for the purpose & is available at Annexure XII) to the candidates which shall be produced by the candidate in the designated institute at the time of joining. The deposition of fee will entail the candidate confirmation of allotment of seat (subject to conformity through interface with Punjab National Bank). The candidate shall now report his joining in the concerned designated institute alongwith the documents/ testimonials/certificates as mentioned in Chaptor-14 to confirm the admission and the candidate is not required to deposit any original certificate anywhere.
- (11) To participate in subsequent counselling, candidates will have to register again on the website without depositing the amount of Rs. 500/- in the bank again. Admission procedure i.e. filling of choices of Branch/Institute shall remain the same.
- (12) While displaying the status of availability of seats, the number of seats available in a specific branch of an institution will be displayed as per calendar.
- (13) The non-availability of the seats in a branch of an institution & the seats/institution for which a candidate is not eligible will not be shown to him.
- (14) The number of tentative seats, thus, likely to become vacant, by the earlier allotted candidates, will be displayed, indicating the tentative seats available for allotment in case they are vacated by previously allotted candidates by the iterative method.

- (15) The tentative seats are also now available for exercising choices by interested candidates. An indication for these seats will be given to candidates that these seats are available for allotment only if the seat is vacated by previously allotted candidate, in case, he could get his choice in the subsequent allotment.
- (16) After the end of the counselling period and filling of their choices, the candidates will be allotted seats in subsequent counselling, as per the process indicated earlier as per counselling schedule.
- (17) The candidates are required to report to the designated institution for completion of admission formalities as mentioned above.
- (18) The participating institutes, through an exclusive IP enabled interface (secured & controlled) will make the admissions.
- (19) Verification of the credentials of the candidate will be done by the respective designated Institute at the time of reporting/joining/taking admission by a candidate by comparing the original certificates with the online accessible database entries of the candidate. Any entry or information filled/made by the candidate, if found to be false, shall entail automatic cancellation of admission beside rendering him liable to such action as university/ Haryana State Counselling Society may deem proper
- (20) In case, the candidate is found eligible for admission, the candidate will be required to complete other admission formalities. Only three sets of copies of certificates/testimonials/documents duly attested by a Gazetted Officer/Head Master/Principal of the school/institution last attended, shall be submitted by the candidate and in any case no original document/certificate/testimonial shall be demanded by the institute at the time of admission. Proof of depositing Rs. 500/- as counselling participation fee, and proof of depositing the amount of admission fee as per point 10 above in the account of HSCS.
- (21) On the day of completion of formalities in the designated institution, on joining of candidates/getting admission thereto, the designated Institution will update the status of Joining/vacancy position online on the prescribed format on their website, to enable the NIC, to update the total seats thus available to the candidates in the subsequent counselling, if any.

(B) Counseling procedure for 25% seats (including 15% seats if any for children/wards of NRIs) to be filled by the private institutions at their own level.

1. Private institutions shall fill 25% seats (including 15% seats for children/wards of NRIs) at their own level in a just and transparent manner for which they shall invite the applications, prepare and display the merit list. Application could be made to the Directorate also. The procedure shall be displayed by the Institute concerned on its website before 15.7.07.
2. The private institutions shall make these admissions after 5-8-07 and till 14-8-07.
3. The minimum eligibility condition for these seats shall remain the same as that for 75% seats to be filled by the Haryana State Counseling Society.
4. In the event of seats remaining vacant, if any, either out of these 25% seats or out of 75% seats to be filled up by the Haryana State Counseling Society, the vacant seats may be filled up between 16-8-07 to 20-8-07 on first cum first served basis firstly on the basis of AIEEE merit and only thereafter on the basis of marks of qualifying examination.
5. In any case the cut off date for all kind of admissions shall be 20-8-07 and the fee fixed by the State Fee Committee shall be charged as per the laid down procedure. In any case higher fee shall not be charged.
6. The list of admitted candidates shall be submitted to the Haryana State Counseling Society for authentication upto 28-8-07 positively. The wrong admissions, whatsoever, shall not be permitted.



Government of Haryana
Haryana State Counselling Society

Sample of Registration form for online counselling
 for B.E./ B.Tech/ B.Arch./MBA/MCA/B.Pharmacy/
 BHM&CT/ LEET(Engg.)/LEET(P)/DET for the Session
 2007-08

[Home](#)

Roll No. :
 Rank :
 Date of Birth : . . Sex :
 Name :
 Mother's Name :
 Father's Name :

Please fill following details carefully. Fields marked as (*) are mandatory.

Whether Eligible for Haryana Residents* : Yes No

If Yes, please indicate the following:

Physically Handicapped* : Yes No

Category* : --Select-- (General or Reserved)

Sub Category* : --Select-- (If reserved)

ESM Priority* : --Select-- *1.
 : Ward of Ex-serviceman died in action while in active service 2. Ex-serviceman himself 3. Ward of Ex-serviceman 4. Ward of Paramilitary Forces

Qualification and Marks of Qualifying exam(in %)* : --Select-- (Appeared/Passed)

(If Passed),Please fill up marks obtained/maximum marks of all subjects as mentioned in Chapter 3.

: Marks Obtained

: Max. Marks

: Percentage of Marks

Name of School / College* : *

Whether it is Govt. / Aided / Private* : Govt. Aided Private

Whether it is Rural or Urban Area* : Rural Urban

Login ID (Roll No.) :

Password* (Alphanumeric-to be created by Candidate) : *

Confirm Password* (To be filled by Candidate) : **

Contact Address :

City :

District :

Pin Code : *

Contact No. :

Mobile No. :

E-Mail Address : *

Note: If all the fields are filled correctly then press "Submit" button for successful registration or Press "Clear" button for making correction.

CHAPTER : 11

Fee Structure

In pursuance of the judgment dated 14-08-2003 of Hon'ble Supreme Court of India in Writ Petition (Civil) No. 350 etc. (Islamic Academy of Education and others etc. versus State of Karnataka and others), the State Fee Committee was constituted, under the Chairmanship of Hon'ble Mr. Justice R. K. Nehru (Retd.) to determine the fee structure. The annual fee structure per student for the session 2005-06 was as under. Vide decision dated 12.08.2005 of Hon'ble Supreme Court in Civil Appeal No. 5041 of 2005 in SLP 9932 of 2004 in P.A. Inamdar and others versus State of Maharashtra, "Every institution is free to devise its own fee structure but the same can be regulated in the interest of preventing profiteering. No capitation fee can be charged."

Keeping in view the above judgment, the fee structure devised by the self-financing institutions is notified by the State Fee Committee and implemented for the session 2007-08 which is as under :

University Departments :

Sr.No	Name of the institution	Rs.
.		
1.	Guru Jambheshwar University, Hisar	15797
2.	Kurukshetra University, Kurukshetra	15000
3.	Maharishi Dayanand University, Rohtak	15000
4.	Ch. Devi Lal University, Sirsa	7666

Govt. Aided Institution affiliated to MDU, Rohtak:

1.	YMCA Instt. Of Engg., Faridabad.	30000
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Self-Financing Institutions

Student fund Rs.1500/-, Caution Money-College (One time refundable) Rs. 2000/-, Caution Money-Hostel/Mess (One time from Boarders/Hostellers only, refundable Rs. 2000/- is common for all institutions.

Self Financing Institutions affiliated to Kurukshetra University, Kurukshetra.

