

**Admission Brochure**  
*for*  
**ONLINE ENTRANCE TEST-OLET (MCA)-2009**  
**&**  
**COUNSELLING**  
*for Admission to*  
**3-Year MCA Programme**  
*for the Session 2009-10*  
*in*  
***the University Departments, Govt./Govt. Aided/Private institutions  
located in State of Haryana***



*Also can be seen at :*

<http://techeduhry.nic.in>

<http://hscs.org>

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**Issued under the authority of  
Haryana State Counselling Society,  
Bays No. 7-12, Sector -4  
Panchkula**

**“To reorient Technical Education which shall be relevant to the real world-of-work, attractive to the students, responsive to the industry and connected to the community at large.”**

**- Vision -**

**BHUPINDER SINGH HOODA**

D.O.No.CMH-2009/55

CHIEF MINISTER, HARYANA,  
CHANDIGARH.

Dated : 24.02.2009

**MESSAGE**

Technical education plays a vital role in the socio-economic development of the country in the present age of knowledge based economy.

In the past four years, our endeavor has been to further strengthen infrastructure of Technical institutes in the State so as to keep pace with the changing scenario. We have taken effective steps to equip technical with latest equipments and computers, buildings & appropriate faculty as per the revised curricula. The network of the technical institutions has been expanded by setting up new technical and capacity of such existing institutions has been enhanced. Emphasis has been laid on training students in such a manner that they easily get employment. Merit scholarships / fee waivers for every topper in every discipline in every Govt./Govt. aided and private technical institute are being provided to students. SC candidates are also being reimbursed tuition fees. Efforts are being made to cope up with the quantitative and qualitative requirements of trained manpower of industries within and outside the State.

Haryana is the first State to introduce “On Line Off Campus” counseling, Online Payment System with Call Centre Support Services for all technical course including diploma education.

Department of Technical Education, Haryana has received appreciation at National level and won “Golden Icon Award 2007-08” and CSI – Nihilent “Best e-Governed Project (Excellent Project) Award” for 2007-2008 for e-governance initiatives.

I wish a bright career for all students.

(Bhupinder Singh Hooda)

**A.C.Chaudhry**

D.O.No.166  
Urban Local Bodies,  
Labour & Employment, Industrial  
Training & Vocational Education and  
Technical Education Minister, Haryana,  
Chandigarh  
Dated : 03.03.2009

**MESSAGE**

I am glad to know that Department of Technical Education, Haryana has been conferred appreciation at National level and won “Golden Icon Award 2007-08” and CSI – Nihilent “Best e-Governed Project (Excellent Project) Award” for 2007-2008 for e-governance initiatives.

Technical Education plays an important role in the socio-economic development of the country in general, emancipation and empowerment of poor and disadvantaged groups / population in particular. It provides varied type of manpower. It is backbone of a country for its infrastructural, industrial and economic development. Our Technical Education system provides the practical education to students so as to groom up their personalities to such a level that they create a mark not only in the growth and development of our own country but also make a remarkable and positive dent in developed knowledge economies of the world.

During the last four years the State Government / the Department has taken many initiatives to improve the quality of Technical Education so as to make degree / diploma holders employable from day-‘1’.

I have full confidence that the Technical Education Department will enjoy a bright future in its goal to achieve academic excellence and world class standard in the field of Technical Education. My best wishes for the success of Technical Education Department and a bright future for the Students.

(A.C.Chaudhary)

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## IMPORTANT INFORMATION FOR THE SESSION 2009-10

1. Admissions shall be made on the basis of the inter se merit of Online Entrance Test-OLET (MCA)-2009 conducted by HSCS through NIC.
2. Online entrance test fee for OLET (MCA)-2009 is Rs. 500/- (non-refundable) and shall be deposited by the candidate through [www.hscs.org](http://www.hscs.org) in the account of Haryana State Counseling Society. As soon as candidates registers and pays fees on [www.hscs.org](http://www.hscs.org), he/she gets the Roll No for appearing in OLET (MCA-09). Candidates has to deposit the OLET (MCA fee of Rs. 500/- using this Roll No. The same Roll No. by which the fee has been paid is to be quoted/used for all future purpose. Candidates without depositing this fee shall not be considered for online entrance test. Candidates have to deposit this OLET fee before OLET registration on [www.onlinetesthry.nic.in](http://www.onlinetesthry.nic.in). **For more details, refer Chapter-8.**
3. Counseling fee for OLET (B. Pharma)-09 is Rs. 500/- only (Non-Refundable) & shall be deposited by the candidate through [www.hscs.org](http://www.hscs.org) , in the account of Haryana State Counseling Society using the same Roll No. as used for paying OLET-09 fee.
4. Candidates without depositing this counseling fee would not be considered for counseling/ allotment of seat. Candidates are advised in their own interest to deposit to deposit the above mentioned fees before the Registration for counseling and to check display of their fee deposited entry on **“Payment Status”** link on website [www.hscs.org](http://www.hscs.org). **For more details, refer Chapter-8.**
5. Registration for counseling would be done on [www.tehadmissions.gov.in](http://www.tehadmissions.gov.in). A candidate shall be allowed for change of his/her registration details on the counseling websites as and when required before locking of choices during counseling period. In case any candidate changes registration details after submission of choices, but before locking, all choices filled earlier will be initialized and all choices will be required to be filled in again.
6. The fee structure of various self financing technical institutions is available at *Appendix-I* and on the website [www.techeduhry.nic.in](http://www.techeduhry.nic.in) . Candidates are advised to see the changes, if any, in the fee structure of institutes on the website [www.techeduhry.nic.in](http://www.techeduhry.nic.in) before filling the choices of branch and institute during online counseling.
7. Locking of submitted choices is compulsory.
8. **Registration will be allowed only before first counseling. No fresh registration would be allowed after first counseling**, so candidates willing to participate in online off-campus counseling will have to register before the first counseling as per the dates mentioned in **“Key Dates”**. **At the time of registration, password has to be created by the candidates, for use in future logins, candidates are advised to keep records of this password secretly for their own use in future only and not to disclose this to others. In the event of sharing of password, candidate will be solely responsible for the change of registration details, choices etc.**
9. After the result of <sup>1st</sup> counseling, the candidate is required to **deposit token admission fee of Rs. 10000 (Rs. 5000 only for SC candidate )** (only once) in the account of Haryana State Counseling Society through [www.hscs.org](http://www.hscs.org) , **failing which the candidate shall not be allowed to report in the respective institute.** The deposition of this admission fee will entail the candidate, (subject to conformity through e-interface with HSCS), to confirm the admission in the allotted institute besides other formalities of joining/reporting in allotted institute by the candidates and verification of credentials.

10. To participate in subsequent 2<sup>nd</sup> & 3<sup>rd</sup> counseling, candidates will have to refill the choices in the order of priority on the counseling website [www.tehadmissions.gov.in](http://www.tehadmissions.gov.in) without depositing the amount of Rs. 500/- in the bank again. Admission procedure i.e. filling of choices of Branch/Institute shall remain the same. **Incase seat is allotted in 2<sup>nd</sup> & 3<sup>rd</sup> subsequent counseling; the earlier allotted/reported seat will be cancelled. Thus candidates are advised to fill the choices in order of priority only to upgrade. The candidates who wish to retain the reported seat shall not opt for subsequent counsellings.**
11. After the result of counseling and deposition of token admission fee, the candidate shall report in the allotted centre alongwith the provisional allotment letter generated from the website alongwith all requisite documents/certificates/testimonials and password, as per dates mentioned in “**Key Dates**”. The Joining shall be deemed to be confirmed only after online reporting by Institute in the presence of the candidate. As per State Govt. orders, fees from SC students admitted through centralized counseling shall not to be charged by any institute in any case. All institutes are directed to strictly follow this Govt. order failing which action will be taken against the institute.
12. The institute will update the status of joining/non-joining by a candidate by simply tick marking the checklist online only by checking all the parameters of the check list. The **online generated admission slip** shall be given to the candidate after successful joining.
13. Token admission fee deposited is refundable. For refund of token admission fee candidate shall apply online on website [www.hscs.org](http://www.hscs.org) before the date of start of session, else no application would be entertained and no refund would be processed in any case. For details refer **Refund of token admission fee in chapter 8**.
14. Fulfilling of eligibility for MCA-2009 for admission to 1<sup>st</sup> year MCA Course w.r.t. qualification and percentage of qualifying examination shall be proved by the candidate not at the time of seat allotment but at the time of reporting by the candidate at the respective institute prior to final cut off date for Admissions. A candidate may not be eligible on the 1st day of counseling but may be eligible on subsequent days of counseling due to the reasons, whatsoever. The candidate may seek admission at his/her own risk and cost and if he/she is found in-eligible at the time of reporting, his/her entire dues shall be forfeited and his/her admission shall be cancelled for which he/she shall have no claim, whatsoever.
15. Under no circumstances the original certificates of the candidate should be retained by the institute. The candidate seeking admission will submit 3 sets of his documents/ certificates/ testimonials duly attested by the Principal/ Headmaster of the school/college last attended/any gazetted officer, at the time of reporting in the institute. The Director-Principal/Registrar of the Institute will authenticate these documents/certificates/testimonials after comparing these from the originals and the originals will be returned to the candidate. One set of these documents/certificates/ testimonials thus authenticated by the institute shall be deposited in the affiliating University, for the purpose of registration, for which no original certificate shall be demanded. Anyhow, if the affiliating University, so desires, the original certificates from the candidate can be demanded through the institute of his admission for any purpose whatsoever these may be.
16. For the guidance of candidates, Institute-wise, branch-wise first & last ranks of admission status of the session 2008-09 would be available on counseling website [www.tehadmissions.gov.in](http://www.tehadmissions.gov.in).
17. The student admitted in Online counseling in a particular institute, but branch upgraded by that Institute (internal sliding within the institute) shall be **considered as**

**institute level admission for all the purposes including fee refund, scholarships etc.**

18. The student admitted in Online counseling in a particular institute, but branch upgraded/changed by that Institute (internal sliding within the institute) shall be **considered as institute level admission for all the purposes including fee refund, scholarships etc.**
19. A call center at Haryana State Counseling Society, has been set up to reply any query from the candidates during the counseling period. Queries, if any, may be made at toll free no. 18001802026 or for faster resolution of queries candidates may click “Email Help” link available of [WW.hscs.org](http://WW.hscs.org), by giving complete details..

Always quote your OLET (MCA)-2009 Roll No. while making correspondence regarding admission to MCA course.

# CHAPTER 1

## ABBREVIATIONS AND TERMS USED

- i) “AIC” means “All India Category”.
- ii) “AICTE” means “All India Council for Technical Education.”
- iii) “OLET(MCA)-2009” means “Online Entrance Test-2009 for admission to MCA”
- iv) “BC-A” means “Backward Class Block ‘A’ ” of Haryana.
- v) “BC-B” means “Backward Class Block ‘B’ ” of Haryana.
- vi) “CCS HAU” means “Ch. Charan Singh Haryana Agricultural University, Hisar.”
- vii) “CDLU” means “Ch. Devi Lal University, Sirsa.”
- viii) “CFF” means “Children of Freedom Fighters” of Haryana.
- ix) “Department” means “Department of Technical Education, Haryana.”
- x) “ESM” means “Ex-Servicemen and their Wards” of Haryana.
- xi) “GJU” means “Guru Jambheshwar University of Science & Technology, Hisar.”
- xii) “Haryana Resident” means “a person eligible for grant of Resident Certificate as per instructions of Chief Secretary, Haryana, vide memo No. 62/17/95 – 6 GSI dated 3.10.96, No. 62/27/2003-6GSI Dated 29-7-2003, No. 62/32/2000-6GSI Dated 23-5-2003 and No. 22/28/2003-3G.S.III dated 30-1-04.
- xiii) “HOGC” means “Haryana Open General Category”.
- xiv) “Intake” means “Sanctioned Intake”
- xv) “KU” means “Kurukshetra University, Kurukshetra”.
- xvi) “MDU” means “Maharshi Dayanand University, Rohtak.”
- xvii) “HSCS” means “Haryana State Counselling Society, Panchkula” Camp Office at Chandigarh.
- xviii) “MHRD” means “Ministry of Human Resource Development, Government of India.”
- xix) “PH” means “Physically Handicapped” of Haryana.
- xx) “Qualifying Examination” : For Qualifying Examination, refer to Chapter 3.
- xxi) “SC” means “Scheduled Caste of Haryana.”
- xxii) “NIC” means National Informatics Centre, New Delhi and State Unit, Chandigarh.
- xxiii) “State Government” means “Government of Haryana.”
- xxiv) “UGC” means “University Grants Commission”.
- xxv) “University” means “Affiliating University”.
- xxvi) “State Quota” means “the seats meant for Haryana resident candidates in terms of Appendix “A”.
- xxvii) “K.M.” means “Kashmiri Migrants”.
- xxviii) “M.Q.” means “Minority Quota or the seats available for the candidates of concerned Minority Community of the Institutes”.**
- xxix) “NRI’s Seats” means “the seats meant for non-resident Indians & their children or wards” in true spirit of PA Inamdar’s case.
- xxx) “SFC” means “State Fee Committee”.
- xxxi) “PI” means the “Participating Institutes”.
- xxxii) “AI” means the “Allotted Institute” for the purpose of admission.

## CHAPTER 2

### GENERAL INFORMATION

1. Admission Brochure is available for sale in the office of Haryana State Counseling Society / Directorate of Technical Education, Haryana, Bays 7-12, Sector-4, Panchkula and can be downloaded from our website [www.hscs.org](http://www.hscs.org). Admission Brochure may also taken from some of the Govt./Govt. Aided/ University Departments / Self Financing offering MCA course.
2. This Admission Brochure is for admission to MCA course for the Academic Year 2009-10 only. Its contents are subject to change without prior notice.
3. Nothing contained in this Admission Brochure should be construed to convey sanction or cited as an authority for which University regulations alone are applicable.
4. Haryana Residents are also entitled for admission against All India Category seats.
5. Three Counseling will be conducted for admission to AICTE approved MCA 2009 for all seats of Govt./Aided/University Departments & 75% seats seats of Private Engg. Institute only (for details about counseling refer chapter 8) as follows:

1 <sup>st</sup> Counseling -	By the NIC for these seats for General & Reserved Categories
2 <sup>nd</sup> Counseling -	By the NIC for General & Reserved Category Candidates, after inter conversion of reserved category seats.
3 <sup>rd</sup> Counseling -	By NIC, without any reservation for AIC and HOGC only.

6. The private unaided institutions shall make admission against 25% of the sanctioned seats (including 15% seats for Children/ Wards of NRI's) at their own level with transparency strictly as per Hon'ble Supreme Court directions (refer chapter 5 & 7). The vacant/ leftover/ unfilled seats, if any, as notified by HSCS on website after 3rd phase of counseling, shall also be filled by the institutes.
7. The admissions made by private institutes at their own level are open for supervision and monitoring of Directorate of Technical Education, Haryana, Haryana State Counseling Society and State Admission Committee constituted by the State Govt. in pursuance of the judgment dated 14.08.2003 of Hon'ble Supreme Court of India in Writ Petition (Civil) No. 350 of 1993(Islamic Academy & Anr. vs. State of Karnataka & Ors.).
8. While displaying the status of availability of seats, the number of seats available in a specific branch of an institution will be displayed as per eligibility/category. The non-availability of the seats in a branch of an institution & the seats/institution for which a candidate is not eligible will not be shown to him/ her.
9. If a candidate is admitted on the basis of the information submitted by him/her, which is found to be incorrect or false later on, his/her admission shall be cancelled and all fees and other dues paid by him/her shall be forfeited. The HSCS/ University/ Institute may also take further action, as deemed fit, against the candidate and his/her guardian in accordance with law.
10. If the University authorities are not satisfied with the character, past behavior and antecedents of a candidate, they may refuse to admit him/her in the University/ Institute. In order to ensure academic standards, discipline and peaceful atmosphere in the University/Institute, the Vice-Chancellor of the University concerned may cancel the admission of any student for a specified period.
11. Canvassing in any form is strictly prohibited. Further, if any candidate, person or official engages himself/herself in any act that results in the use of unfair means in this counseling,

- he/she shall be liable to prosecution under relevant law, including the Indian Penal Code. Candidates indulging in any such activity and/or canvassing may also be denied admission.
12. Candidates seeking admission in private unaided institutions are advised to ensure that they are lawfully admitted failing which, they shall not be authenticated by the HSCS and shall not be registered by the affiliating Universities and they themselves shall be responsible for any such lapse.
  13. The decision of the Haryana State Counseling Society (HSCS) in all matters relating to the admissions shall be final.
  14. All disputes pertaining to counseling for making admissions to OLET (MCA-2009) for the session 2009-10 are subject to the jurisdiction of Panchkula only. The Haryana State Counseling Society (HSCS) shall be the legal authority in whose name the State may sue or may be sued for this purpose. No suit, prosecution or other legal proceedings shall lie against the State of Haryana or any officer of the State Govt. or the NIC or Haryana State Counseling Society, for anything which is in good faith done or intended to be done for the purpose of on-line off-campus counseling.
  15. All the rules and regulations for submission of migration certificate by the candidates who have passed the qualifying examinations from other Universities / Boards will be applicable as per the rules of the concerned university.
  16. Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of (i) withholding scholarships or other benefits, (ii) debarring from representation in events, (iii) withholding results, (iv) suspension or expulsion from hostel or mess, and the like. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

The following will be termed as the act of ragging: any disorderly conduct whether by words spoken or written or by an act, which has the effect of teasing, treating or handling with rudeness any other student(s), indulging in rowdy or indisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in fresher or junior student(s) or asking the student(s) to do any act or perform something, which such student(s) will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

## CHAPTER 3

### ELIGIBILITY AND BASIS OF ADMISSION

#### A. Minimum Academic Qualifications for MCA

Should be a pass in any recognized Bachelor's Degree of minimum 3 years' duration in any discipline with Mathematics at 10 + 2 level.

