

Admission Brochure

for

ONLINE ENTRANCE TEST-OLET(MCA)-2008

&

COUNSELLING

for Admission to

3-Year MCA Programme

for the Session 2008-09

in

*the University Departments, Govt./Govt. Aided/Private
institutions located in State of Haryana*



Also can be seen at :

<http://techeduhry.nic.in>

<http://hscs.org>

Issued under the authority of
Haryana State Counselling Society,
Panchkula

“To reorient Technical Education which shall be relevant to the real world-of-work, attractive to the students, responsive to the industry and connected to the community at large.”

- Vision -

भूपेन्द्र सिंह हुड्डा
BHUPINDER SINGH HOODA



D.O. No. CMH-2008/55

मुख्य मन्त्री, हरियाणा,
चण्डीगढ़।

CHIEF MINISTER, HARYANA,
CHANDIGARH.

Dated. 15-04-2008


MESSAGE

Technical education holds the key to success in the current era of industrialization and knowledge based economy. Therefore, the Haryana Government has laid emphasis on promotion of technical education in a big way so as to enable the youth to cope with the changing scenario.

Keeping in view the accelerated pace of industrialization in the State, the Government has laid emphasis on setting up new technical institutes and increase their intake capacity to cope with the growing demand of skilled manpower from industrial sector. Also, new courses are being introduced and basic infrastructure of technical institutes is being strengthened.

Haryana is the first State to introduce "On Line Off Campus" counseling for all technical courses including post-graduate, undergraduate and diploma education. Haryana State Counseling Society has taken a lead to make admissions of B.Pharmacy, MCA, BHM&CT, and lateral entry for BE/B.Tech. & B.Pharmacy by conducting online entrance tests. The Department of Technical Education, Haryana has received appreciation at National level and won "Golden Icon Award 2007-08" for e-governance initiative.

I wish all success to all the stake holders and a bright career for the students.


(Bhupinder Singh Hooda)

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CHAPTER 1

IMPORTANT INFORMATION

1. Admissions shall be made on the basis of the inter se merit of Online Entrance Test-OLET(MCA)-2008 conducted by HSCS through On-line Off-Campus by NIC.
2. Admission Brochure is available for sale at the sale counters of all Govt./Govt. Aided/University Departments/Private Institutes offering MCA programme (Details available at Chapter-5) and also in the office of Haryana State Counseling Society / Directorate of Technical Education, Haryana, Bays 7-12, Sector-4, Panchkula and can be downloaded from our website www.hscs.org.
3. This Admission Brochure is for admission to MCA course for the Academic Year 2008-09 only. Its contents are subject to change without prior notice.
4. Online entrance test OLET(MCA)-2008 registration fee is Rs. 500/- (non-refundable) and shall be deposited by the candidate through www.hscs.org , in the account of Haryana State Counseling Society. For more details, refer **Chapter 8**.

Candidate without depositing Rs. 500/- (Non-Refundable) OLET(MCA)-2008 registration fee shall not be considered for online entrance test. Candidates are advised in their own interest to deposit the OLET fee before OLET registration on the website: www.onlinetesthry.nic.in.

5. The inter-se merit of OLET (MCA) - 2008 will be displayed on the website: www.onlinetesthry.nic.in.
6. The counseling fee of Rs. 500/- (Non-Refundable) shall be deposited by the candidate through www.hscs.org, in the account of Haryana State Counseling Society. For more details, refer **Chapter 8**.

Candidates without depositing Rs. 500/- (Non-Refundable) shall not be considered for admission for allotment of seat. Candidates are advised in their own interest to deposit the counseling fee before counseling participation on the website: www.tehadmissions.gov.in.