Sr. No.	Institute Name	Tuition Fee	Develop ment fund
1	Doon Velley Institute of Information Technology, Karnal	30000	6000
2	Dronacharya Institute of Management & Technology, Kurukshetra	25000	5000
3	Guru Nanak Khalsa Institute of Technology & Management Studies, Yamunanagar	30000	6000
4	Maharaja Agrasen Institute of Management & Technology, Jagadhri	30000	6000
5	M. M. Institute of Computer Technology & Business	35000	6000

	Management, Mullana		
6	N. C. Institute of Computer Sciences, Israna	30000	6000
7	Seth Jai Parkash Institute of Management & Technology, Radaur	30000	6000
8	Shah Satnam Ji Institute of Management & Technology, Sirsa	30000	6000
9	Shri Atma Nand Jain Institute of Management & Technology, Yamuna Nagar	29000	4000
10	Swami Devi Dayal Institute of Computer Sciences, Barwala	30000	6000
11	Tilak Raj Chadha Institute of Management & Technology, Yamuna Nagar	30000	6000

Self-financing institutions affiliated to MDU, Rohtak

Sr. No	Institute Name	Tuition Fee	
1.	Bhawani Shankar Anangpuria Institute of Management Studies, Faridabad	25000	5000
2	D.A. V. Institute of Management Studies, Faridabad	30000	6000
3	Faridabad Institute of Technology, Faridabad	30000	6000
4	GVM Girls College, Sonapat	30000	6000
5	Hindu Institute of Management & Tech.Rohtak	26000	4000
6	Hindu Institute of Management, Sonapat	30000	6000
7	Institute of Management & Technology, Faridabad	30000	6000
8	JVMGGR Institute of Computer Application, Charkhi Dadri	26000	4000
9	Kamra Institute of Information Technology, Bhondsi	30000	6000
10	MR DAV Institute of Management & Studies, Rohtak	30000	6000
11	P.D.Memorial College of Management, Aurangabad	35000	6000
12	Vaish College of Engg., Rohtak	30000	6000
13	Manav Rachna College of Engg., Faridabad	35000	6000
14	GITM, Bilaspur-Tauru Road, Gurgoan	30000	6000

Note :

1. Other charges like transportation/Hostel & Mess charges/University charges/Internet/Edusat/other Add-On facilities etc. shall be chargeable on actual basis i.e. without any profit & loss. These charges/caution money etc. shall have to be published by the concerned institutes on their institutional website and also be informed to Department/State Fee Committee.
2. Mandatory disclosures on the format described by AICTE are available on the institutional websites (website addresses are available at Chapter-4). Candidates are

advised to go through the facilities available in the institute, fee structure of the Institute etc. before the admission.

3. The Accreditation fee per course per student per year @ Rs. 1000/- only shall be extra.
4. The Freeships/Scholarships, if any, shall be provided by the Institute.
5. If any institution charges any amount in excess as notified by the Fee Committee, the candidates are advised to bring it in writing into the notice of Hon'ble Chairman, State Fee Committee, Room No. 111, New Civil Sectt., Haryana, Sector-17, Chandigarh or Director, Technical Education, Haryana, SCO 38-39, Sector-17A, Chandigarh.
6. The higher amount of money, collected from NRI students, shall be utilized for benefiting students such as from economically weaker section of the society, as per the spirit of P.A. Inamdar case.
7. After the start of session, the candidates are required to deposit the full semester/year fee of the Institution, as the institute may decide, after deducting the amount equal to that of the amount deposited by the candidate in the A/c of Haryana State Counselling Society as Admission fee duly taking into account the amount on account of sliding done by the candidate for the upgradation of Institution/ Branch.
8. The institutes are free to charge from the date of start of session onwards the specified fee for Hostel, transportation and other add-on facilities duly hosted on website of the institute and under intimation to the Department/State Fee Committee.

CHAPTER : 12

Institute-wise 1st and last ranking of admission status for the session 2006-07

Sr. No.	Name of the Institute	Min. Rank	Max. Rank as per admission by NIC	Max. Rank as per admission by Institute	
1	BS Anangpuria Instt. of Tech.& Mgt., Vill. Alampur, Ballabgarh-Sohna Road, Faridabad	250	1822	2593	
2	D.A.V. Institute of Management Studies, National Highway III, NIT, Near ESI Hospital, Faridabad	197	1095	2547	
3	Dept. of Computer Sc & Applications., MDU, Rohtak	General (F)	22	1730	1730
		General (M)	88	296	296
		BCA(F)	364	884	884
		BCA(M)	318	552	552
		BCB(F)	576	576	576
		BCB(M)	409	594	594
		SCA(M)	561	634	634
		SCB(F)	2162	2162	2162
		SCB(M)	713	1948	1948
4	Dept. of Computer Sc. & Applications, CDLU, Sirsa.	General (F)	947	2489	2489
		General (M)	303	2428	2428
		BCA(F)	1666	1666	1666
		BCA(M)	723	1253	1253
		BCB(M)	850	2409	2409
		BCB(F)	1827	1827	1827
		BCB(M) ESM	1966	1966	1966
		SCB(M)	2541	2541	2541
5	Dept. of Computer Sc. & Applications, KU, Kurukshetra.	AIC(F)	1	1	1
		AIC(M)	6	6	6
		General (F)	16	117	117
		General (M)	3	86	86
		BCA(F)	36	428	428
		BCA(M)	38	205	205

		BCB(F)	11	492	492
		BCB(M)	251	251	251
		SCA(M)	1584	2421	2421
		SCB(F)	1896	1896	1896
		SCB(M)	207	1036	1036
		PH(M)	898	898	898
6	Dept. of Computer Sc. & Engineering., Guru Jambheshwar University of Science & Technology, Hisar	AIC(F)	4	126	126
		AIC(M)	64	115	115
		General (F)	138	466	466
		General (M)	15	357	357
		BCA(F)	711	711	711
		BCA(M)	361	489	489
		BCB(F)	510	540	540
		BCB(M)	358	570	570
		SCA(F)	2300	2300	2300
		SCA(M)	157	2600	2600
		SCB(F)	2118	2118	2118
		SCB(M)	701	1922	1922
7	Doon Valley Institute of Computer Applications & Management, Karnal		83	1433	1838
8	Dronacharya Institute of Mgt & Technology, Kurukshetra		341	1882	2579
9	Faridabad Institute of Technology, Faridabad		58	2530	2530
10	Gurgaon Instt. of Tech.& Mgt., Bilaspur-Tauru Road, Gurgaon	No Admissions			
11	Guru Govind Singh Institute of Technology & Management, Yamunanagar-135001		977	1972	2468
12	GVM Instt. of Tech & Mgt, Sonapat (For Girls only)		375	2021	2499
13	Hindu Institute of Management & Tech., Rohtak		870	2107	2543
14	Hindu Institute of Management, Sonapat		96	1373	2486
15	Institute of Management & Technology, Tigaon Road, Faridabad		206	2106	2476
16	JVMGRR Institute of Computer Application, Charkhi Dadri (Bhiwani)		345	2180	2603

17	Kamrah Institute of Information Technology, Bhondsi, Gurgaon	116	1955	2298	
18	M.M. Institute of Computer App. & Business Management, Mullana	19	571	11054	
19	Maharaja Agarsain Institute of Mgt & Technology, Jagadhari	221	1526	2482	
20	Manav Rachna College of Engg., Sec. 43, Faridabad.	416	2030	2030	
21	MRDAV Institute of Management & Studies, Sonapat Road, Hassangarh, Rohtak	698	2560	2560	
22	N.C.Institute of Computer Sciences, Israna (Panipat)	135	1710	2591	
23	PD Memorial college of Engineering, Aurangabad, Bahadurgarh, Jhajjar	316	2222	2278	
24	Seth Jai Parkash Institute of Management & Technology, Radaur (Yamunanagar)	26	760	797	
25	Shah Satnam Ji Institute of Tech. & Management, Sirsa	168	2589	2589	
26	Shri Atmanand Jain Institute of Management & Tech., Jain college Road, Ambala City	603	1664	2590	
27	Swami Devi Dayal Institute of Computer Sc., Barwala, Panchkula	560	3063	3063	
28	Tilak Raj Chadha. Institute of Mgt & Technology, Yamuna Nagar	546	1207	2394	
29	Vaish college of Engineering, Rohtak	199	1482	2371	
30	Y.M.C.A.Institute of Engg., Faridabad	AIC(F)	2	27	27
		General (F)	56	98	98
		General (M)	9	163	163
		BCA(F)	95	411	411
		BCA(M)	105	105	105
		BCB(F)	405	405	405
		BCB(M)	185	280	280
		SCA(F)	2109	2109	2109
		SCA(M)	1538	1538	1538
	SCB(F)	1612	2422	2422	