OR

Should be a pass in any recognized Bachelor's Degree of minimum 3 years' duration in any discipline with Mathematics as one of the subjects.

#### **List of MCA Private Institutes with different Minimum Eligibility criteria in terms of %age of Academic Qualification:**

S. No.	Name of Institute	Minimum eligibility proposed
1	PDM College of Engineering, Bahadurgarh	Minimum 50% marks in aggregate in qualifying exam.
2	DAV Institute of Management, Faridabad	
3.	Manav Rachna College of Engg., Faridabad	Minimum 55% in Bachelor's Degree

#### Note:

1. If there is any change in minimum academic qualification for private institute for the session 2009-10, it will be incorporated at the time of counseling.
2. Exception in minimum qualification for private institution as mentioned above.
3. For Kashmiri Migrants relaxation in cut-off percentage upto 10% (for the institutes mentioned above) subject to the minimum eligibility requirement

#### Basis of admission:

Admissions shall be made on the basis of the inter se merit of OLET (MCA)-2009 conducted by NIC.

#### B. Kashmiri Migrants

**Kashmiri Migrants** seats for MCA will be supernumerary seats and will be filled separately on the basis of inter-se merit of qualifying examination. **Kashmiri migrants will be required to have the original certificate of migration duly signed by the competent authority or Relief Commissioner.**

#### Tie breaking criteria for Kashmiri Migrants:

The following criteria will be followed to break-up the tie if two candidates secure the same marks in qualifying Examination.

- a. The candidate who have secured higher marks in the aggregate of 10+2 exam. shall rank higher in order of merit.
- b. The candidate who is elder in age shall rank higher in order of merit.

#### Note:

1. Mere possession of the prescribed academic qualifications does not entitle a candidate for admission to MCA course. Candidates would be required to fulfill other conditions as spelt out in the Admission Brochure.
2. Candidates, who are appearing in the qualifying examination this year and are expecting to pass the same, can also compete for counseling for MCA.
3. Fulfilling of eligibility for MCA w.r.t. qualification and percentage of qualifying examination shall be proved by the candidate not at the time of seat allotment but at the time of reporting by the candidate at the institute. A candidate may not be eligible on the 1st day of counseling but may be eligible on subsequent days of counseling due to the reasons, whatsoever. The candidate may seek admission at his/her own risk and cost and if he/she is found in-eligible, his/her entire dues shall be forfeited and his/her admission shall be cancelled for which he/she shall have no claim, whatsoever.
4. Candidates having passed Mathematics/ Statistics in one semester/ in one year (as the case may be ) shall be considered eligible.

## CHAPTER 4

### INFORMATION REGARDING ONLINE ENTRANCE TEST OLET (MCA)- 2009

#### 4.1 SCHEME AND SYLLABI

##### (A) SCHEME OF ENTRANCE TEST :

- (i) Maximum marks : 90
- (ii) There will be one Question Paper of 90 minutes duration in three parts as under:

##### Part-I

Mathematical Ability	50 Questions (1-50)	50 Marks
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##### Part-II

Logical & Analytical Ability	20 Questions (51-70)	20 Marks
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##### Part-III

English / Comprehension	20 Questions (71-90)	20 Marks
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- (iii) Only objective type / multiple-choice questions with one correct answer will be asked in the Entrance Test.
- (iv) There will 'NOT' be any Negative marking.

##### (B) SYLLABUS

10+2 level Mathematics and English / Comprehension. Besides, questions will be asked to test Logical & Analytical Ability.

#### 4.2 INSTRUCTIONS AND PROCEDURE FOR OLET(MCA)-2009

All candidates are advised to strictly read following Instructions carefully for successful registration & for appearing in the online test.

1. Registration is purely online on the website [www.onlinetesthry.nic.in](http://www.onlinetesthry.nic.in).
2. All candidates are advised to be conversant with the handling of keyboard and mouse
3. First of all candidate has to select the course name and subsequently required valid registration details with respect to himself/herself
4. Since all information is being filled in online, therefore, candidates are strictly required to fill in the CORRECT information because there is no human interference to check it.
5. Candidate will be responsible himself/herself for the information filled in the online registration form. The wrong information filled by a candidate may lead to incorrect result/rank generation/Debaring from the entrance test.
6. During registration every candidate has to submit his/her choices in respect of date/Centre and shift of entrance test out of dates/ centres/shift mentioned in key dates in order of his/her priority or liking.
7. It will be tried to adjust all candidates according to their choice of dates/choice of examination centres, shift etc. depending upon the availability of seats in a particular date/centre/shift.

8. On successful submission of registration details, the system will display a printable registration slip consisting of Roll No with other registration details as filled and submitted by the candidate.
9. The candidate should keep with him/her the counterfoil of fee deposition voucher (if deposited manually) as record of fee deposited.
10. Candidates are required to bring along with them the proof in respect of their date of birth, admit card etc. for verification before appearing in the entrance test. (Copy/attested copy of Matriculation Certificate)
11. Candidates are required to report at the allotted centre of Online Entrance Test 30 minutes before the start of test on the same date/shift.
12. Test will be of 90 minutes duration, at the end of the test every candidate will come to know the number of questions attempted and scored marks on-line after the completion of Entrance Test.
13. After the completion of Online Entrance Test, the proper inter se merit and ranks shall be displayed on the same website as per the schedule mentioned in “**Key Dates**”.
14. The result shall not be sent to the candidates by post. Candidates are, therefore, advised to ascertain the result at their own from the website and take a print of same.
15. There will be no re-evaluation/re-checking of answer of the Entrance Test and no request in this regard will be entertained.
16. 15 Minutes will be given to the candidates for filling up the data during Entrance Test.
17. The candidate will be displayed with the questions on the computer (screen) allotted to him during test.
18. The candidate may take help of invigilator in case of any problem regarding acquaintance of system/computer allotted to him.
19. Use of books, papers, slide rules, log tables, cellular phones, calculators, pagers, digital diaries etc. will not be allowed in the Examination Hall.
20. If any candidate is found guilty of breach of any rules mentioned in the Admission Brochure or guilty of using unfair means, he/she will be liable to be punished by the competent authority including cancellation of his/her candidature.
21. The candidate will be allowed to appear in the Entrance Examination provisionally, subject to fulfilling the prescribed eligibility conditions/criteria given in the Admission Brochure.
22. NIC shall conduct Mock Test pertaining to this OLET (MCA)-2009 on **the website [www.onlinetesthry.nic.in](http://www.onlinetesthry.nic.in)**. The perspective candidates seeking admission in MCA are advised in their own interest to attempt this Mock Test.

### 4.3 Admit Card

1. The admit card can be downloaded and printed online from [www.onlinetesthry.nic.in](http://www.onlinetesthry.nic.in) by using the Roll No. allotted on [www.hscs.org](http://www.hscs.org) during payment of OLET & counseling fee.
2. No Roll Number slips/Entrance Exam. Admit Cards shall be sent/dispatched/posted separately.
3. After expiry of registration date, the provisional Roll Number slips/Online Entrance Test Admit Cards will be processed only for those candidates who have deposited the Online Entrance Test fee of Rs. 500/- through [www.hscs.org](http://www.hscs.org), for details refer “**Important Procedures for session 2009-10**”. The processed admit cards shall be made available on the website [www.onlinetesthry.nic.in](http://www.onlinetesthry.nic.in) for downloading and printing.
4. Candidates must not write or change any entry made therein on the Admit Card. **They are advised to keep their Admit Card in safe custody.** The candidates are advised to paste their latest passport size photograph on the Admit Card of which they have taken the print from the website.

5. Candidates must bring the Admit Card for appearing in the Entrance Test in the same shift/centres of Entrance Test allotted to him, failing which they will not be admitted to the Examination Hall for Online Entrance Test.
6. Online Entrance Test OLET(MCA)-2009

- i) For the convenience of candidate the following centres for Entrance Test has been created.

Sr No.	Name of centre with complete address	Centre code
1	UIET, Kurukshetra University, Kurukshetra	01
2	Deptt. Of Engg. & Tech., Maharashi Dayanand University, Rohtak	02
3	University Computer & Informatics Centre, GJU of Sc. & Tech., Hisar	03
4	YMCA Institute of Engg., Faridabad	04
5	Govt. Polytechnic, Nilokheri	05
6	Govt. Polytechnic, Sonapat	06
7	DCRUST, Murtahl. Sonapat	07

- ii) **The entrance test shall be conducted in the following 4 shifts**

1	1 <sup>st</sup> Shift	9.00 AM to 10.45 AM
2	2 <sup>nd</sup> Shift	11.15 AM to 1.00 PM
3	3 <sup>rd</sup> Shift	1.30 PM to 3.15 PM
4	4 <sup>th</sup> Shift	3.45 PM to 5.30 PM

- iii) **The shifts / centres for entrance test can be decreased/ increased depending upon the number of candidates.**
- iv) Candidates are advised to fill up two centres and two shifts. Anyhow candidates will be allotted center and shifts of his choice if it is available.

#### 4.4 EVALUATION AND RESULT

- i) The result of OLET(MCA)-2009 shall be declared on the website <http://onlinetesthry.nic.in> as per the schedule mentioned in “**Key Dates**” and shall also be pasted on the notice boards at the Test Centres, at which the candidate has appeared for the Test.
- ii) The result shall not be sent to the candidates by post. Candidates are, therefore, advised to ascertain the result at their own from above websites.
- iii) There will be no re-evaluation/re-checking of answers of the Entrance Test and no request in this regard will be entertained.
- iv) The rank will be assigned on the basis of total marks secured in the OLET(MCA)-2009. In case, two or more candidates obtain equal marks, inter se merit of such candidates shall be determined as follows :

- a. Candidates getting higher marks in the “Mathematical Ability” section in the OLET(MCA)-2009 shall rank higher in order of merit.
- b. If tie still persists, candidates getting higher marks in “Logical and Analytical Ability” section in the OLET (MCA)-2009 shall rank higher in order of merit.
- c. If tie still persists, then by date of birth i.e. senior in age will be given preference.
- d. If there is a tie even after that, all such candidates would be given the same rank. However, if they all wish to take admission in same institution and there is only one seat left, then additional seats would be created for that year only to provide admission to the same rank holders.

## **CHAPTER : 5**

### **INFORMATION REGARDING INTAKE FOR THE SESSION 2009-10**

1. Institute wise, branch wise intake for the session 2009-10 is available at Appendix-G.
2. Institutions/intake is subject to change by the competent authority. The change, if any, shall be incorporated accordingly. New institutions and the variation of intake in the existing institutions shall be considered for admission for the year 2009-10, if the approval from the competent authority such as AICTE/Affiliating University is received before the start of counseling.
3. One seat in each University/ Institute is reserved for **Kashmiri Migrants**, as per guidelines of AICTE for the session 2009-10. These seats are supernumerary seats.

## CHAPTER 6

### Distribution of Seats

#### 6.1 For Govt. / Govt. Aided Institutions / University Departments:-

(a) All India Category Seats	=	15% of intake
(b) State Quota	=	85% of intake
(b-1) Haryana Open (General)	=	50% of State Quota i.e. 42.5% of intake
(b-2) Reserved Categories of Haryana	=	50% of State Quota i.e. 42.5% of intake
Scheduled Castes	=	20% of SQ (17% of intake)
Backward Classes of Haryana (A)	=	16% of SQ (13.6% of intake)
Backward Classes of Haryana (B)	=	11% of SQ (9.3% of intake)
Physically Handicapped	=	3% of SQ (2.55% of intake)
ESM & their wards & Freedom Fighters	=	3% Horizontal (1% each out of Haryana Open Dependents of General Category, Scheduled Caste & Backward Class)

3% horizontal reservation is provided to Ex. Serviceman / Freedom Fighters and their dependents by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Castes and 1% from Backward Classes for admissions to various educational institutions of Government and Government Aided. This reservation will be in rotation for Block 'A' and Block 'B'. (As per Chief Secretary order no.22/27/2004-2GSIII dated Oct. 20, 2005)

**25% horizontal reservation in all above categories shall be provided for girl candidates.**

#### 6.2 For private unaided non-minority institutions

The private institutes have voluntarily opted admissions of 75% of total sanctioned intake in their institutes for filling by the candidates belonging to residents of Haryana. These shall be distributed as under :-

- i) 25% of total sanctioned intake shall be filled by Private Engineering Colleges.
- ii) Balance 75% seats shall be filled by NIC.
  - a. 15% of total sanctioned seats for All India Category (11.25% of sanctioned intake)
  - b. Half of the balance 63.75% seats for Haryana residents categories as spelt out in Admission Brochure (31.87% of sanctioned intake)
  - c. Half of these balance 63.75% seats shall be made available for reserved categories of Haryana in the ratio as specified by Govt. of Haryana in case of Govt./Aided.
    - a. 20% for SC (i.e. 12.74% of sanctioned intake)
    - b. 16% for BCA (i.e. 10.18% of sanctioned intake).
    - c. 11% for BCB (i.e. 7% of sanctioned intake)
    - d. 3% for PH (i.e. 1.9 % of sanctioned intake)

ESM/ FF/their wards

d. 1% horizontal from General Candidates of Haryana. (i.e. 0.30% of sanctioned intake)

e. 1% horizontal from SC (i.e. 0.12% of sanctioned intake)

f. 1% horizontal from BC (i.e. 0.17 % of sanctioned intake)

25% horizontal reservation in all above categories shall be provided for girl candidates.

Seat Matrix shall be displayed before the start of counseling.

### **6.3 For private unaided Minority institutions**

- i. All India category including NRI seats not exceeding upto 15% (at the discretion of the management as above).
- ii. Minority Quota - 42.5% of sanctioned intake fixed by the State Govt. vide notification No. 20/5/2004-4TE, dated 25.06.2004.
- iii. Balance- 42.5% (half for Haryana Open General and half for reserved categories of Haryana in the ratio as specified above).

**Note:**

1. Change, if any, shall be applicable at the time of counseling.
2. Haryana Residents are also entitled for admission against All India Category seats.
3. Only the candidates having the permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Physically Handicapped. Disability certificate must be issued from Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board constituted by the affiliating university for the purpose. The decision of the Board shall be final. Physically Handicapped candidates belonging to Haryana are required to submit the handicap certificate as per Annexure-VII at the time of Joining/Reporting.
4. The reserved seat(s) of SC, shall be filled in accordance with relevant decision(s) of Hon'ble Court(s).
5. If, the reserved seat(s) of Backward Class 'A' remains vacant, these shall be filled up from Backward Class 'B' & similarly other sub-category within reserve category of Haryana shall be inter converted.
6. In the event of quota reserved for physically-handicapped remain unutilized after 1<sup>st</sup> phase of counseling due to non-availability for suitable category of handicapped candidates, it may be offered to the Ex-servicemen and their wards and the dependents of Freedom Fighters before 2<sup>nd</sup> phase counseling. The vacant seats shall be converted and offered to General Category candidates alongwith other net resultant vacancies in the 3<sup>rd</sup> phase counseling.
7. Inter conversion of sub-categories in the reserved categories of Haryana shall be made before 2<sup>nd</sup> phase of counseling. The vacant seats of reserved categories of Haryana shall be converted and offered to General Category candidates alongwith other net resultant vacancies in the 3<sup>rd</sup> phase of counseling.

8. Candidates claiming reservation under Scheduled Caste will submit the certificate as per Annexure-IV and Backward Class (Block 'A' & 'B') will submit the Certificate on the prescribed Proforma as per Annexure-V. The parents of BC candidates (Block A & B) for benefit of reservation for their ward shall also have to furnish an affidavit to the effect that they are not covered under the criteria of creamy layer, as per Annexure-VI at the time of counseling. The said affidavit shall be furnished by both father and mother of the candidate.
9. Children & Grand-children of Freedom Fighters of Haryana are required to submit a certificate from the Deputy Commissioner of the concerned District as per Annexure-VIII at the time of counseling.
10. The seats reserved for ESM category shall be offered in order of following priorities :
  - a) Wards of Ex-servicemen died in action while in active service.
  - b) Ex-serviceman himself.
  - c) Wards of Ex-servicemen.
  - d) Wards of Paramilitary Forces

So, the candidates claiming reservation for these categories of Haryana are required to submit the certificate as per Annexure-IX in case of deceased/ disabled and Annexure-X in case of discharged or serving personnel , whichever is applicable, at the time of counseling.