7. Candidates are advised to check display of their OLET(MCA)-2008 registration fee and counseling participation fee deposited entry on “**Payment Status**” link on website www.hscs.org .
8. Registration for counseling would be done on www.tehadmissions.gov.in. A candidate shall be allowed for change of his/her registration details on the counseling websites as and when required before locking of choices during counseling period. In case any candidate changes registration details after submission of choices, but before locking, all choices filled earlier will be initialized and all choices will be required to be filled in again.
9. Locking of submitted choices is compulsory.
10. There will be three phased counseling, but **registration will be allowed only before first phase of counseling. No fresh registration would be allowed after first phase**

of counseling, so candidates willing to participate in online off-campus counseling will have to register before the first phase counseling as per the dates mentioned in **“Key Dates”**.

11. Three phased Counseling will be conducted for admission to AICTE approved MCA Course for all the seats of Govt. / Aided/ University Departments & 75% seats of Private MCA Institutes only (for details about counseling refer chapter 8).
12. The private unaided institutions shall make admission against 25% of the sanctioned seats (including 15% seats for Children/ Wards of NRI's) at their own level (refer chapter 6 & 8). The vacant/ leftover/ unfilled seats, if any, as notified by HSCS on website after 3rd phase of counseling, shall also be filled by the institutes.
13. After the result of 1st phase of counseling, the candidate is required to **deposit token admission fee of Rs. 10,000/-** in the account of Haryana State Counseling Society through www.hscs.org, **failing which the candidate shall not be considered for subsequent phases of counseling and would be out of counseling procedure.** The deposition of token admission fee will enable the candidate to upgrade the allotted seat in 2nd & 3rd phase of counseling, if seats are available as per candidate's priority. Same procedure shall be followed for 2nd & 3rd phase of counseling. For details refer **Counseling Procedure.**
14. Token admission fee deposited is refundable as per procedure of refund of token admission fee described in chapter 8.
15. After the result of 3rd phase of counseling and deposition of token admission fee, the candidate shall report in the allotted centre alongwith the provisional allotment letter generated from the website alongwith all requisite documents/certificates/testimonials and password as per dates mentioned in **“Key Dates”**. The Joining shall be deemed to be confirmed only after online reporting by Institute in the presence of the candidate.
16. The institute will update the status of joining/non-joining by a candidate by simply tick marking the checklist online only by checking all the parameters of the check list. The online generated admission slip shall be given to the candidate after successful joining.
17. For refund of token admission fee candidate shall apply online on website www.hscs.org before the date of start of session. For details refer **Refund of token admission fee in chapter 8.**
18. Fulfilling of eligibility for MCA w.r.t. qualification and percentage of qualifying examination shall be proved by the candidate not at the time of seat allotment but at the time of reporting by the candidate at the institute. A candidate may not be eligible on the 1st day of counseling but may be eligible on subsequent days of counseling due to the reasons, whatsoever. The candidate may seek admission at his/her own risk and cost and if he/she is found in-eligible, his/her entire dues shall be forfeited and his/her admission shall be cancelled for which he/she shall have no claim, whatsoever.
19. Under no circumstances the original certificates of the candidate should be retained by the institute. The candidate seeking admission will submit 3 sets of his documents/ certificates/ testimonials duly attested by the Principal/ Headmaster of the school/college last attended/any gazetted officer, at the time of reporting in the

institute. The Director-Principal/Registrar of the Institute will authenticate these documents/certificates/testimonials after comparing these from the originals and the originals will be returned to the candidate. One set of these documents/certificates/testimonials thus authenticated by the institute shall be deposited in the affiliating University, for the purpose of registration, for which no original certificate shall be demanded. Anyhow, if the affiliating University, so desires, the original certificates from the candidate can be demanded through the institute of his admission for any purpose whatsoever these may be.