CHAPTER : 13

Haryana State Counselling Society, Panchkula
HARYANA GOVERNMENT
TECHNICAL EDUCATION DEPARTMENT
SOCIETY CONSTITUTION

1. Sh. Ajit. M. Sharan, IAS, Financial Commissioner & Principal Secy.,
Technical Education Department, Haryana Chairman
2. Nominees of Universities :- Members
 - I. Nominee of Kurukshetra University, Kurukshetra
Prof. O.P. Bajpai, 09896338190,01744-238410 (O)
R/o Old Guest House, University Campus, Kurukshetra,
Pin -136119.
Ph. No. 01744-238383 (R)
 - II. Nominee of MDU, Rohtak
Dr. S.K. Bedi, Professor and Head, Department of Business
Economics, M. No. 9896001496,
R/o H. No. 949, Sector-1, Rohtak-124001, Tel. No. 01262-273540 (R)
 - III. Nominee of GJU of Sc. & Tech., Hisar
Dr. J.K. Sharma, Professor, Chemistry Department.
Ph. 01662-163120 (O), M. No. 094161-07012
R/o H. No. E-5, GJU Campus, Hisar. Ph. 263252 (R)
 - IV. Nominee of CCS HAU, Hissar
Dr. R.S. Dalal, Ph. 01662-234613(O)
R/o 6/6 Old Campus, CCS HAU, Hisar, 270289 (R)
E-mail: rcgi@hau.ernet.in
 - V. Nominee of CDLU, Sirsa
Dr. Ramesh Chander, Department of Business Administration,
M. No. 9416029215, R/o H. No. D-4, University Campus, Sirsa
E-mail: rameshchandra2005@rediffmail.com
 - VI. Nominee of DCRU of Sc. & Tech., Murthal, Sonapat.
Dr. Devender Singh, System Manager,
Ph. No. 0130-2484011(O)
R/o H. No. B-10, University Campus.
Phone No. 0130-2484001 (R)
3. Representatives of Self-Financed Institutions
 1. Dr. K.L. Johar, Vice-Chairman, JMIT, Radaur. Member
Mobile: 9416029209
R/o H. No. 521-L, Model Town, Yamunanagar135001 (Haryana),
Ph No. 01732-235244, 234500,
E-mail: drkljohar@rediffmail.com

2. Sh. Picheswar Gadde, Secretary, LIMAT, Faridabad, Ph. No. 011-41829294-95 (O), M. No. 09811070098
R/o D-139, Freedom Fighters Enclave,
Neb Sarai, New Delhi-110068. Member
4. Sh. M.P. Gupta, Director, Technical Education Department, Haryana, SCO 38-39, Sector-17A, Chandigarh. Member Secretary
Ph. No. 2703230 (O) Fax 0172-2703829

Chandigarh
Dated :19th March, 2007

Sd/-
Ajit M. Sharan
Financial Commissioner & Principal Secretary,
Govt. of Haryana, Technical Education Deptt.

Haryana State Counselling Society, Panchkula

HARYANA GOVERNMENT

TECHNICAL EDUCATION DEPARTMENT
(CONSTITUTION OF BOARD OF GOVERNORS)

1. Sh. Ajit. M. Sharan, IAS, Financial Commissioner & Principal Secy.,
Technical Education Department, Haryana Chairman
2. Sh. M.P. Gupta, Director, Technical Education Department,
Haryana, SCO 38-39, Sector-17A, Chandigarh. Vice-Chairman
Ph. No. 2703230 (O) Fax 0172-2703829
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Dr. J.K. Sharma, Professor, Chemistry Department.
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R/o H. No. E-5, GJU Campus, Hisar. Ph. 263252 (R)
 - IV Nominee of CCS HAU, Hissar
Dr. R.S. Dalal, Ph. 01662-234613(O)
R/o 6/6 Old Campus, CCS HAU, Hisar, 270289 (R)
E-mail: rcgi@hau.ernet.in
 - V Nominee of CDLU, Sirsa
Dr. Ramesh Chander, Department of Business Administration,
M. No. 9416029215, R/o H. No. D-4, University Campus, Sirsa
E-mail: rameshchandra2005@rediffmail.com
 - VI Nominee of DCRU of Sc. & Tech., Murthal, Sonapat.
Dr. V.K.Gupta, Prof. & Head, Mech. Engg. Department,
Ph. No. 0130-2484002(O)
R/o H. No. B-5, University Campus.
Phone No. 0130-2484057 (R)
e-mail : vkdcrust@yahoo.co.in
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Mobile: 9416029209
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Ph No. 01732-235244, 234500,
E-mail: drkljohar@rediffmail.com

2. Sh. Picheswar Gadde, Secretary, LIMAT, Faridabad, Ph. No. 011-41829294-95 (O), M. No. 09811070098
R/o D-139, Freedom Fighters Enclave,
Neb Sarai, New Delhi-110068. Member
5. Sh. D.K. Gupta, Additional Director, Technical Education Department, Haryana, SCO 38-39, Sector-17A, Chandigarh. Member-Secretary
Ph. No. 2727094 (O) Fax 0172-2727094.

Chandigarh
Dated : 19th March, 2007

Sd/-
Ajit M. Sharan
Financial Commissioner & Principal Secretary,
Govt. of Haryana, Technical Education Deptt.

CHAPTER : 14

LIST OF DOCUMENTS TO BE BROUGHT AT THE TIME OF REPORTING IN THE ALLOTTED INSTITUTE

The candidates, at the time of reporting must bring the following Original Certificates/Documents/Testimonials alongwith three sets of duly attested photocopies of these with them. Any candidate, who fails to produce any of the required Certificate / Document / Testimonial at the time of reporting the institution, will forfeit his/her claim to admission.

- i) Qualifying Examination.
 - ii) 10+2/Intermediate/Senior Secondary School Examination
 - iii) Matriculation/High School Certificate.
 - iv) OLET(MCA)–2007 Print taken by the candidate from website.
 - v) Character Certificate :
 - (a) **Regular Candidates** : The candidates who have passed their qualifying exam. from School/College as regular students are required to submit the Character Certificate as per Annexure-I.
 - (b) **Private Candidates** : Candidates, who have passed the qualifying examination as private candidates should submit their Character Certificate, duly signed by a First Class Magistrate.
 - v. **Resident Certificate as per Annexure-II, if applicable** : Candidates, who have passed their qualifying examination from a Board/Recognized School located in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
 - vi. Certificate from the Employer in the case of Employees of Govt. of Haryana, members of All India Services borne on Haryana Cadre, Employees of Statutory Bodies/Corporations as per Annexure-III, if applicable.
 - vii. Scheduled Caste Certificate as per Annexure-IV, if applicable.
 - viii. Backward Class Certificate as per Annexure-V, if applicable and affidavit as per Annexure-VI.
 - ix. Certificate in respect of Physically Handicapped Candidates as per Annexure-VII, if applicable.
 - x. Certificate required to be furnished by the Children & Grand-children of Freedom Fighters as per Annexure-VIII, if applicable.
 - xi. Certificate from wards of Deceased/Disabled/Discharged Military/Para-Military personnel/ Ex-servicemen or Ex-Personnel of Para-Military Forces – Annexure-IX.
 - xii. Certificate from wards of ex-employees of Indian Defence Services/ Para-Military Forces- Annexure-X.
 - xiii. Certificate of Medical Fitness- Annexure-XI.
 - xiv. OLET(MCA)–2007 Print taken by the candidate from website.
 - xv. Counterfoil/ Receipt of deposit of Rs. 500/- as counselling participation fee duly signed & stamped by concerned Bank in the A/c of Haryana State Counselling Society, Panchkula. Annexure-XII.
 - xvi. Counterfoil/ Receipt of deposit of Rs. 10,000/- or Rs. 20,000/- as the case may be, as Admission fee in the A/c of Haryana State Counselling Society duly signed and stamped by the concerned Bank. – Annexure-XII.
- Note:**
- (i) All Originals and 3 sets of attested photo-copies of all applicable documents/testimonials/certificates must be brought at the time of reporting.
 - (ii) The original certificates shall be returned back after verification.
 - (iii) The 3 sets of attested copies of certificates/documents/testimonials will be verified & signed by the Director-Principal or his authorized representative & will be retained for registration purposes with the HSCS and subsequently in the University.