11. If the number of seats in any particular category is not a round figure, 0.5 or above will be taken as one and less than 0.5 shall be ignored, except that in Physically Handicapped, Children & Grand-children of Freedom Fighters and Ex-Servicemen and their Wards Categories, at least one candidate will be admitted from all the three categories in total, even if the share is less than 0.5 seats provided the number of sanctioned intake in the particular course is 30 or above
12. Number of reserved seats shall not exceed more than 50% of the State Quota Seats. For that, even a fraction of more than 0.5 is to be ignored.
13. A candidate, who applies for reserved category will be considered first in general category. In case, he/she does not get a seat of his/her choice in general category, then he/she will be considered for reserved category as applicable

#### **6.4 NRI Quota Seats**

In compliance of the judgment dated 12.8.2005 of Hon'ble Supreme Court of India in P.A. Inamdar case, a limited reservation of NRI Seats, not exceeding 15%, may be made available to NRIs depending on the discretion of the Management subject to two conditions:

1. Such seats should be utilized Bonafide by the NRIs only and for their children or wards.
2. Secondly, within the quota, the merit should not be given a complete go-by.
  - (a) The amount of money, in whatever form collected from such NRIs, should be utilized for benefiting students such as from economically weaker sections of the society, whom, on well-defined criteria, the educational institutions may admit on subsidized payment of their fee.

- (b) To prevent misutilization of such quota or any malpractice referable to NRI quota seats, it will be for the committees constituted pursuant to Islamic Academy's direction to regulate till suitable legislation or regulations are framed by the State.
- (c) List of Institutions offering NRI seats & their fee structure shall be made available in due course of time.

**Note :**

- i) Students in their own interest, are advised to seek admission against NRI seats only, if they fulfil the eligibility and other conditions prescribed in Hon'ble Supreme Court decision in P.A. Inamdar case, failing which, it is most likely that their admission may be cancelled at any later stage, whenever, comes to the notice of the competent authority.
- ii) Counselling for NRI seats, if any, shall be strictly done by the concerned institute at their own level as per the counselling schedule mentioned in key dates and strictly as per guidelines of Hon'ble Supreme Court Decision in P.A. Inamdar case.
- iii) Eligibility for such seats shall remain the same as mentioned in Chapter-3. Anyhow, the candidates passing qualifying exam. from foreign countries shall produce the equivalency certificate from the association of Indian University. Such seats shall be filled on the basis of inter se merit of qualifying exam.
- iv) The fee shall be charged, as devised by the concerned institute and determined by State Fee Committee. However, it is made clear that no institute shall charge more or less fee than determined by the State Fee Committee.
- v) Applications shall be invited by the concerned institute for NRI Quota seats at their own level and the merit list of such candidates admitted by the Institute shall be displayed on the institute's website by the institute on the last day of this counselling at 5.00 PM with copy to affiliating University, Haryana State Counselling Society and Chairman, State Fee Committee in the following format :

Sr. No.	Name of Candidate with complete address	Father's Name	Mother's Name	Name of Board/ Univ. from which qualifying exam. passed	% age of aggregate marks	Name & complete address of NRI of which candidate is children or ward	Amount of fee charged & Name of Currency	Branch Allotted	Remarks, if any

- vi) The institutes must update their NRI admissions online on the website [www.intrascbh.nic.in](http://www.intrascbh.nic.in) before last date mentioned in "Key Dates".

## CHAPTER 7

### INFORMATION REGARDING FEE

In pursuance of the judgment dated August 14, 2003 of Hon'ble Supreme Court of India in writ petition (Civil) No.350 of 1993 (Islamic Academy and Anr. Vs. State of Karnataka and Ors.), the State Government had constituted State Fee Committee to fix fee structure of private unaided minority/non minority institutions for various types of technical courses. The Supreme Court guidelines stipulate that fee structure should be such that it is viable for the Colleges to function as per norms laid down by AICTE, but there should be no profiteering.

The fee structure of various self financing technical institutions is available at *Appendix-I* and on the website [www.techeduhry.nic.in](http://www.techeduhry.nic.in). Candidates are advised to see the changes, if any, in the fee structure of institutes on the website [www.techeduhry.nic.in](http://www.techeduhry.nic.in) before filling the choices of branch and institute during online counseling as there are pending requests with State Fee Committee from some institutes for fee revision.

## **CHAPTER : 8**

### **IMPORTANT PROCEDURE FOR THE SESSION 2009-10**

#### **8.1 IMPORTANT INSTRUCTIONS FOR PARTICIPATING IN ONLINE OFF CAMPUS COUNSELING -2009-10**

**A) PAYMENT OF ONLINE ENTRANCE TEST FEE OF Rs. 500/- (NON-REFUNDABLE) FOR APPEARING IN OLET(MCA-09) & COUNSELING FEE OF Rs. 500/- (NON REFUNDABLE) FOR PARTICIPATING IN ON-LINE OFF-CAMPUS COUNSELING THROUGH NIC(By Candidate).**

- 1) Visit the website [www.hscs.org](http://www.hscs.org) , click on Entrance Exam Fee link to pay the OLET-09 fee and click on *Pay Counseling Fee* link to pay counseling fee.
- (2) Fill the personal and academic details in the form like Course Name, Roll No., Name, Email ID, etc. and after submitting the registration details students will get the Roll No. and Password for further proceeding on Confirmation page. Click on Pay Now link on Confirmation page to proceed the fee payment or student can also do the payment later by click on Counseling Fee link, once he complete the Registration Process.
- (3) Pay the Counseling Fee by the following modes of payment:
  - 3.1.1 **Credit Card / Debit Card**
  - 3.1.2 **Online Bank to Bank Transfer (Internet Banking)**
  - 3.1.3 **Cash Payment at Online Bank Counters of PNB / Axis Banks**

Select this payment option and generate e-deposit slip and take a printout of this e-deposit slip. Take this e-deposit slip to the respective bank to pay cash. This e-deposit slip has a unique S. No and photocopy can't be used by another candidate. This deposit has to be done through e-deposit slip only and no other slip from bank or elsewhere to be used.  
E-deposit slip can also be generated or printed directly from student's zone after registration has been done.
  - 3.1.4 **E-Cash Coupon available at respective institutes and HSCS office.**

Select this mode and enter the 'serial no.' and '*Online Transaction Code*' from e-Cash coupon and submit to complete payment.

**B) ON-LINE OFF-CAMPUS COUNSELING (through NIC).**

- (1) Go to the website [www.tehadmissions.gov.in](http://www.tehadmissions.gov.in) and enter OLET Roll No. entered by you on the website [www.hscs.org](http://www.hscs.org) for making payment.
- (2) Fill in the Candidate Authentication Form and submit.
- (3) Fill in the Registration Form and submit. **Remember the password for future use and do not disclose to anyone else.**
- (4) Fill your choices for institutes and disciplines for counseling.
- (5) Submit your final choices for counseling.
- (6) Lock your choices for seat allotment.

#### **8.2 COUNSELING PROCEDURE**

**(A) Counseling Procedure for all the seats of Govt./ Aided/ University Department and 75% Seats of private Institutions to be filled by NIC.**

- Admissions to MCA course in the State offered by University Departments/ Govt. / Govt. Aided / Self Financing institutes shall be made through On-Line Counseling by NIC.
- Candidates can register themselves from the premises of any of the University Departments/ Govt. / Govt. Aided / Self Financing Participating Institutions (PIs) or from any Internet point of their choice.

The list of PIs, with contact addresses is available in Chapter-5 and on website: [www.hscs.org](http://www.hscs.org) or [www.techeduhry.nic.in](http://www.techeduhry.nic.in)

- On registration, Password has to be created by the candidate, for use in future logins, candidates are **advised to keep records of this password secretly for their own use only** and not to disclose this to others. **In the event of sharing of password, candidate will be solely responsible for the change of registration details, choices etc.** In the event of loss of password or the candidates forgets the password, the same can be retrieved by the candidate on replying the queries by the system on the counseling website: [www.tehadmissions.gov.in](http://www.tehadmissions.gov.in)

### Pre-requisites:

1. To participate in the counseling, it is mandatory for every candidate to register himself/herself through counseling website [www.tehadmissions.gov.in](http://www.tehadmissions.gov.in) with correct and complete information only after paying the counseling fees & other formalities on [www.hscs.org](http://www.hscs.org)
2. Only those candidates who have deposited non-refundable counseling fees of Rs.500/- through [www.hscs.org](http://www.hscs.org) & completed all formalities on this website, are eligible for participation in on-line counseling(s) and fill up the choices priority wise.

### Procedure:

1. The counseling would be done by NIC on website [www.tehadmissions.gov.in](http://www.tehadmissions.gov.in).
2. Online registration, filling of choices & locking of choices by Candidates will be allowed, as per counseling schedule mentioned in “Key Dates”. **Locking of choices is mandatory.** Candidates are advised in their own interest to take a print of their filled & locked choices from the system.
3. Registration & filling of choices should be completed before the last cut off date as mentioned in “Key Dates”. **No fresh registration will be allowed after 1<sup>st</sup> counseling. After result of previous counseling, the candidate shall fill in the choices again to participate in subsequent counseling.**
4. Candidates shall fill choices in order of priority i.e. first filled in choice will be given highest priority. Candidates are advised in their own interest to fill in maximum number of choices.
5. The inter-se-Merit of the registered candidates for OLET(MCA)-09 score obtained by a candidate shall be displayed on the website [www.onlinetest.hry.nic.in](http://www.onlinetest.hry.nic.in) by NIC.
6. Three Counseling will be conducted for admission to OLET(MCA)-09 for all the seats of Govt./ Aided/ University Department and 75% Seats of private institutions only, as follows:

1 <sup>st</sup> Counselling -	By the NIC for these seats for General & Reserved Categories
2 <sup>nd</sup> Counselling -	By the NIC for General & Reserved Category Candidates, after inter conversion of reserved category seats. BC-A & BC-B shall be converted into BC and ESM-1, ESM-2, ESM-3 & ESM-4 shall be converted into ESM.
3 <sup>rd</sup> Counselling -	Counseling shall be done by NIC only for AIC and HOGC categories without any reservation.

7. After the declaration of result of 1<sup>st</sup> counseling by NIC,
  - The candidate who is allotted seat and is willing to accept that seat is required to **deposit token admission fee of Rs. 10,000/- ( Rs. 5000 only for SC candidates)** (only once) in the account of Haryana State Counseling Society through [www.hscs.org](http://www.hscs.org), **failing which the candidate shall not be allowed to report in the respective institute and his/ her allotted seat will be automatically vacated.** To confirm the admission in the allotted institute, the candidate is required to complete the formalities of joining/reporting (as per Key Dates) in allotted institute, verification of credentials and proof of deposition of this token admission fee(subject to conformity through e-interface with HSCS).
8. The candidate who has not been allotted any seat or the candidate who is allotted seat but not willing to retain that seat, need not deposit the **token admission fee of MCA course Rs. 10,000/- (Rs. 5000 only for SC candidates) and shall directly participate in next subsequent counseling by filling choices.**
9. To participate in 2<sup>nd</sup> counseling, candidates will have to re-fill the choices in the order of priority on the counseling website [www.tehadmissions.gov.in](http://www.tehadmissions.gov.in) without depositing the amount of Rs. 500/- in the bank again. Admission procedure i.e. filling of choices of Branch/Institute shall remain the same. **Inc case seat is allotted in 2<sup>nd</sup> counseling; the earlier allotted/reported seat will be automatically cancelled and the candidate will not be given the previous allotted seat in any case. Thus candidates are advised to fill the choices in order of priority only to upgrade. The candidates, who wish to retain the reported seat of 1<sup>st</sup> counseling, shall not opt for next counseling.**
10. After the declaration of result of 2<sup>nd</sup> counseling by NIC, the same procedure as mentioned above in para-7 shall be followed.
11. To participate in 3<sup>rd</sup> counseling, candidates will have to refill the choices in the order of priority on the counseling website [www.tehadmissions.gov.in](http://www.tehadmissions.gov.in) without depositing the amount of Rs. 500/- in the bank again. Admission procedure i.e. filling of choices of Branch/Institute shall remain the same. **Inc case seat is allotted in 3<sup>rd</sup> counseling; the earlier allotted/reported seat will be automatically cancelled and the candidate will not be given the previous allotted seat in any case. Thus candidates are advised to fill the choices in order of priority only to upgrade. The candidates who wish to retain the reported seat of 2<sup>nd</sup> counseling, shall not opt for next counseling.**
12. After the declaration of result of 3<sup>rd</sup> counseling by NIC, the same procedure as mentioned above in para-7 shall be followed.

13. In 2<sup>nd</sup> & 3<sup>rd</sup> counseling, the candidates who were not allotted any seat in previous counseling or who are willing to upgrade their allotted seat, shall fill up choices as mentioned in para-8.
14. After result declaration of each of 1<sup>st</sup> or 2<sup>nd</sup> or 3<sup>rd</sup> counseling, the candidates are required to report for their allotted seat, in the allotted institution for completion of admission formalities.  
**(The candidate who accept the seat allotted during 1<sup>st</sup> counseling have to report after 1<sup>st</sup> counseling, who accept the seat allotted during 2<sup>nd</sup> counseling have to report after 2<sup>nd</sup> counseling and who accept the seat allotted during 3<sup>rd</sup> counseling have to report after 3<sup>rd</sup> counseling)**
15. The students who have not been allotted any seat till 3<sup>rd</sup> counseling are unsuccessful.
16. The **candidates shall not deposit the original certificates** to the allotted institute at any point of time. The allotted institute shall not force the candidate to deposit **full semester fee** of the institute (after deducting the token admission fee deposited by the candidate in the account of HSCS), before the declaration of result of 3<sup>rd</sup> counseling
17. The fee to be deposited in the institute should be deposited after deducting token admission fee deposited in HSCS account.

**(B) Counseling for Kashmiri Migrants seats shall be done online by NIC.**

These candidates can download the Application Form from [www.techeduhry.nic.in](http://www.techeduhry.nic.in) or [www.hscs.org](http://www.hscs.org) , submit the Application Form along with attested copy of marksheet of qualifying exam and other relevant documents at HSCS office ( Kashmiri Migrants will be required to have the original certificate of Migration duly signed by the competent authority or Relief commissioner). They should also bring the original mark-sheet along with them during submission for verification by the HSCS officials. They are required to pay counseling fee of Rs.500/- (non-refundable) through [www.hscs.org](http://www.hscs.org) and after the display of merit list for the eligible candidates they are required to participate in counseling by NIC through [www.tehadmissions.gov.in](http://www.tehadmissions.gov.in)

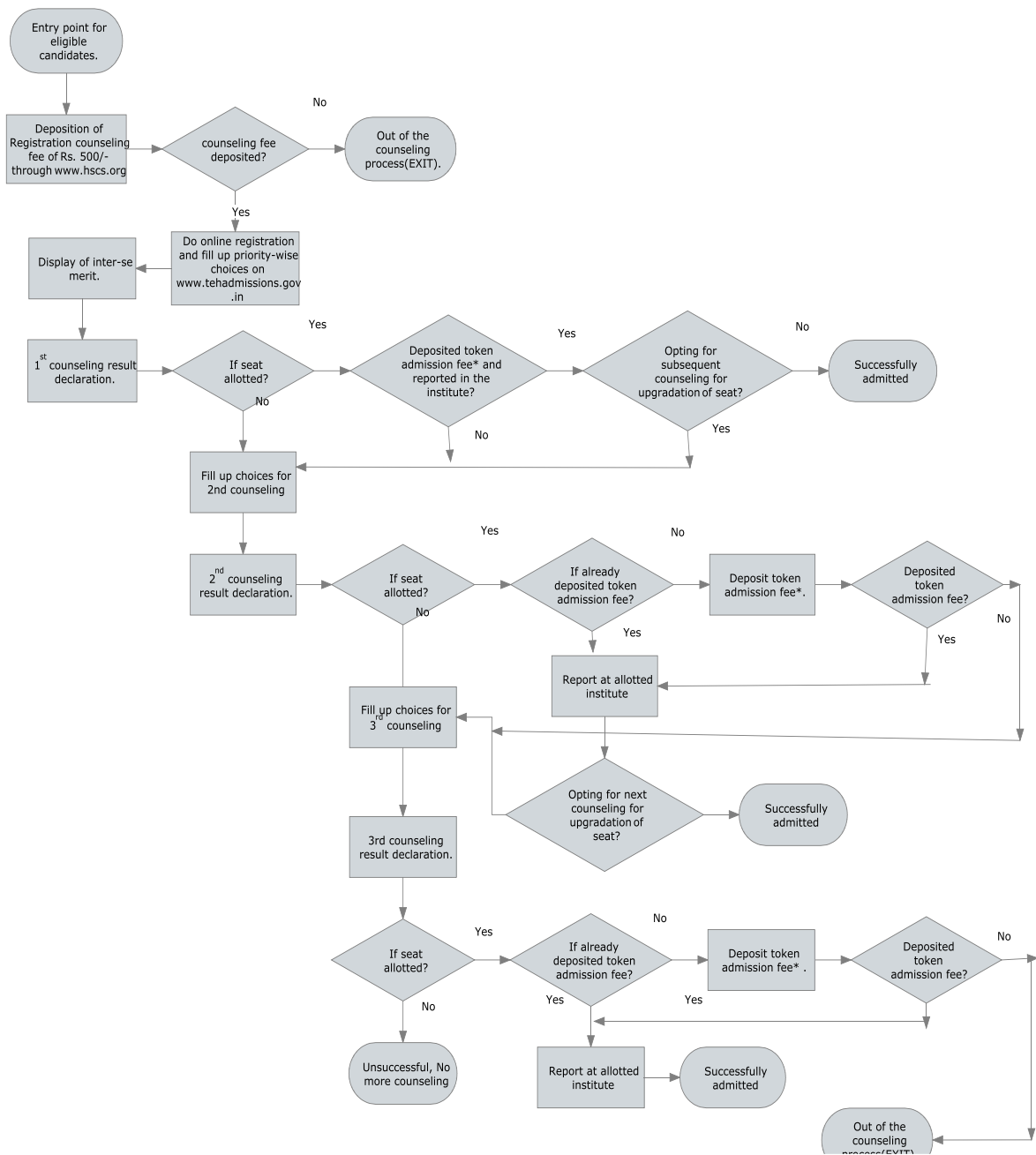
These candidates can fill up the Application Form available at annexure-XII ( for Kashmiri Migrants) and submit the Application Form along with attested copy of marksheet of qualifying exam and other relevant documents at HSCS office ( Kashmiri Migrants will be required to have the original certificate of Migration duly signed by the competent authority or Relief commissioner. They should also bring the original marksheet along with them during submission for verification by the HSCS officials. They are required to pay counseling fee of Rs.500/- (non-refundable) through [www.hscs.org](http://www.hscs.org) and after the display of merit list for the eligible candidates they are required to participate in counseling by NIC through [www.tehadmissions.gov.in](http://www.tehadmissions.gov.in).