20. If a candidate is admitted on the basis of the information submitted by him/her, which is found to be incorrect or false later on, his/her admission shall be cancelled and all fees and other dues paid by him/her shall be forfeited. The HSCS/ University/ Institute may also take further action, as deemed fit, against the candidate and his/her guardian in accordance with law.
21. For the guidance of candidates, Institute-wise first & last ranks of admission status of the session 2007-08 would be available on www.hscs.org or www.tehadmissions.gov.in .
22. Nothing contained in this Admission Brochure should be construed to convey sanction or cited as an authority for which University regulations alone are applicable.
23. If the University authorities are not satisfied with the character, past behavior and antecedents of a candidate, they may refuse to admit him/her in the University/ Institute. In order to ensure academic standards, discipline and peaceful atmosphere in the University/Institute, the Vice-Chancellor of the University concerned may cancel the admission of any student for a specified period.
24. Canvassing in any form is strictly prohibited. Further, if any candidate, person or official engages himself/herself in any act that results in the use of unfair means in this counseling, he/she shall be liable to prosecution under relevant law, including the Indian Penal Code. Candidates indulging in any such activity and/or canvassing may also be denied admission.
25. Candidates seeking admission in private unaided institutions are advised to ensure that they are lawfully admitted failing which, they shall not be authenticated by the HSCS and shall not be registered by the affiliating Universities and they themselves shall be responsible for any such lapse
26. The decision of the Haryana State Counseling Society (HSCS) in all matters relating to the admissions shall be final
27. All disputes pertaining to counseling for making admissions to MCA Course for the session 2008-09 are subject to the jurisdiction of Chandigarh only. The Haryana State Counseling Society (HSCS) shall be the legal authority in whose name the State may sue or may be sued for this purpose. No suit, prosecution or other legal proceedings shall lie against the State of Haryana or any officer of the State Govt. or the NIC or Haryana State Counseling Society, for anything which is in good faith done or intended to be done for the purpose of on-line off-campus counseling.
28. All the rules and regulations for submission of migration certificate by the candidates who have passed the qualifying examinations from other Universities / Boards will be applicable as per the rules of the concerned university.
29. Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public

apology. The punishment may also take the shape of (i) withholding scholarships or other benefits, (ii) debarring from representation in events, (iii) withholding results, (iv) suspension or expulsion from hostel or mess, and the like. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

The following will be termed as the act of ragging: any disorderly conduct whether by words spoken or written or by an act, which has the effect of teasing, treating or handling with rudeness any other student(s), indulging in rowdy or indisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in fresher or junior student(s) or asking the student(s) to do any act or perform something, which such student(s) will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

30. The admissions made by private institutes at their own level are open for supervision and monitoring of Directorate of Technical Education, Haryana, Haryana State Counseling Society and State Admission Committee constituted by the State Govt. in pursuance of the judgment dated 14.08.2003 of Hon'ble Supreme Court of India in Writ Petition (Civil) No. 350 of 1993 (Islamic Academy & Anr. vs. State of Karnataka & Ors.).
31. The student admitted in Online counseling in a particular institute, but branch upgraded by that Institute (internal sliding within the institute) shall be **considered as institute level admission for all the purposes including fee refund, scholarships etc.**
32. A call center at Haryana State Counseling Society, Bays 7-12, Sector -4 , Panchkula has been set up to reply any query from the candidates during the counseling period. Queries, if any, may be made at toll free no. 18001802009 or for faster resolution of queries mail to supportdegree@hscs.org by giving complete details.

Always quote your OLET(MCA)-2008 Unique ID while making correspondence regarding admission to MCA.