CHAPTER : 15

NRI Quota Seats

In compliance of the judgment dated 12.8.2005 of Hon'ble Supreme Court of India in P.A. Inamdar case, a limited reservation of NRI Seats, not exceeding 15%, may be made available to NRIs depending on the discretion of the Management subject to two conditions:

1. Such seats should be utilized Bonafide by the NRIs only and for their children or wards.
2. Secondly, within the quota, the merit should not be given a complete go-by.
 - (a) The amount of money, in whatever form collected from such NRIs, should be utilized for benefiting students such as from economically weaker sections of the society, whom, on well-defined criteria, the educational institutions may admit on subsidized payment of their fee.
 - (b) To prevent misutilization of such quota or any malpractice referable to NRI quota seats, it will be for the committees constituted pursuant to Islamic Academy's direction i.e. under the Chairmanship of Hon'ble Mr. Justice R.K. Nehru (Retd.) to regulate till suitable legislation or regulations are framed by the State.
 - (c) List of Institutions offering NRI seats & their fee structure shall be made available in due course of time.

Note :

- i) Students in their own interest, are advised to seek admission against NRI seats only, if they fulfil the eligibility and other conditions prescribed in Hon'ble Supreme Court decision in P.A. Inamdar case, failing which, it is most likely that their admission may be cancelled at any later stage, whenever, comes to the notice of the competent authority.
- ii) Counselling for NRI seats, if any, shall be strictly done by the concerned institute at their own level as per the counselling schedule mentioned in key dates and strictly as per guidelines of Hon'ble Supreme Court Decision in P.A. Inamdar case.
- iii) Eligibility for such seats shall remain the same as mentioned in Chapter-3. Anyhow, the candidates passing qualifying exam. from foreign countries shall produce the equivalency certificate from the association of Indian University. Such seats shall be filled on the basis of inter se merit of qualifying exam.
- iv) The fee shall be charged, as devised by the concerned institute and determined by State Fee Committee. However, it is made clear that no institute shall charge more or less fee than determined by the State Fee Committee.
- v) Applications shall be invited by the concerned institute for NRI Quota seats at their own level and the merit list of such candidates admitted by the Institute shall be displayed on the institute's website by the institute on the last day of this counselling at 5.00 PM with copy to affiliating University, Haryana State Counselling Society and Chairman, State Fee Committee in the following format :

Sr. No.	Name of Candidate with complete address	Father's Name	Mother's Name	Name of Board/ Univ. from which qualifying exam. passed	%age of aggregate marks	Name & complete address of NRI of which candidate is children or ward	Amount of fee charged & Name of Currency	Branch Allotted	Remarks, if any

ANNEXURE-I

Name of the School/College _____ Session _____

CHARACTER CERTIFICATE

Certified that Sh./Km./Smt _____
son/daughter of Sh. _____ has been a Bonafide student of this
School/College during the period _____.
He/She appeared in the _____ Examination of
the _____ (University/Board) held in _____ under
Roll No. _____ and *passed obtaining _____ marks out of
_____ marks or *failed/*placed under compartment in the subject of
_____.

1. Academic Distinction, if any _____
2. Co-curricular activities, if any _____
3. Brief particulars of disciplinary action by School / Board / University (including punishments such as expulsion, warning, fined for violation of School / Board / University / Hostel Rules, UMC/disqualification etc., if any _____.
4. General Conduct during stay in the Institution : Good/Satisfactory/Unsatisfactory
5. He/she bears good/bad character.

No. _____

Date : _____

Signature
Principal
(with office seal)

*Strike out whichever is not applicable.

ANNEXURE-II

HARYANA RESIDENT CERTIFICATE
(For bonafide Residents of Haryana only)

Certified that Sh./Km./Smt. _____ son/daughter
of Sh. _____ R/o _____
_____ (complete
address) since _____ and applicant for admission to various
Engineering/Technical Courses in Haryana, is a bonafide resident of Haryana State in terms of
Chief Secretary, Haryana letter No. 62/17/95-6 GS1 dated 3.10.96, letter No. 62/32/2000-6GSI dated
23-5-2003, letter No. 62/27/2003/6 GS1 dated 29.7.2003, letter No. 22/28/2003-3GS-III dated 30-1-
2004 under clause _____.

No. _____

(Signature of the attesting authority)

Date : _____

Name

Place : _____

Designation

(With legible office seal)

NOTE :

- i) The competent authorities to issue Haryana Resident Certificate will be as per State Govt. letter No. 22/28/2003-3 GS III dated 30.01.2004.
- ii) The candidates, who have passed their qualifying examinations from the Universities/Board/Institutes located in Haryana are not required to produce Certificate of Haryana Resident.
- iii) The certificate must have been issued on or after 31-1-2005.

ANNEXURE-III

**CERTIFICATE FROM THE EMPLOYER IN THE CASE OF EMPLOYEES
OF
GOVT. OF HARYANA, MEMBERS OF ALL INDIA SERVICES BORNE ON
HARYANA CADRE, EMPLOYEES OF STATUTORY BODIES /
CORPORATIONS**

Certified that Sh./Km./Smt. _____
son/daughter/wife of Sh. _____ is serving as a Regular employee of
Govt. of Haryana / Members of All India Services borne on Haryana Cadre/Regular Employees
of Statutory Body/Corporation established by or under an Act of State of Haryana.

Presently, he/she is posted as _____ in the
Department of _____ at _____
(place of posting). Sh./Km./Smt. _____ is
his/her son/ daughter/dependent (if parents are not living), seeking admission in various technical
courses in Haryana for the session 2007-08.

No. _____

Signature of Employer

Date : _____

Designation _____

Place : _____

(legible Seal)

*Strike out whichever is not applicable.

ANNEXURE-IV

SCHEDULED CASTE CERTIFICATE
BLOCK 'A' OR 'B'

Certified that Sh./Km./Smt. _____ son/
daughter of Sh. _____ resident
of _____
(Complete Address) belongs to _____ Caste which has been notified as
Scheduled Caste by the Haryana Government and is placed in Block
_____ (mention Block 'A' or 'B').

This certificate is being issued to him/her according to the Haryana Govt. circular Letter No.
333(1)-97, dated 25-2-97, No. 22/28/2003-3 GS III dated 30.01.2004 and letter dated 21-6-2004.

No. _____

Signature of the issuing authority

Date: _____

Name

Place : _____

Designation
(with legible Seal)

BACKWARD CLASS CERTIFICATE

BLOCK 'A' OR 'B'

Certified that Sh./Km./Smt _____
son/daughter of Shri _____
resident of _____
(Complete Address) belongs to _____ caste, which has
been notified as Backward Class by the Haryana Govt. and is placed in Block
_____ (mention Block 'A' or 'B').

Further certified that he/she is not covered in Creamy Layer (Reference from the Chief Secretary, Haryana letter No. 1170-SWL1-95 dated 07.06.95 & No. 62/17/95-6 GSI dated 3rd October, 1996 and No.22/36/2000 3GSIII dated 9.8.2000).

This Certificate is being issued to him/her in terms of notification issued by Chief Secretary, Haryana vide memo No. 22/28/2003-3 GS III dated 30.01.2004.