**(C). Counseling procedure for 25% seats (including 15% seats if any for children/ wards of NRIs) to be filled by the private institutions at their own level.**

1. Private institutions shall fill 25% seats (including 15% seats for children/wards of NRIs) at their own level in a just and transparent manner for which they shall invite the applications, prepare and display the merit list. The procedure shall be displayed by the Institute concerned on its website.
2. The private institutions shall make these admissions before final cut off date of admissions.

3. The minimum eligibility condition for these seats shall remain the same as that for 75% seats to be filled by the Haryana State Counseling Society.
4. In the event of seats remaining vacant, if any, either out of these 25% seats or out of 75% seats to be filled up by the Haryana State Counseling Society, the vacant seats may be filled up between before final cut off date of admissions on **first cum first served** basis firstly on the basis of inter-se merit of OLET(MCA)-08 and only thereafter on the basis of marks of qualifying examination.
5. In any case all kind of admissions shall be done before the final cut off date admissions (as mentioned in key dates) and the fee fixed by the State Fee Committee shall be charged as per the laid down procedure. In any case higher fee shall not be charged.
6. The final list of admitted candidates (including the institute level admissions) shall be updated online by the institutes by last cut off date of admissions, positively, so that the same may be forwarded to the concerned Universities. The wrong admissions, whatsoever, shall not be permitted.

# COUNSELING PROCEDURE



## 8.4 REPORTING

### A. REPORTING OF THE CANDIDATE IN THE ALLOTTED INSTITUTE:

- The candidate shall print the provisional allotment letter from website **www.tehadmissions.gov.in** after depositing the token admission fee of Rs. 10,000/- (Rs.. 5000 only for SC candidates) through **www.hscs.org** and shall report at the allotted institute along with all requisite documents (refer section B) by a particular fixed reporting date as mentioned in “**Key Dates**”.
- The candidates who have reported at the allotted institute will get a system generated admission slip from the allotted institute after completing the admission formalities.
- The candidates who have deposited the token admission fee of Rs. 10,000/- ( Rs. 5000 only for SC candidates) but not reported at the designated Institute are out of counseling process and they can apply for refund online by cutoff date mentioned in “**Key Dates**”.

### B. LIST OF DOCUMENTS TO BE BROUGHT AT THE TIME OF REPORTING IN THE ALLOTTED INSTITUTE

The candidates, at the time of reporting must bring the following Original Certificates/Documents/Testimonials alongwith three sets of duly attested photocopies of these with them. Any candidate, who fails to produce any of the required Certificate / Document / Testimonial at the time of reporting the institution, will forfeit his/her claim to admission.

- i) Qualifying Examination.
  - ii) 10+2/Intermediate/Senior Secondary School Examination
  - iii) Matriculation/High School Certificate.
  - iv) OLET(MCA)–2009 Print taken by the candidate from website.
  - v) Character Certificate :
- (a) **Regular Candidates:** The candidates who have passed their qualifying exam. from School/College as regular students are required to submit the Character Certificate as per Annexure-I
  - (b) **Private Candidates :** Candidates, who have passed the qualifying examination as private candidates should submit their Character Certificate, duly signed by a First Class Magistrate.
- v). **Resident Certificate as per Annexure-II, if applicable :** Candidates, who have passed their qualifying examination from a Board/Recognized School located in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
  - vi) Certificate from the Employer in the case of Employees of Govt. of Haryana, members of All India Services borne on Haryana Cadre, Employees of Statutory Bodies/Corporations as per Annexure-III, if applicable.
  - vii) Scheduled Caste Certificate as per Annexure-IV, if applicable.
  - viii) Backward Class Certificate as per Annexure-V, if applicable and affidavit as per Annexure-VI.
  - ix) Certificate in respect of Physically Handicapped Candidates as per Annexure-VII, if applicable.
  - x) Certificate required to be furnished by the Children & Grand-children of Freedom Fighters as per Annexure-VIII, if applicable.
  - xi) Certificate from wards of Deceased/Disabled/Discharged Military/Para-Military personnel/ Ex-servicemen or Ex-Personnel of Para-Military Forces – Annexure-IX.
  - xii) Certificate from wards of ex-employees of Indian Defence Services/ Para-Military Forces- Annexure-X.

- xiii) Certificate of Medical Fitness- Annexure-XI.
- xiv) Admit Card of OLET-09

**Note:**

- (i) All Originals and 3 sets of attested photo-copies of all applicable documents/testimonials/certificates must be brought at the time of reporting.
- (ii) The original certificates shall be returned back after verification.
- (iii) The 3 sets of attested copies of certificates/documents/testimonials will be verified & signed by the Director-Principal or his authorized representative & will be retained for registration purposes with the HSCS and subsequently in the University.
- (iv) In case of Kashmiri Migrants, supporting certificates and original certificate of migration duly signed by the competent authority or Relief Commissioner **alongwith the duly filled in application form available at Annexure-III.**

**C. POST COUNSELING INSTRUCTIONS FOR THE INSTITUTES:**

- Verification of the credentials of the candidate will be done by the respective institutes at the time of reporting for admission, by comparing with the original certificates against which candidate has been allotted seat. Any entry or information filled/ made by the candidate, if found to be false, shall entail automatic cancellation of admission besides rendering him liable to such action as Deptt. / H.S.C.S may deem proper.
- The candidates found eligible for admission, will be required to complete other admission formalities as per norms. Three set of copies of certificates etc duly attested by a Gazetted officer/ institution last attended shall be submitted by the candidate at the allotted institute.
- Online Reporting of each selected candidate in presence of the candidate shall be done by allotted institute by simply selecting/ tick marking the checklist online for checking all the parameters of the check list. **Token admission fee deposition status of the candidate shall be checked by the institute on [www.hscs.org](http://www.hscs.org).**
- **After successful admission of the candidate, the institute must give system generated admission slip to the candidate.**
- All admissions by institutes including institute level admissions and online updation of the same shall be done by the respective institute by the last date mentioned in “Key Dates”.
- No excess admission shall be made by any institute.
- **All Centralized and Institute Level admissions shall be updated online immediately on the NIC server by the institutes, as per schedule mentioned in “Key Dates”.**
- The allotted institute shall not force the candidate to deposit full semester fee of the institute (after deducting the token admission fee deposited by the candidate in the account of HSCS), before the declaration of result of 3rd counseling. **As per State Govt. orders, no fee from SC students shall be charged by the institutes.**

**8.5 REFUND OF TOKEN ADMISSION FEE**

**The counseling fee of Rs. 500/- is non-refundable.**

### **A. Refund of token admission fee to the Candidate by HSCS**

The token admission fee may be refunded to the candidate, after a deduction of the processing fee of Rs 1000/- as per procedure given below:

- In the event of candidate withdrawing before the final cutoff date of all admissions the token admission fee shall be refunded to the candidate, after a deduction of the processing fee of Rs 1000/- .
- *After final cutoff date of all admission, no refund application would be entertained & processed and the token admission fee of the candidates will be forfeited.*

**The candidate surrendering the seat allotted through online counseling shall fill in online refund application form available on the website [www.hscs.org](http://www.hscs.org) before the final cut of date of all admission mentioned in Key Dates. The submission of refund form means the cancellation of seat (if allotted any) of the candidate in the respective Institute and the student cannot claim the seat thereafter. The respective institutes shall be informed online about the cancellation of seat.**

### **B. Remittance of Token admission fee to institutes candidates**

Full token admission fee of the candidates admitted through online counseling by HSCS may be remitted to the institute. In case the allotted branch is changed at institute level (as per proper procedure before the last cut of date of all admissions and with prior approval of HSCS) token fee after a deduction of Rs 1000/- would be remitted to insti

### **C. Refund of admission fee collected by the institutes to the Candidate**

As per AICTE public notice Advt. No. AICTE/DPG/03(01)/2008, in the event of a student/candidate withdrawing before the starting of the course, the wait listed candidates should be given admission against a vacant seat. The entire fee collected from the student, after deduction of the processing fee of not more than Rs1000/- shall be returned by the institution/University to the student/candidate withdrawing from the programme. It would not be permissible for institution and universities to retain the any certificate in original. Should a student leave after joining the course and if the seat consequently failing vacant has been filled by another candidate by the last date of admission, the institution must return the fee collected with proportionate deductions of monthly fee and proportional hostel rent, where applicable.

## **CHAPTER-9**

### **BENEFITS FOR S.C. CANDIDATES**

At present there are two schemes for SC welfare being implemented in the Department namely Post Matric Scholarship of GOI. and Scheme of Technical Education Department:-

The Post Matric Scholarship scheme of GOI from the academic session 2009-10 shall be implemented by Technical Education Department for institutions in its ambit. SC students whose parents/ guardian income is less than 1.00 lacs are eligible under this GOI scheme. *For more details refer to Appendix-G.* The students admitted at Institution level as well as students admitted through Centre Counseling are eligible for benefits under this scheme. The benefits includes enrollments/ registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsory payable by the student to the institution or University/ Board. Refundable deposit like caution money, security deposit will, however, be excluded. For students admitted at the Institution level the application form has to be submitted by the students to the Principal.

In the scheme of Technical Education Department benefit is available to SC students admitted through central counseling only and whose parents / guardians income from all sources is more than Rs.1.00 lacs and does not exceed Rs. 2.40 lacs per annum . *For more details refer to Appendix-H.* In this scheme only the tuition Fee is reimbursable and the maximum ceiling of fee reimbursable for diploma programmes is Rs.20,000/- or the actual fee whichever is low.

The institutions are directed not to charge the fee or any other charges for which SC students are eligible as above. For reimbursement, institutions may kindly refer our website.

REGISTRATION FORM

This form is only for reference. Actual registration is to be filled online on the website [www.tehadmissions.gov.in](http://www.tehadmissions.gov.in)



*Government of Haryana*  
**Haryana State Counseling Society**

Sample of Registration form for online  
counseling for MCA for the Session 2009-10

[Home](#)

Roll No. : \_\_\_\_\_  
Rank : \_\_\_\_\_  
Date of Birth : \_\_\_\_\_ Sex : \_\_\_\_\_  
Name : \_\_\_\_\_  
Mother's Name : \_\_\_\_\_  
Father's Name : \_\_\_\_\_

Please fill following details carefully. Fields marked as (\*) are mandatory.

Whether Eligible for Haryana Residents\* :  Yes  No

If Yes, please indicate the following:

Physically Handicapped\* :  Yes  No

Category\* :  \*(General or Reserved)

Sub Category\* :  \*(If reserved)

ESM Priority\* :  \*1.

ESM Priority\* : 1. Ward of Ex-serviceman died in action while in active service 2. Ex-serviceman himself 3. Ward of Ex-serviceman 4. Ward of Paramilitary Forces

Qualification and Marks of Qualifying exam(in %)\* :  (Appeared/Passed)

(If Passed),Please fill up marks obtained/maximum marks of all subjects as mentioned in Chapter 3.

Marks Obtained

Max. Marks

Percentage of Marks

Name of School / College\* :  \*

Whether it is Govt. / Aided / Private\* :  Govt.  Aided  Private

Whether it is Rural or Urban Area\* :  Rural  Urban

Login ID (Roll No.) :

Password\* (Alphanumeric-to be created by Candidate) :  \*

Confirm Password\* (To be filled by Candidate) :  \*\*

Contact Address :

City :

District :

Pin Code :

Contact No. :

Mobile No. :

E-Mail Address :

---

Note: If all the fields are filled correctly then press "Submit" button for successful registration or Press "Clear" button for making correction.

**ANNEXURE-I**

Name of the School/College \_\_\_\_\_ Session \_\_\_\_\_

**CHARACTER CERTIFICATE**

Certified that Sh./Km./Smt \_\_\_\_\_

son/daughter of Sh. \_\_\_\_\_ has been a Bonafide student of this School/College during the period \_\_\_\_\_.

He/She appeared in the \_\_\_\_\_ Examination of the \_\_\_\_\_ (University/Board) held in \_\_\_\_\_ under Roll No. \_\_\_\_\_ and

\*passed obtaining \_\_\_\_\_ marks out of \_\_\_\_\_ marks or

\*failed/\*placed under compartment in the subject of \_\_\_\_\_.

1. Academic Distinction, if any \_\_\_\_\_

2. Co-curricular activities, if any \_\_\_\_\_

3. Brief particulars of disciplinary action by School / Board / University (including punishments such as expulsion, warning, fined for violation of School / Board / University / Hostel Rules, UMC/disqualification etc., if any \_\_\_\_\_.

4. General Conduct during stay in the Institution :      Good/Satisfactory/Unsatisfactory

5. He/she bears good/bad character.

No. \_\_\_\_\_

Date : \_\_\_\_\_

Signature  
Principal  
(with office seal)

---

\*Strike out whichever is not applicable.

**ANNEXURE-II**

# **HARYANA RESIDENT CERTIFICATE**

**(For bonafide Residents of Haryana only)**

Certified that Sh./Km./Smt. \_\_\_\_\_ son/daughter of  
Sh. \_\_\_\_\_ R/o \_\_\_\_\_

\_\_\_\_\_ (complete address)

since \_\_\_\_\_ and applicant for admission to various Engineering/Technical  
Courses in Haryana, is a bonafide resident of Haryana State in terms of Chief Secretary, Haryana letter No.  
62/17/95-6 GS1 dated 3.10.96, letter No. 62/32/2000-6GSI dated 23-5-2003, letter No. 62/27/2003/6 GS1  
dated 29.7.2003, letter No. 22/28/2003-3GS-III dated 30-1-2004 under clause \_\_\_\_\_.

No. \_\_\_\_\_

(Signature of the attesting authority)

Date : \_\_\_\_\_

Name \_\_\_\_\_

Place : \_\_\_\_\_

Designation \_\_\_\_\_

(With legible office seal)

## **NOTE :**

- i) The competent authorities to issue Haryana Resident Certificate will be as per State Govt. letter No. 22/28/2003-3 GS III dated 30.01.2004.
- ii) The candidates, who have passed their qualifying examinations from the Universities/Board/Institutes located in Haryana are not required to produce Certificate of Haryana Resident.
- iii) The certificate must have been issued on or after 31-1-2005.

**CERTIFICATE FROM THE EMPLOYER IN THE CASE OF EMPLOYEES OF  
GOVT. OF HARYANA, MEMBERS OF ALL INDIA SERVICES BORNE ON  
HARYANA CADRE, EMPLOYEES OF STATUTORY BODIES / CORPORATIONS**

Certified that Sh./Km./Smt. \_\_\_\_\_ son/daughter/wife  
of Sh. \_\_\_\_\_ is serving as a Regular employee of Govt. of Haryana / Members of  
All India Services borne on Haryana Cadre/Regular Employees of Statutory Body/Corporation  
established by or under an Act of State of Haryana.

Presently, he/she is posted as \_\_\_\_\_ in the Department of  
\_\_\_\_\_ at \_\_\_\_\_ (place of posting).

Sh./Km./Smt. \_\_\_\_\_ is his/her son/  
daughter/dependent (if parents are not living), seeking admission in various technical courses in Haryana for  
the session 2009-10.

No. \_\_\_\_\_

Signature of Employer

Date : \_\_\_\_\_

Designation \_\_\_\_\_

Place : \_\_\_\_\_

(legible Seal)

---

\*Strike out whichever is not applicable.

**SCHEDULED CASTE CERTIFICATE**

Certified that Sh./Km./Smt. \_\_\_\_\_ son/ daughter of  
Sh. \_\_\_\_\_ resident of  
\_\_\_\_\_ (Complete  
Address) belongs to \_\_\_\_\_ Caste which has been notified as Scheduled Caste by  
the Haryana Government.