CHAPTER 2

ABBREVIATIONS AND TERMS USED

- i) "AIC" means "All India Category".
- ii) "AICTE" means "All India Council for Technical Education."
- iii) "OLET(MCA)-2008" means "Online Entrance Test-2008 for admission to MCA"
- iv) "BC-A" means "Backward Class Block 'A' " of Haryana.
- v) "BC-B" means "Backward Class Block 'B' " of Haryana.
- vi) "CCS HAU" means "Ch. Charan Singh Haryana Agricultural University, Hisar."
- vii) "CDLU" means "Ch. Devi Lal University, Sirsa."
- viii) "CFF" means "Children of Freedom Fighters" of Haryana.
- ix) "Department" means "Department of Technical Education, Haryana."
- x) "ESM" means "Ex-Servicemen and their Wards" of Haryana.
- xi) "GJU" means "Guru Jambheshwar University of Science & Technology, Hisar."
- xii) "Haryana Resident" means "a person eligible for grant of Resident Certificate as per instructions of Chief Secretary, Haryana, vide memo No. 62/17/95 – 6 GSI dated 3.10.96, No. 62/27/2003-6GSI Dated 29-7-2003, No. 62/32/2000-6GSI Dated 23-5-2003 and No. 22/28/2003-3G.S.III dated 30-1-04.
- xiii) "HOGC" means "Haryana Open General Category".
- xiv) "Intake" means "Sanctioned Intake"
- xv) "KU" means "Kurukshetra University, Kurukshetra".
- xvi) "MDU" means "Maharshi Dayanand University, Rohtak."
- xvii) "HSCS" means "Haryana State Counselling Society, Panchkula" Camp Office at Chandigarh.
- xviii) "MHRD" means "Ministry of Human Resource Development, Government of India."
- xix) "PH" means "Physically Handicapped" of Haryana.
- xx) "Qualifying Examination" : For Qualifying Examination, refer to Chapter 3.
- xxi) "SC" means "Scheduled Caste of Haryana."
- xxii) "NIC" means National Informatics Centre, New Delhi and State Unit, Chandigarh.
- xxiii) "State Government" means "Government of Haryana."
- xxiv) "UGC" means "University Grants Commission".
- xxv) "University" means "Affiliating University".
- xxvi) "State Quota" means "the seats meant for Haryana resident candidates in terms of Appendix "A".
- xxvii) "K.M." means "Kashmiri Migrants".
- xxviii) **"M.Q." means "Minority Quota or the seats available for the candidates of concerned Minority Community of the Institutes".**
- xxix) "NRI's Seats" means "the seats meant for non-resident Indians & their children or wards" in true spirit of PA Inamdar's case.
- xxx) "SFC" means "State Fee Committee".
- xxxi) "PI" means the "Participating Institutes".
- xxxii) "AI" means the "Allotted Institute" for the purpose of admission.

CHAPTER 3

ELIGIBILITY AND BASIS OF ADMISSION

A. Minimum Academic Qualifications for MCA(except for private institutes mentioned below in Table 1):

Should be a pass in any recognized Bachelor's Degree of minimum 3 years' duration in any discipline with Mathematics at 10 + 2 level.

OR

Should be a pass in any recognized Bachelor's Degree of minimum 3 years' duration in any discipline with Mathematics as one of the subjects.

Note: If there is any change in minimum academic qualification for private institute for the session 2008-09, it will be incorporated at the time of counseling.

TABLE 1: Minimum Academic Qualification

S. No.	Name of Institute	Minimum eligibility proposed
1	DAV Institute of Management, Faridabad	Minimum 50% marks in aggregate in qualifying exam.
2.	Manav Rachna College of Engg., Faridabad	Minimum 55% in Bachelor's Degree
3.	Faridabad Institute of Technology, Faridabad	
4.	lingaya's Institute of Management & Tech., Faridabad	Minimum 55% marks in aggregate in qualifying exam.

Note: For Kashmiri Migrants relaxation in cut-off percentage upto 10% (for the institutes mentioned in Table I above) subject to the minimum eligibility requirement.

Basis of admission:

Admissions shall be made on the basis of the inter se merit of OLET(MCA)-2008 conducted by NIC online on the website www.onlinetesthry.nic.in.

B. Kashmiri Migrants

Kashmiri Migrants seats for MCA will be supernumerary seats and will be filled separately on the basis of inter-se merit of qualifying examination. **Kashmiri migrants will be required to have the original certificate of migration duly signed by the competent authority or Relief Commissioner.**

Tie breaking criteria for Kashmiri Migrants:

The following criteria will be followed to break-up the tie if two candidates secure the same marks in qualifying Examination.

- The candidate who have secured higher marks in the aggregate of 10+2 exam. shall rank higher in order of merit.
- The candidate who is elder in age shall rank higher in order of merit.