No. : _____

Date : _____

Place : _____

Signature of the issuing authority

Name

Designation
(with legible Seal)

AFFIDAVIT

(BY THE PARENTS OF THE BACKWARD CLASS CATEGORY CANDIDATES)

I, _____ Father/Mother of _____
Resident of _____ Tehsil
_____ District _____ seeking
admission to Engineering degree course in Haryana do hereby solemnly affirm & declare that I
belong to _____ Caste, which is included in the list of Backward Classes Block 'A'/
'B' approved by the Haryana Govt. I further declare and affirm that, I and my wife / husband are
not covered under the criteria fixed by Haryana Govt. (Refer Chief Secretary, Haryana letter No.
1170-SWL1-95 dated 07.06.95 & No. 62/17/95-6 GSI dated 3rd October, 1996 and No.22/36/2000
3GSIII dated 9.8.2000) for excluding socially advanced persons/sections (Creamy Layer) from
Backward Classes.

I further undertake that in case the information contained in the above para is found false at
any stage, the Competent Authority will be entitled to cancel the admission.

Date : _____

DEPONENT

Place : _____

VERIFICATION

Verified that the above statement is true and correct to the best of my knowledge and belief and
nothing has been concealed therein.

Date : _____

DEPONENT

Place : _____

* The affidavit should be of the month of April, 2005 or later.

MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED

OFFICE OF THE CHIEF MEDICAL OFFICER_____

No. _____

Dated _____

Certified that Sh./Km./Smt. _____
son/daughter/wife of Sh. _____
resident of _____ District _____
appeared before the Medical Board for medical check-up. On his/her Medical Examination, it is
found that the nature of handicap/disability is _____% and (as applicable), is as under :

1. Blind or Low vision _____
2. Hearing impairment _____
3. Locomotor disability/cerebral palsy _____

Thus, the candidate is physically handicapped as per standard norms of Haryana.

(Signature of the Applicant)

Date : _____

Place : _____

Chief Medical Officer

(Seal of the above authority)

*The handicap disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering/Architecture/Technician etc.

**CERTIFICATE REQUIRED TO BE FURNISHED BY
CHILDREN/GRANDCHILDREN OF FREEDOM FIGHTERS**

Certified that Sh./Km./Smt. _____
son/daughter of Sh. _____, resident
of _____
(complete address), Freedom Fighter of Haryana (Identity No. _____) is
father/grandfather of Sh./Km./Smt. _____
(Name of candidate) of Village/Town _____ Police Station _____
Tehsil _____ District _____,
State _____ .

No. _____

Date : _____

Place : _____

Deputy Commissioner of
District concerned of Haryana
(SEAL OF OFFICE)

**CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED
MILITARY/PARA-MILITARY PERSONNEL, EX-SERVICEMEN OR
EX-PERSONNEL OF PARA-MILITARY FORCES**

Certified that Number _____ Rank _____
Name _____ Son of _____
Father of _____ Resident of Village _____
Post Office _____ Tehsil _____
Distt. _____ belonging to the State of Haryana, has served in the Army /
Air-Force/Navy/ _____ Name of the Para-Military Force) from
_____ to _____ and subsequently invalidated out of service as
under :

- 1) Medical Category
 - i) for JCO's _____
 - ii) for ORS : Shape-I, II, III etc. _____
 - iii) for Rank/Designation (in case of Para-Military Forces) _____
- 2) Reason of discharge/retirement _____
- 3) Death
whether killed in action _____
or any other reason _____
- 4) If killed in action _____
name of the war/operation _____
- 5) Disabled : Whether disabled during the war/operation(name) _____
- 6) Nature of disability
 - i) whether permanent i.e. for life _____
 - ii) whether temporary up to what extent) _____
Next RSMB IS DUE _____
Name of Records _____

Case No. _____

Date _____

Signature of the issuing authority
with designation and official
seal and stamp

Note : Only the certificate issued by the Officer duly authorized by the Army/Navy/Air-Force /
Concerned Para-Military Force Headquarters, as the case may be, shall be entertained.

**CERTIFICATE FOR THE EX-EMPLOYEES OF
INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES**

Certified that Number _____ Rank _____
Name _____ S/o or D/o _____
Father/Mother of _____ Resident of Village _____
Post Office _____ Tehsil _____
Distt. _____ belonging to the State of Haryana, as per his/her service record
at the time of entry into service, had served in the Army /Air-Force/Navy/ _____ (Name
of the Para-Military Force) from _____ to _____ and subsequently
discharged/retired from the service on _____ as per his/her service record. At the
time of entry into service the home address given is _____ (Distt.
_____) Haryana.

Place : _____

Date : _____

Signature
Officer Commanding/
Zila Sainik Board/
Competent Authority
(with Official Seal)

*(Strike out whichever is not applicable)

ANNEXURE-XI

CERTIFICATE OF MEDICAL FITNESS

(For admission to MCA Course in Haryana)

To be obtained only from gazetted Government Medical Officer/Medical Officer of a Government Undertaking. Please note that this certificate in no other form will be accepted. Medical Certificates issued by private medical practitioners will not be accepted.

(Please refer to prescribed standards given overleaf)

Name
(in Block Letters)

Father's Name : Sh.

Height : Weight

Chest :

Heart & Lungs :

Vision : L : R :

Colour Vision :

Hearing :

Hernia/Hydrocele/Piles :

Remarks :

I certify that I have carefully examined Sh./Km./Smt.
son/daughter of Shri who has signed in my presence.

He/she has no mental and physical disease and is FIT.

Signature of the candidate

Station :

Signature of the Medical Officer
with legible Seal.

Date :

(FOR PRESCRIBED MEDICAL STANDARDS FOR ADMISSION SEE NEXT PAGE)

PRESCRIBED MEDICAL STANDARDS FOR ADMISSION

An Engineering profession demands good physique and stamina. An applicant who suffers from any organic defect or does not have sound health so as to bear the strain of the course which

must be heightened in his/her professional life would be well advised not to take up the Engineering/MCA Profession. He/she must fulfil the following medical standards :

- HEIGHT : Not less than 1.5 metre for male candidates, and not less than 1.2 metre for female candidates.
- WEIGHT : 41 kg. approximately for male candidates and 37 kg. approximately for female candidates.
- CHEST MEASUREMENT : Not less than 69 cms. with satisfactory limit of expansion and contraction for male candidates only.
- HEART & LUNGS : No abnormality.
- HERNIA, HYDROCELE : Presence of these is a temporary disqualification & to be rectified before joining the course of study.
- VISION : Normal, where defective, it must be corrected to 6/9 in the better eye and 6/12 in the worse eye. Eye should be free from congenital and other disease.
- HEARING : Normal, where defective, it must be corrected.

APPENDIX – A

NO. 22/2/27/2004-2GSIII

From

The Chief Secretary to Govt. Haryana.

To

- 1 All Heads of Departments in the Haryana State.
- 2 The Registrar, Punjab and Haryana High Court, Chandigarh.
- 3 All Deputy Commissioners and Sub-Divisional Officers (Civil) in Haryana State.

Dated Chandigarh, the October 20, 2005.

**Subject: Reservation for admission in educational/professional and colleges/
institutions.**

Sir/Madam,

I am directed to invite your attention to Govt. Haryana institutions issued vide letter No. 22/34/98-3GSIII, dated 19.3.99, followed by letters of even number dated 5.5.99 and letter No. 22/89/97-3GSIII, dated 7.8.2000 on the subject noted above, wherein provision for reservation of seats in the educational, technical and professional institutions for the candidates of various categories was made as under :-

1	Scheduled Castes	20%	*
2	Backward Classes	16%	A Block
		11%	B Block
3	Physically-Handicapped	3%	In the event of quota reserved for physically-handicapped remain unutilized due to non-availability for suitable category of handicapped candidates, it may be offered to the Ex-servicemen and their wards (1%) and the dependents of Freedom Fighters (1%)

On further consideration of the matter, it has been decided to allow 3% horizontal reservation to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of general category, 1% out of Scheduled Castes and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided/self-financing colleges/institutes located in Haryana. As far as block allocation in Block-A and Block-B of Scheduled Castes and Backward Classes

categories is concerned, year-wise rotational system will be adopted. For example, if Block-A of Scheduled Castes and Backward Classes are given seats in the academic year 2006, the next block i.e. B Block of categories of Scheduled Castes and Backward Classes will be given seats in the next academic year i.e. 2007 and so on.