This certificate is being issued to him/her according to the Haryana Govt. circular Letter No. 333(1)-  
97, dated 25-2-97, No. 22/28/2003-3 GS III dated 30.01.2004 and letter dated 21-6-2004.

No. \_\_\_\_\_

Signature of the issuing authority

Date: \_\_\_\_\_

Name

Place : \_\_\_\_\_

Designation  
(with legible Seal)

**BACKWARD CLASS CERTIFICATE**

**BLOCK 'A' OR 'B'**

Certified that Sh./Km./Smt \_\_\_\_\_ son/daughter  
of Shri \_\_\_\_\_ resident of  
\_\_\_\_\_ (Complete Address)  
belongs to \_\_\_\_\_ caste, which has been notified as Backward  
Class by the Haryana Govt. and is placed in Block \_\_\_\_\_ (mention Block 'A' or  
'B').

Further certified that he/she is not covered in Creamy Layer (Reference from the Chief Secretary,  
Haryana letter No. 1170-SWL1-95 dated 07.06.95 & No. 62/17/95-6 GSI dated 3rd October, 1996 and  
No.22/36/2000 3GSIII dated 9.8.2000).

This Certificate is being issued to him/her in terms of notification issued by Chief Secretary, Haryana  
vide memo No. 22/28/2003-3 GS III dated 30.01.2004.

No. : \_\_\_\_\_

Date : \_\_\_\_\_

Place : \_\_\_\_\_

Signature of the issuing authority

Name

Designation  
(with legible Seal)

**AFFIDAVIT**

**(BY THE PARENTS OF THE BACKWARD CLASS CATEGORY CANDIDATES)**

I, \_\_\_\_\_ Father/Mother of \_\_\_\_\_ Resident of \_\_\_\_\_  
\_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_  
\_\_\_\_\_ seeking admission to Engineering degree course in Haryana do hereby solemnly affirm & declare that I belong to \_\_\_\_\_ Caste, which is included in the list of Backward Classes Block 'A'/'B' approved by the Haryana Govt. I further declare and affirm that, I and my wife / husband are not covered under the criteria fixed by Haryana Govt. (Refer Chief Secretary, Haryana letter No. 1170-SWL1-95 dated 07.06.95 & No. 62/17/95-6 GSI dated 3rd October, 1996 and No.22/36/2000 3GSIII dated 9.8.2000) for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes.

I further undertake that in case the information contained in the above para is found false at any stage, the Competent Authority will be entitled to cancel the admission.

Date : \_\_\_\_\_

**DEPONENT**

Place : \_\_\_\_\_

**VERIFICATION**

Verified that the above statement is true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Date : \_\_\_\_\_

**DEPONENT**

Place : \_\_\_\_\_

---

\* The affidavit should be of the month of April, 2005 or later.

**MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED**

**OFFICE OF THE CHIEF MEDICAL OFFICER \_\_\_\_\_**

No. \_\_\_\_\_

Dated \_\_\_\_\_

Certified that Sh./Km./Smt. \_\_\_\_\_ son/daughter/wife of  
Sh. \_\_\_\_\_ resident of  
\_\_\_\_\_ District \_\_\_\_\_ appeared before the  
Medical Board for medical check-up. On his/her Medical Examination, it is found that the nature of  
handicap/disability is \_\_\_\_\_% and (as applicable), is as under :

1. Blind or Low vision \_\_\_\_\_
2. Hearing impairment \_\_\_\_\_
3. Locomotor disability/cerebral palsy \_\_\_\_\_

Thus, the candidate is physically handicapped as per standard norms of Haryana.

(Signature of the Applicant)

Date : \_\_\_\_\_

Place : \_\_\_\_\_

Chief Medical Officer

\_\_\_\_\_

(Seal of the above authority)

\*The handicap disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering/Architecture/Technician etc.

**CERTIFICATE REQUIRED TO BE FURNISHED BY  
CHILDREN/GRANDCHILDREN OF FREEDOM FIGHTERS**

Certified that Sh./Km./Smt. \_\_\_\_\_ son/daughter  
of Sh. \_\_\_\_\_, resident of  
\_\_\_\_\_ (complete address),  
Freedom Fighter of Haryana (Identity No. \_\_\_\_\_) is father/grandfather of  
Sh./Km./Smt. \_\_\_\_\_ (Name of candidate) of  
Village/Town \_\_\_\_\_ Police Station \_\_\_\_\_ Tehsil  
\_\_\_\_\_ District \_\_\_\_\_, State \_\_\_\_\_.

No. \_\_\_\_\_

Date : \_\_\_\_\_

Place : \_\_\_\_\_

Deputy Commissioner of  
District concerned of Haryana  
(SEAL OF OFFICE)

**CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED  
MILITARY/PARA-MILITARY PERSONNEL, EX-SERVICEMEN OR  
EX-PERSONNEL OF PARA-MILITARY FORCES**

Certified that Number \_\_\_\_\_ Rank \_\_\_\_\_  
Name \_\_\_\_\_ Son of \_\_\_\_\_  
Father of \_\_\_\_\_ Resident of Village \_\_\_\_\_  
Post Office \_\_\_\_\_ Tehsil \_\_\_\_\_  
Distt. \_\_\_\_\_ belonging to the State of Haryana, has served in the Army / Air-  
Force/Navy/ \_\_\_\_\_ Name of the Para-Military Force) from \_\_\_\_\_ to  
\_\_\_\_\_ and subsequently invalidated out of service as under :

- 1) Medical Category
  - i) for JCO's \_\_\_\_\_
  - ii) for ORS : Shape-I, II, III etc. \_\_\_\_\_
  - iii) for Rank/Designation (in case of Para-Military Forces) \_\_\_\_\_
- 2) Reason of discharge/retirement \_\_\_\_\_
- 3) Death  
whether killed in action \_\_\_\_\_  
or any other reason \_\_\_\_\_
- 4) If killed in action \_\_\_\_\_  
name of the war/operation \_\_\_\_\_
- 5) Disabled : Whether disabled during the war/operation(name) \_\_\_\_\_
- 6) Nature of disability
  - i) whether permanent i.e. for life \_\_\_\_\_
  - ii) whether temporary up to what extent) \_\_\_\_\_Next RSMB IS DUE \_\_\_\_\_  
Name of Records \_\_\_\_\_

Case No. \_\_\_\_\_

Signature of the issuing authority  
with designation and official  
seal and stamp

Date \_\_\_\_\_

**Note :** Only the certificate issued by the Officer duly authorized by the Army/Navy/Air-Force /  
Concerned Para-Military Force Headquarters, as the case may be, shall be entertained.

**CERTIFICATE FOR THE EX-EMPLOYEES OF  
INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES**

Certified that Number \_\_\_\_\_ Rank \_\_\_\_\_  
Name \_\_\_\_\_ S/o or D/o \_\_\_\_\_ Father/Mother  
of \_\_\_\_\_ Resident of Village \_\_\_\_\_  
Post Office \_\_\_\_\_ Tehsil \_\_\_\_\_  
Distt. \_\_\_\_\_ belonging to the State of Haryana, as per his/her service record at the  
time of entry into service, had served in the Army /Air-Force/Navy/ \_\_\_\_\_ (Name of the Para-  
Military Force) from \_\_\_\_\_ to \_\_\_\_\_ and subsequently discharged/retired  
from the service on \_\_\_\_\_ as per his/her service record. At the time of entry into service  
the home address given is \_\_\_\_\_ (Distt. \_\_\_\_\_) Haryana.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Signature  
Officer Commanding/  
Zila Sainik Board/  
Competent Authority  
(with Official Seal)

---

\*(Strike out whichever is not applicable)

**CERTIFICATE OF MEDICAL FITNESS**

(For admission to MCA Course in Haryana)

**To be obtained only from gazetted Government Medical Officer/Medical Officer of a Government Undertaking. Please note that this certificate in no other form will be accepted. Medical Certificates issued by private medical practitioners will not be accepted.**

(Please refer to prescribed standards given overleaf)

Name.....  
(in Block Letters)

Father's Name: Sh. ....

Height: ..... Weight.....

Chest : .....

Heart & Lungs: .....

Vision : L : ..... R : .....

Colour Vision : .....

Hearing : .....

Hernia/Hydrocele/Piles : .....

Remarks : .....

I certify that I have carefully examined Sh./Km./Smt. .... son/daughter of Shri  
..... who has signed in my presence.

He/she has no mental and physical disease and is FIT.

Signature of the candidate

Station : .....

Signature of the Medical Officer  
with legible Seal.

Date : .....

(FOR PRESCRIBED MEDICAL STANDARDS FOR ADMISSION SEE NEXT PAGE)

**PRESCRIBED MEDICAL STANDARDS FOR ADMISSION**

An Engineering profession demands good physique and stamina. An applicant who suffers from any organic defect or does not have sound health so as to bear the strain of the course which must be heightened in his/her professional life would be well advised not to take up the Engineering/ MCA Profession. He/she must fulfil the following medical standards :

HEIGHT : Not less than 1.5 metre for male candidates, and not less than 1.2 metre for female candidates.

WEIGHT : 41 kg. approximately for male candidates and 37 kg. approximately for female candidates.

- CHEST MEASUREMENT : Not less than 69 cms. with satisfactory limit of expansion and contraction for male candidates only.
- HEART & LUNGS : No abnormality.
- HERNIA, HYDROCELE : Presence of these is a temporary disqualification & to be rectified before joining the course of study.
- VISION : Normal, where defective, it must be corrected to 6/9 in the better eye and 6/12 in the worse eye. Eye should be free from congenital and other disease.
- HEARING : Normal, where defective, it must be corrected.

**MERIT CALCULATION FORM**

**For Kashmiri Migrants (K.M.)**

(To be submitted along with attested copy of qualifying exam i.e. 10+2 & 10<sup>th</sup>).

1. Name of the Course (Applying for): \_\_\_\_\_
2. OLET Roll. No. (if applicable) : \_\_\_\_\_
3. Name of the Candidate \_\_\_\_\_ 3. Father's Name \_\_\_\_\_
4. Date of Birth

Day	Month	Year
□□	□□	□□□□

5. Gender: \_\_\_\_\_
6. Contact Address: \_\_\_\_\_  
\_\_\_\_\_
- E-mail: \_\_\_\_\_ Phone No. \_\_\_\_\_

7. Marks details of 10+2 Exam

**B (i) Academic details of qualifying exam for MCA**

S#	Exam appeared/ passed	Board/Univ.	Year of passing	Max Marks	Total Marks Obtained *	% of marks	Pass/ Compartment
	Graduation						

**B (ii). Data to be used for tie braking in MCA**

S#	Exam appeared/ passed	Board/Univ.	Year of passing	Max Marks	Total Marks Obtained	% of marks	Pass/ Compartment
	10+2						

**\*inter-se-merit will be generated based on this total marks obtained.**

**Note :**

- Kashmiri Migrants will be required to submit the attested copy of Migration Certificate dully signed by competent authority or Relief Commissioner
- Attach attested copy of qualifying exam & 10<sup>th</sup> certificate.

**Declaration by the Candidate:**

I declare that entry made by me in this application form are true in all respect and in case, any entry or information is found to be false at any stage, this shall entail automatic cancellation of my admission besides rendering me liable to such action as the Institute/University/Board/State counseling board may deem proper. If the candidate is allotted two seats, on the basis of AIEEE exam and KM category, then student will deposit token admission fee against one seat of his/her choice and the another allotted seat will be considered cancelled.

Place:

Signature of Candidate

Date:

(Name of Candidate)

**Verification by Parent:**      Signature of the Parent

**NO. 22/2/27/2004-2GSIII**

From

The Chief Secretary to Govt. Haryana.

To

- 1 All Heads of Departments in the Haryana State.
- 2 The Registrar, Punjab and Haryana High Court, Chandigarh.
- 3 All Deputy Commissioners and Sub-Divisional Officers (Civil ) in Haryana State.

Dated Chandigarh, the October 20, 2005.

**Subject: Reservation for admission in educational/professional and colleges/ institutions.**

Sir/Madam,

I am directed to invite your attention to Govt. Haryana institutions issued vide letter No. 22/34/98-3GSIII, dated 19.3.99, followed by letters of even number dated 5.5.99 and letter No. 22/89/97-3GSIII, dated 7.8.2000 on the subject noted above, wherein provision for reservation of seats in the educational, technical and professional institutions for the candidates of various categories was made as under :-

1	Scheduled Castes	20%	*
2	Backward Classes	16%	A Block
		11%	B Block
3	Physically-Handicapped	3%	In the event of quota reserved for physically-handicapped remain unutilized due to non-availability for suitable category of handicapped candidates, it may be offered to the Ex-servicemen and their wards (1%) and the dependents of Freedom Fighters (1%)

On further consideration of the matter, it has been decided to allow 3% horizontal reservation to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of general category, 1% out of Scheduled Castes and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided/self-financing colleges/institutes located in Haryana. As far as block allocation in Block-A and Block-B of Scheduled Castes and Backward Classes categories is concerned, year-wise rotational system will be adopted. For example, if Block-A of Scheduled Castes and Backward Classes are given seats in the

academic year 2006, the next block i.e. B Block of categories of Scheduled Castes and Backward Classes will be given seats in the next academic year i.e. 2007 and so on.

These instructions should be brought to the notice of all concerned working under your control for strict compliance.

Yours faithfully,

Sd/-

Deputy Secretary, General Administration  
For Chief Secretary to Govt. Haryana,

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Govt. Haryana for information and necessary action.

Sd/-

Deputy Secretary, General Administration  
For Chief Secretary to Govt. Haryana.

To

All the Financial Commissioners & Principal Secretaries/  
Commissioners and Secretary to Govt. Haryana.

U.O. No. 22/27/2004-2GSIII

Dated, Chandigarh, the October 20, 2005

\* The Block A & B in Schedule Caste Category has been done away by the Hon'ble Punjab & Haryana High Court.

**LIST OF BACKWARD CLASSES IN HARYANA STATE**

**BLOCK-A**

- |                                                                                                                   |                                                                     |
|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| 1. Aheria, Aheri, Heri, Naik, Thori or Turi, Hari                                                                 | 2. Barra                                                            |
| 3. Beta, Hensi or Hesi                                                                                            | 4. Bagria                                                           |
| 5. Barwar                                                                                                         | 6. Barai, Tamboli                                                   |
| 7. Baragi, Bairagi, Swami Sadh                                                                                    | 8. Battera/ Battora                                                 |
| 9. Bharbhunja, Bharbhuja                                                                                          | 10. Bhat, Bhatra, Darpi, Ramiya                                     |
| 11. Bhuhalia Lohar                                                                                                | 12. Changar                                                         |
| 13. Chirimar                                                                                                      | 14. Chang                                                           |
| 15. Chimba, Chhipi, Chimpa, Darzi, Rohilla                                                                        | 16. Daiya                                                           |
| 17. Dhobis                                                                                                        | 18. Dakaut                                                          |
| 19. Dhimar, Mallah, Kashyap- Rajpoot, Kahar, Jhiwar, Dhinwar, Khewat, Mehra, Nishad, Sakka, Bhisti, Sheikh-Abbasi | 20. Dhosali, Dosali                                                 |
| 21. Faquir                                                                                                        | 22. Gwaria, Gauria or Gwar                                          |
| 23. Ghirath                                                                                                       | 24. Ghasi, Ghasiara or Ghosi                                        |
| 25. Gorkhas                                                                                                       | 26. Gawala, Gowala                                                  |
| 27. Gadaria, Pal                                                                                                  | 28. Garhi Lohar                                                     |
| 29. Hajjam, Nai, Nais, Sain                                                                                       | 30. Jhangra- Brahman, Khati, Suthar, Dhiman, Tarkhan, Barhai, Baddi |
| 31. Joginath, Jogi, Nath, Jangam-Jogi, Yogi                                                                       | 32. Kanjar or Kanchan                                               |
| 33. Kurmi                                                                                                         | 34. Kumhars, Prajapati                                              |
| 35. Kamboj                                                                                                        | 36. Khanghera                                                       |
| 37. Kuchband                                                                                                      | 38. Labana                                                          |
| 39. Lakhera, Manihar, Kachera                                                                                     | 40. Lohar, Panchal                                                  |
| 41. Madari                                                                                                        | 42. Mochi                                                           |
| 43. Mirasi                                                                                                        | 44. Nar                                                             |
| 45. Noongar                                                                                                       | 46. Nalband                                                         |
| 47. Pinja, Penja                                                                                                  | 48. Rehar, Rehara or Re                                             |
| 49. Raigar                                                                                                        | 50. Rai Sikhs                                                       |
| 51. Rechband                                                                                                      | 52. Shorgir, Shergir                                                |
| 53. Soi                                                                                                           | 54. Singhikant, Singiwala                                           |
| 55. Sunar, Zargar, Soni                                                                                           | 56. Thathera, Tamera                                                |
| 57. Teli                                                                                                          | 58. Banzara, Banjara                                                |
| 59. Weaver (Jullaha)                                                                                              | 60. Badi/Baddon                                                     |
| 61. Bhattu/ Chattu                                                                                                | 62. Mina                                                            |
| 63. Rahbari                                                                                                       | 64. Charan                                                          |
| 65. Chaaraj (Mahabrahman)                                                                                         | 66. Udasin                                                          |
| 67. Ramgarhia                                                                                                     | 68. Rangrez, Lilgar, Nilgar, Lallari                                |
| 69. Dawala, Soni-Dawala, Nyaaria                                                                                  | 70. Bhar, Rajbhar                                                   |
| 71. Nat (Muslim)                                                                                                  |                                                                     |

**BLOCK-B**

- |               |           |               |          |        |
|---------------|-----------|---------------|----------|--------|
| 1. Ahir/Yadav | 2. Gujjar | 3. Lodh/Lodha | 4. Saini | 5. Meo |
|---------------|-----------|---------------|----------|--------|

**LIST OF SCHEDULED CASTES IN HARYANA STATE**

**S. No. NAME OF THE CASTE**

1. Ad Dharmi
2. Balmiki, Chura, Bhangi
3. Bangali
4. Barar, Burar, Berar
5. Batwal
6. Bauria, Bawaria
7. Bazigar
8. Bhanjra
9. Chanal
10. Dagi
11. Darain
12. Deha, Dhea, Dhaya
13. Dhanak
14. Dhogri, Dhangri, Siggi
15. Dumna, Mahasha, Doom
16. Gagra
17. Gandhila, Gandil, Gondola
18. Kabirpanthi, Julaha
19. Chamar
20. Jatia Chamar
21. Rehgar
22. Raigar
23. Ramdasi
24. Ravidasi.
25. Jatava
26. Ramdasia

**S.No. NAME OF THE CASTE**

27. Khatik
28. Kori, Koli
29. Marija, Marecha
30. Mazhabi, Mazhibi Sikh
31. Megh
32. Nat, Badi
33. Od
34. Pasi
35. Perna
36. Pherera
37. Sanhai
38. Sanhal
39. Sansi, Bhedkut Manesh
40. Sansoi
41. Sapela, Spera
42. Sarera
43. Sikligar, Bariya
44. Sirikiband
45. Balahi
46. Batoi
47. Bhatoi
48. Bhambi
49. Chamar-Rohidas
50. Jatav
51. Mochi

*Copy of letter No. 62/17/95-6 GSI Dated, Chandigarh, the 3<sup>rd</sup> October, 1996*

From

The Chief Secretary to Government Haryana

To

- i) All Heads of Departments, Commissioners  
Ambala, Rohtak, Gurgaon and Hisar Divisions.
- ii) All Deputy Commissioners and all Sub-Divisional  
Officers (Civil) in Haryana.
- iii) The Registrar, Punjab and Haryana High Court and  
all District and Session Judges in Haryana.

Subject : **“Bonafide residents of Haryana - Guidelines regarding”.**

I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate : -

- i) Candidates, who have passed the examination qualifying them for selection in an institution from a school/college in Haryana.
- ii) Children / Wards (if parents are not living) / Dependents : -
  - (a) of the employees of Haryana State posted in or outside Haryana State or working on deputation;
  - (b) of the employees of the statutory bodies/corporations established by or under an Act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana;
  - (c) of the employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
- iii) Children/Wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
- iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a State other than Haryana or he has settled after retirement in or outside Haryana.
- v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana.
- vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage.
- vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are :
  - a) Citizens of India;
  - b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.

2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children/Wards/Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/Dependents of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.
3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
5. For the purpose of uniformity for issuing certificate of Residence in the case of various categories to be issued by the competent Authorities, proformas have been prescribed which are enclosed herewith.
6. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,

Sd/-

Under Secretary, General Administration,  
for Chief Secretary to Govt. Haryana.

A copy is forwarded for information and necessary action to : -

- i) All Financial Commissioners and Secretaries to Govt. Haryana.
- ii) All Commissioners and Secretaries to Govt. Haryana.

Sd/-

Under Secretary, General Administration,  
for Chief Secretary to Govt. Haryana,

To

- i) All Financial Commissioners and Secretaries to Govt. Haryana.
- ii) All Commissioners and Secretaries to Govt. Haryana.

U.O. No. 62/17/95-6GSI

Dated Chandigarh, the 31.10.96

No. 62/32/2000 – 6GSI

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala Divisions
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa

Dated, Chandigarh the 23.05.2003

Sub : **Bonafide residents of Haryana – Guidelines regarding.**

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.1996 on the subject noted above vide which the powers of issuing Haryana Resident Certificate was vested with District Magistrate/General Assistant to Deputy Commissioner or Sub Divisional Officer (Civil) of the District/Sub-Divisions.

The matter has been reconsidered by the State Government in view of the problems being faced by the public in general and the students' community in particular in obtaining a Resident Certificate from the concerned authorities. With a view to improve the existing system in public interest, it has been decided by the Government to delegate powers of District Magistrates/City Magistrates/Sub-Divisional Officers (Civil) to Tehsildars to issue Haryana Resident Certificate to the claimant(s). Henceforth, the Tehsildars of Revenue Department are authorized to issue Resident Certificates besides the aforesaid functionaries.

These instructions may be observed by all concerned meticulously.

Yours faithfully,

Sd/-

Under Secretary General Administration  
for Chief Secretary to Government Haryana

To

All the Financial Commissioners and Principal Secretary/Commissioners and Secretaries to Government Haryana.

U.O. No. 62/32/2000- 6 GSI

Dated, Chandigarh the 23.05.2003

No. 62/27/2003 – 6GSI

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala Divisions
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa

Dated, Chandigarh the

Sub : **Bonafide residents of Haryana – Guidelines regarding.**

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 and No. 62/32/2000 - GSI, dated 23.5.2003 on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of resident for purpose of admission to educational institutions (including technical/medical institutions)

2. The matter has been reconsidered by the State Government in view of the problems faced by the children and wards of accredited journalists recognized by Government of Haryana and it has been decided that the children and wards of the accredited journalists residing at Chandigarh and recognized by Government of Haryana would also be eligible for the grant of Residence Certificate only for the purpose of admission in the academic institutions of Haryana State.
3. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,

Under Secretary General Administration  
for Chief Secretary to Government Haryana

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Government of Haryana for information and necessary action.

Under Secretary General Administration  
for Chief Secretary to Government Haryana

To

All the Financial Commissioners and Principal Secretary/Commissioners and Secretaries to Government Haryana

U.O. No. 62/27/2003- 6 GSI

Dated, Chandigarh the July 29, 2003

Copy of letter No. 22/28/2003 – 3GS III Dated, the 30<sup>th</sup> January, 2004.

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala Divisions
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa

Dated, Chandigarh the 30<sup>th</sup> January, 2004.

**Sub :** “Streamlining the procedure in the offices regarding issuing of Resident/Income Certificates and the Caste Certificate to Scheduled Castes and Backward Classes”.

Sir,

I am directed to invite your attention to Haryana Government letter Nos. 62/17/95-2GS III, dated 03.10.1996, No. 22/51/93-3GS III, dated 12.08.93 and even No. dated 14.10.97 on the subject noted above wherein instructions regarding the Caste Certificates (SC/BC/OBC), and Resident Certificates have been issued.

The policy has been reviewed keeping in view the various courts judgements and the hardships caused to the individuals in obtaining above quoted certificates. Government is of the view that the procedure be institutionalized by delegating powers at proper level for ensuring speedy disposal of work without any harassment or exploitation. The present modification of the policy also aims at simplifying the procedure for obtaining certificate by an individual falling under the reserved categories.

2. The matter has been reconsidered in depth by the State Government in view of the problems being faced by the Government employees in obtaining these certificates. With a view to improve the existing system in issuing various certificates, it has been decided by the Government that henceforth Circle Revenue Officers (Tehsildar/Naib Tehsildar-cum-Executive Magistrate) concerned will be authorized to issue Resident as well as Caste Certificates (SC/BC/OBC) after getting the verification done through the subordinate revenue staff in case of applicants residing in the rural area and through the Executive Officer/Secretary of the concerned Municipal Committee/Municipal Council/Municipal Corporation concerned in case of applicants residing in urban areas. It has further been decided that in case of Haryana Government employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchkula, the Resident Certificates and Caste Certificates to SC/BC employees and for their children, may be issued by their respective Heads of Departments also.

3. The validity of Resident Certificate issued by the competent authority shall be as long as the holder of this certificate maintains his residential address in Haryana State.

4. SC certificate once issued be valid as long as the caste is not removed from the Schedule of the Constitution and BC certificate shall be valid for life from the date of issue of the certificate or till the applicant does not fall into creamy layer category as defined from time to time. The applicant applying for BC certificate would also submit a self declaration on simple paper that he does not fall under creamy layer category. However, if the certificate has been obtained by fraud or misrepresentation or concealment of facts or by some other means, the said certificate shall be declared as invalid/non-est and benefit taken by the applicant will be withdrawn and a criminal case shall be registered against the applicant misrepresenting the facts as well as against the guilty officers/officials, if any. In addition, Social Justice & Empowerment Department, Haryana is being directed to finalize the modalities and procedure to constitute the Scrutiny Committee.

The files relating to Caste and Resident certificate shall be retained for 10 years and Register shall be retained permanently. The proformae of the application form, Register and SC/BC certificates prescribed by the Government shall be followed by all the Departments/Institutions in letter and spirit as it has come to the notice of the Govt. that some Departments/Institutions demand such certificates in proformae which are at variance with the proformae in which these certificates are being issued by the competent authorities (Tehsildar/Naib Tehsildar/HODs). It is, therefore, decided that the Departments/Institutions shall accept these certificates only in the proformae in which these are being issued by the competent authorities which have been prescribed by the Govt. itself.

5. To make institutional arrangements, it has also been decided that in future the Resident and Caste certificates will be issued to all the students studying in class 8<sup>th</sup> every year as per the time schedule given below :-

- i. Filling of application form by the parents/students. 1<sup>st</sup> Nov. to 10<sup>th</sup> Nov. every year.
- ii. Verification by  
(a) Sarpanch/ Nambardar in case of rural areas and Municipal Councillors in case of Urban areas. Upto 15<sup>th</sup> November every year.  
(b) Verification by Patwari in case of rural areas /EO/Secy.(MC) any other officer/official authorized by the local body for the purpose in case of urban areas. 30<sup>th</sup> November  
(c) Head Teacher/Head-master Upto 15<sup>th</sup> Dec.
- iii. Forwarding of application to CRO by Head Teacher/Head Master 31<sup>st</sup> Dec.
- iv. Verification & issue of certificate by CRO Upto 31<sup>st</sup> January every year.

6. All application forms of a particular School may be sent to the Tehsildar/Naib Tehsildar concerned preferably at one go so that the certificates are issued and sent back to the Headmasters of Government Schools/Private Schools for distribution to the concerned students. The Head Teacher/Headmaster shall be responsible for getting the application forms filled and files prepared of all the students presently studying in Class-VIII to XII will be issued these certificates during the months of January, 2004 to March, 2004. The schedule will be finalized by the concerned Deputy Commissioner in this regard.

7. It has been further decided that in case of SC/BC students claiming benefit under various welfare schemes upto Class IX, the benefits will be given by the Head -aster/Head Teacher after getting the verification done from Sarpanch/Nambardar/MC and a caste certificate issued by the CRO (Tehsildar/Naib Tehsildar) may not be demanded for this purpose by the School authorities.

8. The matter regarding issue of income certificate to the students for claiming various benefits in educational institutions has been considered and it has been decided that in future the income certificate for educational purpose will be issued by the CRO (Tehsildar/Naib Tehsildar concerned) and income certificate for other purposes by the SDO (C) concerned taking into account income of the applicant from various sources including agriculture, trade, profession, salary etc. The verification will be got done through the subordinate revenue staff in case of applicants residing in rural areas and through the Executive Officers/Secretary of the concerned Municipal Committee/Council/Municipal Corporation in case of applicants residing in urban areas.

9. It has also been brought to the notice of the Government that when posts are advertised, fairly large number of candidates apply for such posts and Haryana Public Service Commission/Haryana Staff Selection Commission/Department demand attested copies of Resident/Caste certificates and other documents from the candidates. This creates not only financial problems for the unemployed youths but also increases the workload in the offices. Similar is the position in case of admission to educational/professional Engineering institutions. To give relief to the public, it has been decided that at the time of applying for job or for admission in educational institutions including technical/professional institutions etc. self-attested photo-copy of the certificate about the residence and caste status shall be sufficient and at the time of final interview/selection, original papers including Castes and Resident Certificate issued by the competent

authorities may be obtained/examined/inspected by the concerned departments/institutions and attested copies thereof be kept in record. The fact may also be cross-checked/verified at the time of verification of the antecedents of the applicants before he/she joins the Government service. Similar practice will be followed for degrees/mark-sheets/other certificates of academic qualifications. Necessary action to amend/revise the application form in this regard shall be taken by Haryana Public Service Commission/Haryana Staff Selection Commission/Head of the Departments/Universities etc. at their own level under intimation to the Government.

These instructions may be brought to the knowledge of all for strict compliance.

Yours faithfully,

Sd/-

Under Secretary General Administration  
for Chief Secretary to Government Haryana

To

All the Financial Commissioners and Principal Secretary/ Commissioners and Secretaries to Government Haryana.

**Copy of letter No. 62/17/95-6GSI dated 17.7.98 from the Chief Secretary to Govt. Haryana addressed to all the Heads of Deptt. & Org.**

**Subject: Bonafide residents of Haryana- guidelines regarding.**

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 regarding the subject mentioned above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Bonafide residents of Haryana for the purpose of admission to educational institutions (Including technical/ medical institutions).

2 Several departments have sought clarification from the State Govt. whether ad hoc/contract/ daily-waged employees are also covered under these instructions.

3 The matter has been examined by the Government. It is clarified that only regular employees of the State Govt./Statutory bodies/corporations and Govt. of India mentioned in the above instructions and not ad hoc/contract/daily-waged of these State Govt. / Statutory bodies/ corporations fall within the ambit of these instructions. Accordingly, in the sub-Clause (a), (b) and (c) of Clause (ii) in para 1 of the instructions in question, for the word "employee" the word 'regular employee' is substituted and should be read as such.

These instructions may be noted carefully for compliance.

**List of self-styled Institutions/ Universities which have been declared fake by the University Grants Commission and other Government bodies**

1. All India Board of Secondary Education, Delhi, Bhawan No. 700, Gali No. 17, Gopalpur Village (Timarpur) P.O Azadpur, Delhi- 110009
2. Board of Adult Education and Training Office, 1 Aliganj (Kasturba Nagar) Kotla Mubarakpur, New Delhi – 110003
3. Central Board of Higher Education, East Patel Nagar, New Delhi
4. Central Board of Higher Education, Uttam Nagar, New Delhi
6. Bombay Hindi Vidyapeeth, Bombay
7. Maharshi Valmiki National University, Delhi
8. Maithill University/ Vishwavidyalaya Darbhanga, Bihar
9. Takshila Kendriya Vishwavidyalaya, Uttam Nagar (New Delhi)
10. Mahila Gram Vidyapith/Vishwavidyalaya (Women's University) Prayag, Allahabad (U.P.)
11. Varanaseya Sanskrit Vishwavidyalaya Varanasi (Uttar Pradesh)
12. Commercial University Ltd. Darya Ganj, Delhi
13. Testator Research University Bodihaya Ranur (Tamil Nadu)
14. Sree Narayan Open University Quilon (Kerala)
15. Gandhi Hindi Vidyapeeth Prayag, Allahabad (U.P.)
16. National University of Electro Complex Homeopathy Kanpur (U.P.)
17. University New Jerusalem Kathuparamba Cannore (Kerala)
18. World Social Work University Perunguzhi (Kerala)
19. Netaji Subhash Chandra Bose University (Open University) Aligarh (U.P.)
20. Shrimati Mahadevi Verma Open University Mughal Sarai (U.P.)
21. D.D.S. Sanskrit University Putur, Trichi, Tamil Nadu
22. Amritsar University, Amritsar (Punjab)
23. Arya University Srinagar (Jammu Kashmir)
24. Bible University Ambur (North Arcot)
25. Estern Orthodox University Ambur (North Arcot)
26. Blobe University of Science, Kumbaronam
27. St. John's University Kizhanattam, Kerala
28. National University, Nagpur
29. Self Culture University, Kizhanattam
30. United Nations University, Delhi
31. Vocational University, Delhi
32. Western University of Kapurthala
33. Uttar Pradesh Vishwavidyalaya, Rosi Kalan, Mathura (U.P.)
34. Maharana Pratap Shiksha Niketan Vishwavidyalaya Pratapgarh (U.P.)
35. India Education Council of U.P. Lucknow (U.P.)
36. \*Bhartiya Shiksha Parishad (U.P.) Open Vishwavidyalaya Lucknow (U.P.)
37. Raja Arabia University, Nagpur
38. Urdu University, Moti Park, Bhopal
39. Vocational University Amritsar and DE
40. Uttar Pradesh Vishwavidyapeeth, Kushikalan
41. Kesarwani Vidyapith, Jabalpur (MP)
42. Delhi Vishwa Vidyapeeth, 233, Tagore Park, Model Town, Delhi
43. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum
44. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, Delhi

\* (It is not recognized by the U.G.C. However, stay has been granted by Civil Judge Hawalee (J.D.), Lucknow. The issue regarding Fake University is in Court).

Note: The names of fake Universities/ Boards will be considered as published by the concerned apex bodies on the day of counselling.