These instructions should be brought to the notice of all concerned working under your control for strict compliance.

Yours faithfully,

Sd/-

Deputy Secretary, General Administration
For Chief Secretary to Govt. Haryana,

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/
Commissioners and Secretaries to Govt. Haryana for information and necessary action.

Sd/-

Deputy Secretary, General Administration
For Chief Secretary to Govt. Haryana.

To

All the Financial Commissioners & Principal Secretaries/
Commissioners and Secretary to Govt. Haryana.

U.O. No. 22/27/2004-2GSIII

Dated, Chandigarh, the October 20, 2005

* The Block A & B in Schedule Caste Category has been done away by the Hon'ble
Punjab & Haryana High Court.

LIST OF BACKWARD CLASSES IN HARYANA STATE

BLOCK-A

- | | |
|---|---|
| 1. Aheria, Aheri, Heri, Naik, Thori or Turi, Hari | 2. Barra |
| 3. Beta, Hensi or Hesi | 4. Bagria |
| 5. Barwar | 6. Barai, Tamboli |
| 7. Baragi, Bairagi, Swami Sadh | 8. Battera/ Battora |
| 9. Bharbhunja, Bharbhuj | 10. Bhat, Bhatra, Darpi, Ramiya |
| 11. Bhuhalia Lohar | 12. Changar |
| 13. Chirimar | 14. Chang |
| 15. Chimba, Chhipi, Chimpa, Darzi, Rohilla | 16. Daiya |
| 17. Dhobis | 18. Dakaut |
| 19. Dhimar, Mallah, Kashyap- Rajpoot, Kahar, Jhiwar, Dhinwar, Khewat, Mehra, Nishad, Sakka, Bhisti, Sheikh-Abbasi | 20. Dhosali, Dosali |
| 21. Faquir | 22. Gwaria, Gauria or Gwar |
| 23. Ghirath | 24. Ghasi, Ghasiara or Ghosi |
| 25. Gorkhas | 26. Gawala, Gowala |
| 27. Gadaria, Pal | 28. Garhi Lohar |
| 29. Hajjam, Nai, Nais, Sain | 30. Jhangra- Brahman, Khati, Suthar, Dhiman, Tarkhan, Barhai, Baddi |
| 31. Joginath, Jogi, Nath, Jangam-Jogi, Yogi | 32. Kanjar or Kanchan |
| 33. Kurmi | 34. Kumhars, Prajapati |
| 35. Kamboj | 36. Khanghera |
| 37. Kuchband | 38. Labana |
| 39. Lakhera, Manihar, Kachera | 40. Lohar, Panchal |
| 41. Madari | 42. Mochi |
| 43. Mirasi | 44. Nar |
| 45. Noongar | 46. Nalband |
| 47. Pinja, Penja | 48. Rehar, Rehara or Re |
| 49. Raigar | 50. Rai Sikhs |
| 51. Rechband | 52. Shorgir, Shergir |
| 53. Soi | 54. Singhikant, Singiwala |
| 55. Sunar, Zargar, Soni | 56. Thathera, Tamera |
| 57. Teli | 58. Banzara, Banjara |
| 59. Weaver (Jullaha) | 60. Badi/Baddon |
| 61. Bhattu/ Chattu | 62. Mina |
| 63. Rahbari | 64. Charan |
| 65. Chaaraj (Mahabrahman) | 66. Udasin |
| 67. Ramgarhia | 68. Rangrez, Lilgar, Nilgar, Lallari |
| 69. Dawala, Soni-Dawala, Nyaaria | 70. Bhar, Rajbhar |
| 71. Nat (Muslim) | |

BLOCK-B

- | | | | | |
|---------------|-----------|---------------|----------|--------|
| 1. Ahir/Yadav | 2. Gujjar | 3. Lodh/Lodha | 4. Saini | 5. Meo |
|---------------|-----------|---------------|----------|--------|

LIST OF SCHEDULED CASTES IN HARYANA STATE

BLOCK-A

S. No. NAME OF THE CASTE

1. Ad Dharmi
2. Balmiki, Chura, Bhangi
3. Bangali
4. Barar, Burar, Berar
5. Batwal
6. Bauria, Bawaria
7. Bazigar
8. Bhanjra
9. Chanal
10. Dagi
11. Darain
12. Deha, Dhea, Dhaya
13. Dhanak
14. Dhogri, Dhangri, Siggi
15. Dumna, Mahasha, Doom
16. Gagra
17. Gandhila, Gandil, Gondola
18. Kabirpanthi, Julaha

S.No. NAME OF THE CASTE

19. Khatik
20. Kori, Koli
21. Marija, Marecha
22. Mazhabi, Mazhibi Sikh
23. Megh
24. Nat, Badi
25. Od
26. Pasi
27. Perna
28. Pherera
29. Sanhai
30. Sanhal
31. Sansi, Bhedkut Manesh
32. Sansoi
33. Sapela, Spera
34. Sarera
35. Sikligar, Bariya
36. Sirikiband

BLOCK-B

- | | | | | | |
|-----------|-----------------|-----------|--------------|--------------------|--------------|
| 1. Chamar | 2. Jatia Chamar | 3. Rehgar | 4. Raigar | 5. Ramdasi | 6. Ravidasi. |
| 7. Balahi | 8. Batoi | 9. Bhatoi | 10. Bhambi | 11. Chamar-Rohidas | |
| 12. Jatav | 13. Jatava | 14. Mochi | 15. Ramdasia | | |

Copy of letter No. 62/17/95-6 GSI Dated, Chandigarh, the 3rd October, 1996

From

The Chief Secretary to Government Haryana

To

- i) All Heads of Departments, Commissioners
Ambala, Rohtak, Gurgaon and Hisar Divisions.
- ii) All Deputy Commissioners and all Sub-Divisional
Officers (Civil) in Haryana.
- iii) The Registrar, Punjab and Haryana High Court and
all District and Session Judges in Haryana.

Subject : **“Bonafide residents of Haryana - Guidelines regarding”.**

I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate : -

- i) Candidates, who have passed the examination qualifying them for selection in an institution from a school/college in Haryana.
- ii) Children / Wards (if parents are not living) / Dependents : -
 - (a) of the employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (b) of the employees of the statutory bodies/corporations established by or under an Act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana;
 - (c) of the employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
- iii) Children/Wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
- iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a State other than Haryana or he has settled after retirement in or outside Haryana.
- v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana.
- vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage.
- vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are :
 - a) Citizens of India;

- b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children /Wards/Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/Dependents of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.
 3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
 4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
 5. For the purpose of uniformity for issuing certificate of Residence in the case of various categories to be issued by the competent Authorities, proformas have been prescribed which are enclosed herewith.
 6. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,
Sd/-

Under Secretary, General Administration,
for Chief Secretary to Govt. Haryana.

A copy is forwarded for information and necessary action to :-

- i) All Financial Commissioners and Secretaries to Govt. Haryana.
- ii) All Commissioners and Secretaries to Govt. Haryana.

Sd/-
Under Secretary, General Administration,
for Chief Secretary to Govt. Haryana,

To

- i) All Financial Commissioners and Secretaries to Govt. Haryana.
- ii) All Commissioners and Secretaries to Govt. Haryana.

U.O. No. 62/17/95-6GSI

Dated Chandigarh, the 31.10.96

No. 62/32/2000 – 6GSI

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala Divisions
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa

Dated, Chandigarh the 23.05.2003

Sub : **Bonafide residents of Haryana – Guidelines regarding.**

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.1996 on the subject noted above vide which the powers of issuing Haryana Resident Certificate was vested with District Magistrate/General Assistant to Deputy Commissioner or Sub Divisional Officer (Civil) of the District/Sub-Divisions.

The matter has been reconsidered by the State Government in view of the problems being faced by the public in general and the students' community in particular in obtaining a Resident Certificate from the concerned authorities. With a view to improve the existing system in public interest, it has been decided by the Government to delegate powers of District Magistrates/City Magistrates/Sub-Divisional Officers (Civil) to Tehsildars to issue Haryana Resident Certificate to the claimant(s). Henceforth, the Tehsildars of Revenue Department are authorized to issue Resident Certificates besides the aforesaid functionaries.