**LIST OF MCA INSTITUTIONS**

\* Any change in intake for the session 2009-10 will be incorporated at the time of counseling.

**(A-I) University Departments**

<b>S.N.</b>	<b>Name of Institution/Status/ Year of Start</b>	<b>Address</b>	<b>Intake</b>
1.	Dept. of Computer Sc. & Applications, CDLU, Sirsa./ 2002	<a href="mailto:dbacldusrs@hry.nic.in">dbacldusrs@hry.nic.in</a> <a href="mailto:cse@cdlu.edu.in">cse@cdlu.edu.in</a> <a href="http://www.cdlu.edu.in">www.cdlu.edu.in</a> 01666-248155, 248451, 248751, 248203 Dr. Vikram Singh (Reader) 09896003162	60
2.	Dept. of Computer Sc. & Engineering., Guru Jambheshwar University of Science & Technology, Hisar/ 1995	<a href="mailto:gjuhisar@hry.nic.in">gjuhisar@hry.nic.in</a> <a href="http://www.gju.ernet.in">www.gju.ernet.in</a> fax no 01662-276240 01662-263127,276025 Dr. R.S Jaglan (Registrar)  01662-276192, 263101 <a href="mailto:gju_tech@yahoo.com">gju_tech@yahoo.com</a>	45
3.	Dept. of Computer Sc. & Applications, KU, Kurukshetra./ 1994	Dr. R.K.Chauhan Professor & Chairman <a href="mailto:kuk@hry.nic.in">kuk@hry.nic.in</a> <a href="mailto:kukdcsa@gmail.com">kukdcsa@gmail.com</a> <a href="http://www.kuk.ernet.in">www.kuk.ernet.in</a> <a href="http://www.kukinfo.com">www.kukinfo.com</a> 01744-238026 01744-238195 Fax: 01744-238035	100
	KU, Kurukshetra Regional Centre Jind		50
4.	Dept. of Computer Sc & Applications., MDU, Rohtak/1993	<a href="mailto:mdurtk@hry.nic.in">mdurtk@hry.nic.in</a> <a href="http://www.mdurohtak.com">www.mdurohtak.com</a> 01262-292130, 294327, 294640 Fax: 294640 Dr. Rajender Singh (HOD) Dr. S.P Vats (Registrar) 01262-274640,233706, 233707(O) ,272820(R ) e-mail: <a href="mailto:rs_chhillar@yahoo.co.in">rs_chhillar@yahoo.co.in</a>	60
Sub Total			<b>315</b>

**(A-II) Affiliated to Kurukshetra University, Kurukshetra**

<b>A-II-a Private Institutions</b>
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1.	Doon Valley Institute of Information Technology & Management, outside Jundla gate Karnal	dviitknl@hry.nic.in <a href="http://www.doonvalleygroup.in">www.doonvalleygroup.in</a> Dr. Harish Abichandani 09254000671 0184-260800-801-802,6537304, 2272338 fax no. 0184-2254670 e-mail: <a href="mailto:dietknl@yahoo.com">dietknl@yahoo.com</a> <a href="mailto:dietknl@yahoo.co.in">dietknl@yahoo.co.in</a>	60
2.	Doon Valley Institute of Engg.& Tech Outside Jundla gate , Karnal(2007)	<a href="mailto:doonkarnal@hry.nic.in">doonkarnal@hry.nic.in</a> <a href="http://www.doonvalleygroup.in">www.doonvalleygroup.in</a> 0184-2272338,6537304, 2254670(Fax) Dr. H Harish Abichandani (Principal) Ph.: 0184-2272338 Fax: 0184-2254670 Mobile: 09254000671 E-mail: <a href="mailto:dietknl@yahoo.co.in">dietknl@yahoo.co.in</a>	60
3.	Dronacharya Institute of Mgt & Technology, Kurukshetra / 2004	<a href="mailto:dimtkurukshetra@hry.nic.in">dimtkurukshetra@hry.nic.in</a> <a href="http://www.dimt.in">www.dimt.in</a> 01744-274099, 274100,01,09812544199 fax no. 01744-274101 M.L Bansal(Principal) 09896175215 <a href="mailto:dimtkkr@hry.nic.in">dimtkkr@hry.nic.in</a>	60
4	E-max Institute of Computer Applications, 6 KM from Kalpi towards Naraingarh, Vill. Badhauli, Distt. Ambala-134203.	Sh. B.S. Jaswal(Principal) Mo. 09896448667 <a href="http://www.emaxinstitute.com">www.emaxinstitute.com</a> , <a href="mailto:emaxcollege@yahoo.com">emaxcollege@yahoo.com</a> , Ph: 01734- 269704,09355703900 Fax: 01734-269703	60
5.	Guru Nanak Khalsa Institute of Technology & Management Studies, City Centre Road, Yamunanagar 135001 /1998	Mr. Rajesh kumar Director 09896007924 01732-236745 09896505333 <a href="mailto:gnkitmynr@hry.nic.in">gnkitmynr@hry.nic.in</a> <a href="http://www.gnkgi.in">www.gnkgi.in</a> 01732-236904,201982 Fax:01732-232373 Dr.D.S.Bhardwaj(Dir) 09416066778, 09355221070 E- mail: <a href="mailto:gnkitms@rediffmail.com">gnkitms@rediffmail.com</a>	60

6.	Maharaja Agarsain Institute of Mgt & Technology, Old Saharanpur Road, Agrasen Chowk, Jagadhari – 135003/ 2001	<a href="mailto:maintynr@hry.nic.in">maintynr@hry.nic.in</a> <a href="http://www.maimt.com">www.maimt.com</a> 01732-235255, 2231362, 645362, Fax: 231173 Dr. Raj Kumar(Dir.) 09812008143 E-mail: <a href="mailto:maimt@sancharnet.in">maimt@sancharnet.in</a> <a href="mailto:maimt@rediffmail.com">maimt@rediffmail.com</a>	60
7.	N.C.Institute of Computer Sciences, Israna (Panipat)-132107 / 2002	Dr. R.K. Tuteja(Director) Mo: 09416492219,9813384062,989 6024340 <a href="http://www.ncics.in">www.ncics.in</a> , <a href="mailto:info.ncics@gmail.com">info.ncics@gmail.com</a> , <a href="mailto:rk_tuteja2006@yahoo.co.in">rk_tuteja2006@yahoo.co.in</a> , Ph: 0180-2579678,2579764, 2579835,3252064. Fax: 0180-2579678	90
8.	Seth Jai Parkash Mukand Lal Institute of Management & Technology, Radaur (Yamunanagar) – 135133 / 2001	<a href="mailto:sjpradaur@hry.nic.in">sjpradaur@hry.nic.in</a> <a href="http://www.jmit.ac.in">www.jmit.ac.in</a> 01732-284779, 284779, 284195, 284778 Fax:283800,283700 Prof. Randhir Singh (Principal), 09416007488, <a href="mailto:c_prabal@yahoo.com">c_prabal@yahoo.com</a> , <a href="mailto:info@jmit.ac.in">info@jmit.ac.in</a> , <a href="mailto:principal@jmit.ac.in">principal@jmit.ac.in</a>	60
9.	Shah Satnam Ji Institute of Tech. & Management, Sirsa – 125055 / 2002	<a href="mailto:ssimtsrs@hry.nic.in">ssimtsrs@hry.nic.in</a> <a href="http://www.ssjitm.freesevers.com">www.ssjitm.freesevers.com</a> 01666-238605 fax no. 01666-238620 Dr. S.B.Panihar 09255538605, 01666238667(resi.) <a href="mailto:dss_ssjitm@yahoo.com">dss_ssjitm@yahoo.com</a>	60
10	Shri Atmanand Jain Institute of Management & Tech., S A Jain college Road, Ambala City – 134003 / 1996	<a href="http://www.aimtambala.com">www.aimtambala.com</a> Dr. P.K. Dutta (Dir.) Ph.: 0171-2518570 Fax: 0171-2518670 Mobile: 09315361423 <a href="mailto:sanjimtamb@hry.nic.in">sanjimtamb@hry.nic.in</a> <a href="mailto:director@aimtambala.com">director@aimtambala.com</a> <a href="mailto:aimtdirector@gmail.com">aimtdirector@gmail.com</a> ,	60

11	Swami Devi Dayal Institute of Computer Sc., Vill. Golpura, Barwala, Panchkula (2003)	sdicspkl@hry.nic.in <a href="http://www.sddhitech.com">www.sddhitech.com</a> 01734- 258298, 258266, Fax:01734-258196 Dr. Ravinder Khanna(Principal) 01734-258197 e-mail: sddiet_panchkula@yahoo.com	120
12	Tilak Raj Chandha Institute of Mgmt. & Technology, M.L.N. College Educational Complex, Yamunanagar-135001(2001)	trimtyner@hry.nic.in <a href="http://www.timt.ac.in">www.timt.ac.in</a> 01732-234110, 220103, 234010 Fax 234110 Dr. R.K. Garg(Dir) 09416680900 info@timt.ac.in	60
13	Panipat Institute of Textile & Engg. Vill Pattikalyana, Samalkha, Panipat.		60
14	Shivalik Institute of Engg. & Tech. Vill Aliyaspur, Dosarka- Sadhaura Road, Ambala		60
15	Shree Ram Mulkh Instt. of Engg. & Tech. Vill. Khora- Bhura, Ambala		60
<b>Sub Total</b>			<b>990</b>

**(A-III) Affiliated to Maharishi Dayananad University, Rohtak**

<b>A-III-a Govt. Aided Institution</b>			
1.	Y.M.C.A. Institute of Engg., Faridabad /2002	ymcafd@hry.nic.in <a href="http://www.ymcaie.ernet.in">www.ymcaie.ernet.in</a> 0129-2242142, 2242908 fax no. 2242143 Dr. Ashok Kumar(Director)	30
<b>Sub Total</b>			<b>30</b>
<b>A-III-b Private Institutions</b>			
1	Advanced Instt. of Technology & Management , 70 K.M. Delhi-Mathura Road, Palwal, Distt-Faridabad	<b><a href="http://www.aitm.org.in">www.aitm.org.in</a></b> <a href="mailto:aitmfbd@hry.nic.in">aitmfbd@hry.nic.in</a> 01275-263789,90,91,92 Fax: 01275-263793 Dr. G.P. Dube (Principal), #944, Ist Floor, Sec. 17, Faridabad. Mobile No.: 09891011757	<b>60</b>
2	Anupma Inst. of Mgmt. Bhora Kalan Gurgoan (2007).	<a href="mailto:anuggn@hry.nic.in">anuggn@hry.nic.in</a> 0124-3253176 09899283449(M), 09812833583 fax. 011-26121328 Dr. D.P. Singh <a href="http://www.anupamaengineering.com">www.anupamaengineering.com</a> e-mail: ace@anupamaengineering.com	<b>60</b>

3	BS Anangpuria Instt. of Tech.& Mgt., Vill. Alampur, Ballabgarh-Sohna Road, Faridabad-121004 (2002)	bsaitmfbd@hry.nic.in <a href="http://www.bsaitm.org">www.bsaitm.org</a> 0129-2206750-753,2206946-952 Dr. S.K. Gupta (Principal) Ph.: 2206750-53, 2206946, 952 Mobile: 9810358805 Fax: 0129-2206752 E-mail: <a href="mailto:bsaitm@bsaitm.org">bsaitm@bsaitm.org</a> <a href="mailto:bsaitm@bsact.org">bsaitm@bsact.org</a>	45
4	Bhiwani Institute of Tech. & Sc., (Sarsa-Ghogra) Bhiwani, 11 <sup>th</sup> KM Stone Bhiwani-Rohtak-Delhi, Post Box No. 47, Bhiwani,	bitsbhiwani@hry.nic.in <a href="http://www.bitsbhiwaniindia.org">www.bitsbhiwaniindia.org</a> 01664-215925,215930 Fax. 01664-271444, 271379  Sh. V.P. Bhatia (Principal) 09812310170,09255441191, 09812443951 e-mail: <a href="mailto:bits_bhiwani@rediffmail.com">bits_bhiwani@rediffmail.com</a> , <a href="mailto:info@bitsbhiwaniindia.org">info@bitsbhiwaniindia.org</a> ,	60
5.	D.A.V. Institute of Management Studies, National Highway III, NIT, Near ESI Hospital, Faridabad/ 1997	<a href="mailto:davimsfbd@hry.nic.in">davimsfbd@hry.nic.in</a> <a href="http://www.davim.ac.in">www.davim.ac.in</a> Ph no 0129- 4155204,4155205,4155207, 4155211 Dr.N.K.Sharma (Dir-Principal) Telefax:0129-4155204 09818366596, 09871295244 e-mail: <a href="mailto:davim@vsnl.com">davim@vsnl.com</a>	90
6.	GVM Instt. of Tech & Mgt, Murthal Road, Sonapat-131001/ / 2002 <b>(For Girls only)</b>	gvmcsnp@hry.nic.in <a href="http://www.gvmgc.org">www.gvmgc.org</a> 0130-2237245, 2236240, 6534328 Fax No. 0130-2236245 Dr. Shakuntla Gakhar (Dir.) 40-A, Sujan Singh Park Ph.: 0130-2201210 Mobile: 09896310111 Email: <a href="mailto:gvmitsnipat@rediffmail.com">gvmitsnipat@rediffmail.com</a> <a href="mailto:drshakuntlagakhar@rediffmail.com">drshakuntlagakhar@rediffmail.com</a>	45
7	Goldfield Instt. of Tech & Mgt., Vill. Chhainsa, Ballabgarh, Distt. Faridabad-121004	<a href="mailto:gfitm@hry.nic.in">gfitm@hry.nic.in</a> <b><a href="http://www.gfitm.net">www.gfitm.net</a></b> 0129- 2372850, 4049955 Fax: 0129-2372931	60
8.	Hindu Institute of Management & Tech., Bhiwani Road, Near Maida Mill, Rohtak – 124001 / 2001	<a href="http://www.himtrtk.com">www.himtrtk.com</a> , <a href="mailto:info@himtrtk.com">info@himtrtk.com</a> , Dr. R.T. Arora(Director) 9416101584 Mrs. Monika Anand(HOD) 9416878400 Ph. 01262-265888, 01262- 324467,265345,248561 09416314311 01258-222643,0916161584 Fax: 01262-248561.	60

9.	Hindu Institute of Management, Opposite Railway Station, Rohtak Road, Sonapat – 131001 / 1998	<a href="mailto:hinsnp@hry.nic.in">hinsnp@hry.nic.in</a> <a href="http://www.himsonepat.com">www.himsonepat.com</a> 0130-2242596, 2257352,2244474	40
10.	Institute of Management & Technology, Tigaon Road, Faridabad/ 1996	<a href="http://www.imtfaridabad.com">www.imtfaridabad.com</a> <a href="mailto:imtdgarh@hry.nic.in">imtdgarh@hry.nic.in</a> 0129-2265137, 2268677	120
11.	JVMGRR Institute of Computer Application, R.K.Gupta Marg, Post Bag No. 3, Charkhi Dadri (Bhiwani)- 127306 (1999)	Mr. Lalit Rekhi (Dir.) Mo: 09416059278 <a href="http://www.jvmgrrica.com">www.jvmgrrica.com</a> <a href="mailto:lrekhi@yahoo.com">lrekhi@yahoo.com</a> , <a href="mailto:info@jvmgrrica.com">info@jvmgrrica.com</a> , <a href="mailto:lalit@jvmgrrica.com">lalit@jvmgrrica.com</a> , <a href="mailto:jvmgrrica@yahoo.com">jvmgrrica@yahoo.com</a> <a href="mailto:jvmicdadri@hry.nic.in">jvmicdadri@hry.nic.in</a> Ph: 01250-223645,221277 Fax: 01250-221489	30
12.	KIIT College of MCA, KIIT Campus (Sohna Road, Near Bhondsi) Gurgaon-122102 / 2001	<a href="mailto:kiitggn@hry.nic.in">kiitggn@hry.nic.in</a> <a href="http://www.kiit.in">www.kiit.in</a> 011-27011619, 27016744 Fax:0124-2265249 Dr. S.S. Agrawal (Dir.) Dx-139, Kendriya Vihar, Sector 56, Gurgaon 122203 Ph.: 0124-2386858(R) Mobile: 09810198642 Email: <a href="mailto:ss_agrawal@hotmail.com">ss_agrawal@hotmail.com</a> , <a href="mailto:kiitgurgaon@gmail.com">kiitgurgaon@gmail.com</a> , <a href="mailto:info@kiit.in">info@kiit.in</a>	60
13	MR DAV Institute of Management Studies, 5 <sup>th</sup> KM Stone, Sonapat Road, Rohtak / 1998	Sh. S.K. Jindal(Director) Mo: 9355671757 <a href="http://www.mrdavims.org">www.mrdavims.org</a> , <a href="mailto:mrdavims@rediffmail.com">mrdavims@rediffmail.com</a> , Ph: 09254344789,9215535399 Fax: 01262-258066	60
14	PDM College of Engg., Sarai Aurangabad, Bahadurgarh (Jhajjar)(2002)	<a href="mailto:pdmcmjhajjar@hry.nic.in">pdmcmjhajjar@hry.nic.in</a> <a href="http://www.pdmce.com">www.pdmce.com</a> 01276-244913- 16, 221700, 221701, 221748,221749,221747 Fax: 01276-221714 Prof. (Dr.) Paramjit Singh (Principal) Mob: 09416056203, 01276-221749 Email: <a href="mailto:pdmcollege@vsnl.net">pdmcollege@vsnl.net</a> <a href="mailto:pdaurangabad@hry.nic.in">pdaurangabad@hry.nic.in</a> <a href="mailto:au@pdmce.com">au@pdmce.com</a>	60
15	Shri Balwant Institute of Technology, Meerut Road (Pallri), Sonapat (2006)	<a href="http://www.sbit.in">www.sbit.in</a> <a href="mailto:sbit@hry.nic.in">sbit@hry.nic.in</a> 0130-2340237, 3202040, 09212110908 Fax: 0130-2340237 Prof. M.M Jha Email: <a href="mailto:sushil.sbit@gmail.com">sushil.sbit@gmail.com</a> <a href="mailto:info@sbit.in">info@sbit.in</a> , <a href="mailto:info.sbit@gmail.com">info.sbit@gmail.com</a>	60

16	Sat Priya Institute of Engg. & Tech., 0.5 KM Milestone, Jind Road, Rohtak.(2007)	<a href="http://www.spmmet.org">www.spmmet.org</a> 01262-231016, 231017 SDr. H.M.Rai (Principal) e-mail: <b><u>chairman_spmmet@yahoo.com</u></b>	60
17	Vaish College of Engg, Behind Railway Station, Rohtak-124001 (2002)	<a href="mailto:veertk@hry.nic.in">veertk@hry.nic.in</a> <a href="http://www.vcenggrtk.com">www.vcenggrtk.com</a> 01262-249572,248443 fax no. 249572 Prof. S.K. Gupta (Dir.- Principal) 01262-248443, 249572 <a href="mailto:contact@vcenggrtk.com">contact@vcenggrtk.com</a>	60
18	Manav Rachna College of Engg., Sector -43, Aravali Hills , Surajkund-Badhkal Road, Faridabad	<a href="mailto:mrcefbd@hry.nic.in">mrcefbd@hry.nic.in</a> <a href="http://www.mrei.ac.in">www.mrei.ac.in</a> 0129-4198000 fax no. 0129-4198444 Dr. B.B. Bansal (Principal) 09871889079 E-mail: <a href="mailto:info@mrei.ac.in">info@mrei.ac.in</a> <a href="mailto:admissions.mrce@mrei.ac.in">admissions.mrce@mrei.ac.in</a>	60
19	Gurgaon Instt. of Tech.& Mgt., Bilaspur- Tauru Road, VPO Pathreri, SO- Bhora-Kalan, Gurgaon-122413 (2006)	<a href="mailto:gitmggn@hry.nic.in">gitmggn@hry.nic.in</a> <a href="http://www.gitm.in">www.gitm.in</a> , <a href="mailto:info@gitm.in">info@gitm.in</a> , 0124-2279501-03,2018975 Fax: 0124-2279500 Dr. P.K. Chaturvedi (Principal) Mobile: 09871624100,9813103762	60
<b>Sub Total</b>			<b>1135</b>
<b>Total (A-I+ A-II + A-III)</b>			<b>2470</b>

### LIST OF NEW MCA INSTITUTIONS FOR THE SESSION 2009-10

Sr. No.	Name & Address of Institute	Contact No.	Course	Intake
1	Rawal Institute of Computer Application and Advance Technology, Sohna Road, Faridabad, Near Vill. Zakopur, Tehsil Ballabgarh, Distt. Faridabad.	0129-4165036 09810630034 09654263676	MCA	60
2	Delhi Institute of Tech & Mgmt. Vill. Baraut, Gannaur-Sonipat Haryana,	<a href="http://www.ditmcollege.com">www.ditmcollege.com</a> 0130-3200053,3200087, 2115184, 09215215185	MCA	60

	National Highway, NH-1, NCR Delhi	Fax No. 011-27243059		
3	Geeta Institute of Management & Technology, Village- Kanipla (Kurukshetra)	<a href="http://www.gimtkkr.com">www.gimtkkr.com</a> 01744-279800, 9215710391,9215710291 Phone No. 01744-279800 Fax- 01744-279801	MCA	60
4	Haryana College of Tech. & Mgt., Post Box No. 44, Ambala-Road, Kaithal-136 027, Haryana	<a href="http://www.hctmkaithal-&lt;br/&gt;edu.org">www.hctmkaithal- edu.org</a> 01746-280100, 280102, 280103 Fax: 01746-280711	MCA	60
5	SD Institute of Tech. & Management, Vill. Balana, Tehsil Israna, Distt. Panipat	<a href="http://www.sditm.org">www.sditm.org</a> 0180-2579061, Fax No. 0180-2005771	MCA	60
6	Technology Education & Research Institute, 9 <sup>th</sup> Milestone, Kaithal Road, Kurukshetra	<a href="mailto:gyankund@gmail.com">gyankund@gmail.com</a> <a href="http://www.teriindia.org">www.teriindia.org</a> 01744-274962-63 Fax: 01744-274961	MCA	60
7	World College of Technology & Management (WCTM), 5 Km Stone on Farukhnagar-Hailymandi Road (Khera Khurrampur), Gurgaon	<a href="http://www.wctmgurgaon.org">www.wctmgurgaon.org</a> Tel: 0124-2016003, 092543643333, 09254362333 Fax:0124-2016004, 011-26139602	MCA	60
8	Manav Institute of Technology & Management for Women, VPO Jevra, Barwala Road, Hisar	09416041751 01693-259114 <a href="mailto:info@manavinstitute.com">info@manavinstitute.com</a> <a href="http://www.manavinstitute.com">www.manavinstitute.com</a> 01693-259214, 293118 Fax: 259214	MCA	60
9	Institute of Tech. & Sciences, 5 Km Stone, Bhiwani-Rohtak Road, Bhiwani	9812388888	MCA	60
10	Janki Ji Institute of Management & Technology, Village Marwakalan, Teh. Bilaspur, Distt. Yamuna Nagar.	Ph: 01732-291291 Ph: 09416021160	MCA	60
<b>11</b>	KVM MCA College, Ladhot Road, Rohtak.	01262-312704, 276201 (Fax, 319811 09812030830	<b>MCA</b>	<b>60</b>

## LIST OF MCA NEW INSTITUTES

<b>Sr. No.</b>	<b>Name &amp; Address of Institute</b>	<b>Contact No.</b>	<b>Course</b>	<b>Intake</b>
1	Faculty of Computer Application Galaxy Global Educational Trust's Group of Institutions, Shahabad-Saha, Panchkula Highway, NH-73, Vill. Dinarpur, Ambala. <b>(Integrated Campus)</b>	0171-2830111, 2830254, 18001801044 Fax: 0171-2830115 09254360444 <a href="mailto:galaxy.global91@yahoo.com">galaxy.global91@yahoo.com</a> , <a href="mailto:galaxy.global91@gmail.com">galaxy.global91@gmail.com</a> <a href="http://www.galaxyglobaledu.com">www.galaxyglobaledu.com</a>	<b>MCA</b>	<b>60</b>

<b>Sr. No.</b>	<b>Name &amp; Address of Institute</b>	<b>Contact No.</b>	<b>Course</b>	<b>Intake</b>
1	Vaish Arya Kanya Institute of Technology & Mgmt. Line par Bahadurgarh		<b>MCA</b>	<b>60</b>

<b>Fee Structure MCA for the session 2009-10 ( in Rs. per student per annum)</b>		
<b>Sr.No.</b>	<b>Institute Name ( Govt. / Govt. Aided/ University Department)</b>	<b>Total Fee</b>
1	YMCA Instt. Of Engg., Faridabad	<b>30000</b>
2	Deptt. of Computer Science & Engineering, Guru Jambheshwar University of Sciences & Technology, Hisar	<b>15797</b>
3	Deptt. of Computer Science & Applications,KU, Kurukshetra	<b>15000</b>
4	Deptt. of Computer Science & Application,MDU, Rohtak	<b>15000</b>
5	Deptt. of Computer Science & Application CDLU, Sirsa	<b>15000</b>

<b>S.No</b>	<b>Institute Name ( Self Financing)</b>	<b>Fee Fixed by SFC</b>		
		<b>Tuition Fee</b>	<b>Dev Fund</b>	<b>Total</b>
1	Bhiwani Instt. of Technology & Sciences, Bhiwani	30000	6000	<b>36000</b>
2	BS Anangpuria Institute of Tech. & Mgmt. Faridabad	35000	5000	<b>40000</b>
3	D.A.V. Institute of Management, National Highway-III,N.I.T. Faridabad	30000	6000	<b>36000</b>
4	Doon Valley Institute of Engineering & Technology, Outside Jundla Gate, Karnal	35000	5000	<b>40000</b>
5	Faridabad Institute of Technology, Sector 43, Faridabad	30000	6000	<b>36000</b>
6	GITM, Gurgaon	30000	6000	<b>36000</b>
7	Goldfield Instt. of Technology & Mangement, Vill. Chhainsa, Ballabgarh, Distt. Faridabad	30000	6000	<b>36000</b>
7	Guru Nanak Khalsa Institute of Technology & management Studies/Yamuna Nagar	30000	6000	<b>36000</b>
9	Haryana College of Technology & Management , Kaithal	30000	5000	<b>35000</b>
10	Hindu Institute of Management& Technology,Rohtak	26000	4000	<b>30000</b>
11	Hindu Institute of Management, Sonapat	30000	6000	<b>36000</b>
12	Institute of Management & Technology, Tigaon Road, Faridabad	30000	6000	<b>36000</b>
13	JVMGGR Institute of Computer Application, Charkhi Dadri	26000	4000	<b>30000</b>
14	Kamrah Institute of Information Technology, Vill. Bhondsi, Distt. Gurgaon	35000	5000	<b>40000</b>
15	Lingaya's Institute of Management & Technology, Vill Nachauli, Jasana Road, Faridabad	29000	4000	<b>33000</b>
16	Maharaja Aggarsain Institute of Management & technology, Jagdhary	30000	6000	<b>36000</b>
17	MR DAV Institute of Mgmt. Studies, Rohtak	30000	6000	<b>36000</b>
18	Panipat Instt. of Textile & Engineering, Vill. Pattikalyana, Samalkha, Panipat	30000	6000	<b>36000</b>
19	PDM College of Engineering, Sarai Aurangabad	50000	10000	<b>60000</b>
20	Sat Priya Institute of Management Studies & Research , Rohtak	30000	5000	<b>35000</b>

21	Seth Jai Parkash Mukand Lal Instt. of Engg. & Tech., Radaur	30000	6000	<b>36000</b>
22	Shah Satnam Ji Institute of Mgmt. & Tech. Sirsa	30000	6000	<b>36000</b>
23	Shree Markandeshwar Institute of Computer Technology, Village Lotni (Near Ismailabad) Distt. Kurukshetra.	30000	6000	<b>36000</b>
24	Shree Ram Institute of Computer Application, Vill. Urjani, Jagadhri Ponta Sahib Road, Tehsil Chhachrauli, Distt. Yamuna Nagar	30000	6000	<b>36000</b>
25	Shree Ram Mulakh Instt. of Engineering & Technology, Vill. Khora-Bhura, Ambala	30000	6000	<b>36000</b>
26	Shri Balwant Institute of Technology, Pallri	35000	5000	<b>40000</b>
27	Tilak Raj Chadha Institute of Management & technology, Yamuna Nagar	30000	6000	<b>36000</b>
28	Vaish College of Engineering, Rohtak	30000	6000	<b>36000</b>
29	E-max Institute of Computer Application, Village, Gola, P.O. Bhadali, Distt. Ambala.*	30000	6000	<b>36000</b>
30	Anupama Institute of Management, Bhora Kalan, Gurgaon *	30000	5000	<b>35000</b>
31	Advanced Instt. of Technology & Management, 70K.M. Delhi-Mathura Road, Palwal, Distt. Faridabad*	30000	6000	<b>36000</b>
32	Dronocharya Institute of Technology & Management, Kurukshetra*	25000	5000	<b>30000</b>
33	GVM, ITM Sonapat *	30000	6000	<b>36000</b>
34	N.C. College of Computer Sciences, Israna (Panipat)*	30000	6000	<b>36000</b>
35	Shivalik Institute of Engg. & Technology, Aliyaspur *	30000	6000	<b>36000</b>
36	Shri Atma Nand Jain Institute of Mgmt. & Tech., Ambala City*	31000	4000	<b>35000</b>
37	Swami Devi Dayal Institute of Computer Sciences, Village Golepura, Barwala (Panchkula) *	30000	6000	<b>36000</b>

**\* Applied for revision from the session 2009-10**

Other charges/ conditions:

I	The other fee components which is common for all is as follows:	<b>Student Fund</b>	<b>Caution Money- College (One time refundable)</b>	<b>Caution Money- Hostel/Mess/(One time from Boarders/Hostellers only, refundable)</b>
		1500	2000	<b>2000</b>
ii	The fee shall be chargeable on semester basis.			
iii	Other charges like transportation/ Hostel & Mess charges/University charges etc. shall be chargeable on actual basis i.e. without any profit & loss. The charges / caution money etc. shall have to be published on institutional website and also be informed to SFC /Department.			
iv	Every penny collected from students, whatsoever, and in any form, shall be well accounted for. The head-wise accounts shall separately be maintained and included in college / institution accounts. No diversion of fund from the institution shall be made. The Institution shall submit the balance sheet alongwith complete information on prescribed Performa upto 30 <sup>th</sup> June of every year after duly authenticated and certified by Chartered Accountant to the State Fee Committee / Department.			

## KEY DATES

### MCA ADMISSIONS-2009

**On Line Counseling Schedule for all the seats of Govt. /Aided/University Departments & 75% seats of Private Institutions**

Sale of Admission Brochure for Registration/ Counseling from respective institutes and downloadable from the website <b>www.hscs.org</b> and <b>www.techeduhry.nic.in</b>	08-06-09 to 18-06-09 up to 5.00 P.M.		
Online payment of Entrance test fee of Rs. 500/- (non-refundable) through <b>www.hscs.org</b>	08-06-09 to 18-06-09 upto 5.00 P.M.		
<b>Online Registration for entrance test for OLET(MCA)-2009 on the website <a href="http://onlinetesthry.nic.in">http://onlinetesthry.nic.in</a></b>	20-06-09 to 26-06-09 up to 5.00 P.M.		
Availability of Admit card/ Roll No. Slip for entrance test on the website <b><a href="http://onlinetesthry.nic.in">http://onlinetesthry.nic.in</a></b>	30.6.2009 to 03.7.2009		
<b>Online Entrance Test OLET(MCA)-2009 For MCA</b>	<b>Date of Entrance Test 02.7.09 to 06.07.09 to be conducted by HSCS through NIC</b>		
<b>Display of inter-se Merit/Unique ranks of OLET(MCA)-2009 on the website <a href="http://onlinetesthry.nic.in">http://onlinetesthry.nic.in</a></b>	08.07.09		
Online payment of Counseling fee of Rs. 500/- (non-refundable) through <b>www.hscs.org</b>	08.06.2009 to 11.07.2009		
Online Registration for Counseling on <b>www.tehadmissions.gov.in</b>	15-07-09 to 22-07-09		
<b>Details</b>	I <sup>st</sup> counseling	II <sup>nd</sup> Counseling	III <sup>rd</sup> counseling
<b>Filling of choices, changing of choices and locking of choices (mandatory) at <a href="http://www.tehadmissions.gov.in">www.tehadmissions.gov.in</a></b>	15-07-09 to 22-07-09	05-08-09 to 9-08-09	22-08-09 to 26-08-09
<b>Result of 1st Phase of seat allotment by NIC (after 5.00 PM)</b>	24-07-09	11-08-09	28-08-09
<b>Deposition of Token Admission Fee of Rs.10000/- (only once) by selected candidates through <a href="http://www.hscs.org">www.hscs.org</a></b>	25-07-09 to 31-07-09	12-08-09 to 17-08-09	29-08-09 to 02-09-09
<b>Physical reporting of the candidates at the allotted institutes after deposition of token admission fee</b>	25-07-09 to 01-08-09	13-08-09 to 19-08-09	29-08-09 to 03-09-09
<b>Updation of vacancy position by the respective institutes</b>	02-08-09 upto 5:00 PM	20-08-09 upto 5:00 PM	4-09-09 upto 5:00 PM
<b>Final cut off dates of all admissions (including institute level) and online updation (of institute level admissions by institutes).</b>	10-09-09 (5.00 PM)		
Display of <b>final admission list</b> by HSCS on <b>www.hscs.org</b> and <b>www.tehadmissions.gov.in</b>	11-09-09		
<b>Start of Session for 1<sup>st</sup> year</b>	20-08-09		

Counseling dates are tentative, please visit websites: [www.hscs.org](http://www.hscs.org) & [www.tehadmissions.gov.in](http://www.tehadmissions.gov.in) for revised dates

**In case of any query you may contact:  
Haryana State Counseling Society Call Centre at 18001802026**

Email us at [supportdegree@hscs.org](mailto:supportdegree@hscs.org) & online help at [www.hscs.org](http://www.hscs.org)

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