These instructions may be observed by all concerned meticulously.

Yours faithfully,

Sd/-

Under Secretary General
Administration

for Chief Secretary to Government
Haryana

To

All the Financial Commissioners and Principal Secretary/Commissioners and Secretaries to Government Haryana.

U.O. No. 62/32/2000- 6 GSI

Dated, Chandigarh the 23.05.2003

APPENDIX - D-2

No. 62/27/2003 – 6GSI

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala Divisions
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa

Dated, Chandigarh the

Sub : **Bonafide residents of Haryana – Guidelines regarding.**

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 and No. 62/32/2000 - GSI, dated 23.5.2003 on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of resident for purpose of admission to educational institutions (including technical/medical institutions)

2. The matter has been reconsidered by the State Government in view of the problems faced by the children and wards of accredited journalists recognized by Government of Haryana and it has been decided that the children and wards of the accredited journalists residing at Chandigarh and recognized by Government of Haryana would also be eligible for the grant of Residence Certificate only for the purpose of admission in the academic institutions of Haryana State.
3. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,

Under Secretary General
Administration
for Chief Secretary to Government Haryana

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/Commissioners and Secretaries to Government of Haryana for information and necessary action.

Under Secretary General
Administration
for Chief Secretary to Government Haryana

To

All the Financial Commissioners and Principal Secretary/Commissioners and Secretaries to Government Haryana

U.O. No. 62/27/2003- 6 GSI

Dated, Chandigarh the July 29, 2003

Copy of letter No. 22/28/2003 – 3GS III Dated, the 30th January, 2004.

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala Divisions
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa

Dated, Chandigarh the 30th January, 2004.

Sub : “Streamlining the procedure in the offices regarding issuing of Resident/Income Certificates and the Caste Certificate to Scheduled Castes and Backward Classes”.

Sir,

I am directed to invite your attention to Haryana Government letter Nos. 62/17/95-2GS III, dated 03.10.1996, No. 22/51/93-3GS III, dated 12.08.93 and even No. dated 14.10.97 on the subject noted above wherein instructions regarding the Caste Certificates (SC/BC/OBC), and Resident Certificates have been issued.

The policy has been reviewed keeping in view the various courts judgements and the hardships caused to the individuals in obtaining above quoted certificates. Government is of the view that the procedure be institutionalized by delegating powers at proper level for ensuring speedy disposal of work without any harassment or exploitation. The present modification of the policy also aims at simplifying the procedure for obtaining certificate by an individual falling under the reserved categories.

2. The matter has been reconsidered in depth by the State Government in view of the problems being faced by the Government employees in obtaining these certificates. With a view to improve the existing system in issuing various certificates, it has been decided by the Government that henceforth Circle Revenue Officers (Tehsildar/Naib Tehsildar-cum-Executive Magistrate) concerned will be authorized to issue Resident as well as Caste Certificates (SC/BC/OBC) after getting the verification done through the subordinate revenue staff in case of applicants residing in the rural area and through the Executive Officer/Secretary of the concerned Municipal Committee/Municipal Council/Municipal Corporation concerned in case of applicants residing in urban areas. It has further been decided that in case of Haryana Government employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchkula, the Resident Certificates and Caste Certificates to SC/BC employees and for their children, may be issued by their respective Heads of Departments also.

3. The validity of Resident Certificate issued by the competent authority shall be as long as the holder of this certificate maintains his residential address in Haryana State.

4. SC certificate once issued be valid as long as the caste is not removed from the Schedule of the Constitution and BC certificate shall be valid for life from the date of issue of the certificate or till the applicant does not fall into creamy layer category as defined from time to time. The applicant applying for BC certificate would also submit a self declaration on simple paper that he does not fall under creamy layer category. However, if the certificate has been obtained by fraud or misrepresentation or concealment of facts or by some other means, the said certificate shall be declared as invalid/non-est and benefit taken by the applicant will be withdrawn and a criminal case shall be registered against the applicant misrepresenting the facts as well as against the guilty

officers/officials, if any. In addition, Social Justice & Empowerment Department, Haryana is being directed to finalize the modalities and procedure to constitute the Scrutiny Committee.

The files relating to Caste and Resident certificate shall be retained for 10 years and Register shall be retained permanently. The proformae of the application form, Register and SC/BC certificates prescribed by the Government shall be followed by all the Departments/Institutions in letter and spirit as it has come to the notice of the Govt. that some Departments/Institutions demand such certificates in proformae which are at variance with the proformae in which these certificates are being issued by the competent authorities (Tehsildar/Naib Tehsildar/HODs). It is, therefore, decided that the Departments/Institutions shall accept these certificates only in the proformae in which these are being issued by the competent authorities which have been prescribed by the Govt. itself.

5. To make institutional arrangements, it has also been decided that in future the Resident and Caste certificates will be issued to all the students studying in class 8th every year as per the time schedule given below :-

- | | | |
|------|--|---|
| i. | Filling of application form by the parents/students. | 1 st Nov. to 10 th Nov. every year. |
| ii. | Verification by | |
| | (a) Sarpanch/ Nambardar in case of rural areas and Municipal Councillors in case of Urban areas. | Upto 15 th November every year. |
| | (b) Verification by Patwari in case of rural areas /EO/Secy.(MC) any other officer/official authorized by the local body for the purpose in case of urban areas. | 30 th November |
| | (c) Head Teacher/Head-master | Upto 15 th Dec. |
| iii. | Forwarding of application to CRO by Head Teacher/Head Master | 31 st Dec. |
| iv. | Verification & issue of certificate by CRO | Upto 31 st January every year. |

6. All application forms of a particular School may be sent to the Tehsildar/Naib Tehsildar concerned preferably at one go so that the certificates are issued and sent back to the Headmasters of Government Schools/Private Schools for distribution to the concerned students. The Head Teacher/Headmaster shall be responsible for getting the application forms filled and files prepared of all the students presently studying in Class-VIII to XII will be issued these certificates during the months of January, 2004 to March, 2004. The schedule will be finalized by the concerned Deputy Commissioner in this regard.

7. It has been further decided that in case of SC/BC students claiming benefit under various welfare schemes upto Class IX, the benefits will be given by the Head -aster/Head Teacher after getting the verification done from Sarpanch/Nambardar/MC and a caste certificate issued by the CRO (Tehsildar/Naib Tehsildar) may not be demanded for this purpose by the School authorities.

8. The matter regarding issue of income certificate to the students for claiming various benefits in educational institutions has been considered and it has been decided that in future the income certificate for educational purpose will be issued by the CRO (Tehsildar/Naib Tehsildar concerned) and income certificate for other purposes by the SDO (C) concerned taking into account income of the applicant from various sources including agriculture, trade, profession, salary etc. The verification will be got done through the subordinate revenue staff in case of applicants residing in rural areas and through the Executive Officers/Secretary of the concerned Municipal Committee/Council/Municipal Corporation in case of applicants residing in urban areas.

9. It has also been brought to the notice of the Government that when posts are advertised, fairly large number of candidates apply for such posts and Haryana Public Service Commission/Haryana Staff Selection Commission/Department demand attested copies of Resident/Caste certificates and

other documents from the candidates. This creates not only financial problems for the unemployed youths but also increases the workload in the offices. Similar is the position in case of admission to educational/professional Engineering institutions. To give relief to the public, it has been decided that at the time of applying for job or for admission in educational institutions including technical/professional institutions etc. self-attested photo-copy of the certificate about the residence and caste status shall be sufficient and at the time of final interview/selection, original papers including Caste and Resident Certificate issued by the competent authorities may be obtained/examined/inspected by the concerned departments/institutions and attested copies thereof be kept in record. The fact may also be cross-checked/verified at the time of verification of the antecedents of the applicants before he/she joins the Government service. Similar practice will be followed for degrees/mark-sheets/other certificates of academic qualifications. Necessary action to amend/revise the application form in this regard shall be taken by Haryana Public Service Commission/Haryana Staff Selection Commission/Head of the Departments/Universities etc. at their own level under intimation to the Government.

These instructions may be brought to the knowledge of all for strict compliance.

Yours faithfully,
Sd/-
Under Secretary General
Administration
for Chief Secretary to Government
Haryana

To

All the Financial Commissioners and Principal Secretary/ Commissioners and Secretaries to Government Haryana.

Copy of letter No. 62/17/95-6GSI dated 17.7.98 from the Chief Secretary to Govt. Haryana addressed to all the Heads of Deptt. & Org.

Subject: Bonafide residents of Haryana- guidelines regarding.

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 regarding the subject mentioned above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Bonafide residents of Haryana for the purpose of admission to educational institutions (Including technical/ medical institutions).

2 Several departments have sought clarification from the State Govt. whether ad hoc/contract/daily-waged employees are also covered under these instructions.

3 The matter has been examined by the Government. It is clarified that only regular employees of the State Govt./Statutory bodies/corporations and Govt. of India mentioned in the above instructions and not ad hoc/contract/daily-waged of these State Govt. / Statutory bodies/ corporations fall within the ambit of these instructions. Accordingly, in the sub-Clause (a), (b) and (c) of Clause (ii) in para 1 of the instructions in question, for the word "employee" the word 'regular employee' is substituted and should be read as such.

These instructions may be noted carefully for compliance.

List of self-styled Institutions/ Universities which have been declared fake by the University Grants Commission and other Government bodies

1. All India Board of Secondary Education, Delhi, Bhawan No. 700, Gali No. 17, Gopalpur Village (Timarpur) P.O Azadpur, Delhi- 110009
2. Board of Adult Education and Training Office, 1 Aliganj (Kasturba Nagar) Kotla Mubarakpur, New Delhi – 110003
3. Central Board of Higher Education, East Patel Nagar, New Delhi
4. Central Board of Higher Education, Uttam Nagar, New Delhi
5. Hindi Sahitya Sammelan, Prayag (Allahabad) U.P.
6. Bombay Hindi Vidyapeeth, Bombay
7. Maharshi Valmiki National University, Delhi
8. Maithill University/ Vishwavidyalaya Darbhanga, Bihar
9. Takshila Kendriya Vishwavidyalaya, Uttam Nagar (New Delhi)
10. Mahila Gram Vidyapith/Vishwavidyalaya (Women's University) Prayag, Allahabad (U.P.)
11. Varanaseya Sanskrit Vishwavidyalaya Varanasi (Uttar Pradesh)
12. Commercial University Ltd. Darya Ganj, Delhi
13. Testator Research University Bodihaya Ranur (Tamil Nadu)
14. Sree Narayan Open University Quilon (Kerala)
15. Gandhi Hindi Vidyapeeth Prayag, Allahabad (U.P.)
16. National University of Electro Complex Homeopathy Kanpur (U.P.)
17. University New Jerusalem Kathuparamba Cannore (Kerala)
18. World Social Work University Perunguzhi (Kerala)
19. Netaji Subhash Chandra Bose University (Open University) Aligarh (U.P.)
20. Shrimati Mahadevi Verma Open University Mughal Sarai (U.P.)
21. D.D.S. Sanskrit University Putur, Trichi, Tamil Nadu
22. Amritsar University, Amritsar (Punjab)
23. Arya University Srinagar (Jammu Kashmir)
24. Bible University Ambur (North Arcot)
25. Eastern Orthodox University Ambur (North Arcot)
26. Globe University of Science, Kumbaromam
27. St. John's University Kizhanattam, Kerala
28. National University, Nagpur
29. Self Culture University, Kizhanattam
30. United Nations University, Delhi
31. Vocational University, Delhi
32. Western University of Kapurthala
33. Uttar Pradesh Vishwavidyalaya, Rosi Kalan, Mathura (U.P.)
34. Maharana Pratap Shiksha Niketan Vishwavidyalaya Pratapgarh (U.P.)
35. India Education Council of U.P. Lucknow (U.P.)
36. *Bhartiya Shiksha Parishad (U.P.) Open Vishwavidyalaya Lucknow (U.P.)
37. Raja Arabia University, Nagpur
38. Urdu University, Moti Park, Bhopal
39. Vocational University Amritsar and DE
40. Uttar Pradesh Vishwavidyapeeth, Kushikalan
41. Kesarwani Vidyapith, Jabalpur (MP)
42. Delhi Vishwa Vidyapeeth, 233, Tagore Park, Model Town, Delhi
43. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum
44. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, Delhi

* (It is not recognized by the U.G.C. However, stay has been granted by Civil Judge Hawalee (J.D.), Lucknow. The issue regarding Fake University is in Court).

Note: The names of fake Universities/ Boards will be considered as published by the concerned apex bodies on the day of counselling.

KEY DATES (MCA)

Availability of Admission Brochure from designated sale centres and from the website http://techeduhry.nic.in	15.6.2007 to 4.7.2007 upto 5.00 PM				
Fee for Online Entrance Test for OLET(MCA)-2007	If Admission Brochure has been purchased from designated sale centres, entrance test fee not required to be deposited in the designated bank. Otherwise, required fee for entrance test will have to be deposited in the designated bank during 15.6.2007 to 4.7.2007				
Online Registration for entrance test on the website http://onlinetesthry.nic.in	15.06.2007 to 4.7.2007				
Availability of Admit card/ Roll No. Slip for entrance test on the website http://onlinetesthry.nic.in	4.7.2007 to 5.7.2007				
Online Entrance Test OLET(MCA)-2007 For MCA	Date of Entrance Test 7.7.07 & 8.7.07 to be conducted by HSCS through NIC	4 Shifts: 1 st 9.00 AM to 10.45 AM 2 nd 11.15 AM to 1.00PM 3 rd 1.30 PM to 3.15 PM 4 th 3.45 PM to 5.30 PM (Duration of test will be 90 minutes. 15 minutes are for reading of instructions etc)	List of Centres with Code		
			Sr No	Name of centre	code
			1	KU, Kurukshetra	01
			2	GJU of Sc. & Tech. Hissar	02
			3	YMCA Institute of Engg. , Faridabad	03
			4	MDU, Rohtak	04
			5	CDLU, Sirsa	05
			6	GP, Nilokheri	06
7	GP, Sonapat	07			
Display of inter-se Merit/Unique ranks of OLET(MCA)-2007 on the website http://onlinetesthry.nic.in	10.7.07				
Counselling details for all the seats of Govt. / Aided/ University Departments & 75% seats of Private Engg. Institutes.					
Deposition of Counselling fee of Rs. 500/- in A/c of HSCS in CBS Branches of PNB.	15.06.2007 to 22.07.2007				
Details	on-line Registration, mock counselling and filling & locking of choices	Result declaration	Deposition of Admission fee in A/c of HSCS and Reporting in the designated Instt.	Vacancy updation by designated Institute upto	Availability of seats after counselling/ seats display & reporting status by designated Institutes
1 st counselling by NIC	25.7 to 28.7	30.7	31.7 to 2.8	3.8	4.8
2 nd counselling by NIC (after inter conversion of reserved categories of seats)	5.8 to 6.8	7.8	8.8 to 9.8	10.8	11.8
3 rd counselling by NIC or Physical counselling required, if any	12.8 to 18.8				
Final cut off dates of all admissions.			20.8		
Submission & Authentication of admission list of Institutes by HSCS.			20.8 to 28.8		
Registration/ submission of final admission list in University by Institutes after authentication by HSCS.			20.8 to 28.8		
Start of Session			20.8.07		

- Note: i) NIC shall conduct online mock entrance test demo pertaining to this OLET(MCA)-2007 during registration period. The perspective candidates desirous of seeking admission in MCA are advised in their own interest to attempt this online mock entrance test.
- i) Time of closing of all types of counseling is 5.00 p.m.