Note:

1. Mere possession of the prescribed academic qualifications does not entitle a candidate for admission to MCA course. Candidates would be required to fulfill other conditions as spelt out in the Admission Brochure.
2. Candidates, who are appearing in the qualifying examination this year and are expecting to pass the same, can also compete for counseling for MCA.
3. Fulfilling of eligibility for MCA w.r.t. qualification and percentage of qualifying examination shall be proved by the candidate not at the time of seat allotment but at the time of reporting by the candidate at the institute. A candidate may not be eligible on the 1st day of counseling but may be eligible on subsequent days of counseling due to the reasons, whatsoever. The candidate may seek admission at his/her own risk and cost and if he/she is found in-eligible, his/her entire dues shall be forfeited and his/her admission shall be cancelled for which he/she shall have no claim, whatsoever.
4. Candidates having passed Mathematics/ Statistics in one semester / in one year (as the case may be) shall be considered eligible.

CHAPTER 4

INFORMATION REGARDING ONLINE ENTRANCE TEST OLET(MCA)-2008

4.1 SCHEME AND SYLLABI

(A) SCHEME OF ENTRANCE TEST :

- (i) Maximum marks : 90
- (ii) There will be one Question Paper of 90 minutes duration in three parts as under:

Part-I

Mathematical Ability	50 Questions (1-50)	50 Marks
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Part-II

Logical & Analytical Ability	20 Questions (51-70)	20 Marks
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Part-III

English / Comprehension	20 Questions (71-90)	20 Marks
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- (iii) Only objective type / multiple-choice questions with one correct answer will be asked in the Entrance Test.
- (iv) There will 'NOT' be any Negative marking.

(B) SYLLABUS

10+2 level Mathematics and English / Comprehension. Besides, questions will be asked to test Logical & Analytical Ability.

4.2 INSTRUCTIONS AND PROCEDURE FOR OLET(MCA)-2008

All candidates are advised to strictly read following Instructions carefully for successful registration & for appearing in the online test.

1. Registration is purely online on the website www.onlinetesthry.nic.in .
2. All candidates are advised to be conversant with the handling of keyboard and mouse
3. First of all candidate has to select the course name and subsequently required valid registration details with respect to himself/herself
4. Since all information is being filled in online, therefore, candidates are strictly required to fill in the CORRECT information because there is no human interference to check it.
5. Candidate will be responsible himself/herself for the information filled in the online registration form. The wrong information filled by a candidate may lead to incorrect result/rank generation/Debaring from the entrance test.

6. During registration every candidate has to submit his/her choices in respect of date/Centre and shift of entrance test out of dates/ centres/shift mentioned in key dates in order of his/her priority or liking.
7. It will be tried to adjust all candidates according to their choice of dates/choice of examination centres, shift etc. depending upon the availability of seats in a particular date/centre/shift.
8. On successful submission of registration details, the system will display a printable registration slip consisting of unique registration ID with other registration details as filled and submitted by the candidate.
9. The candidate should keep with him/her the counterfoil of fee deposition voucher (if deposited manually) as record of fee deposited.
10. Candidates are required to bring along with them the proof in respect of their date of birth, admit card etc. for verification before appearing in the entrance test. (Copy/attested copy of Matriculation Certificate)
11. Candidates are required to report at the allotted centre of Online Entrance Test 30 minutes before the start of test on the same date/shift.
12. Test will be of 90 minutes duration, at the end of the test every candidate will come to know the number of questions attempted and scored marks on-line after the completion of Entrance Test.
13. After the completion of Online Entrance Test, the proper inter se merit and ranks shall be displayed on the same website as per the schedule mentioned in “**Key Dates**”.
14. The result shall not be sent to the candidates by post. Candidates are, therefore, advised to ascertain the result at their own from the website and take a print of same.
15. There will be no re-evaluation/re-checking of answer of the Entrance Test and no request in this regard will be entertained.
16. 15 Minutes will be given to the candidates for filling up the data during Entrance Test.
17. The candidate will be displayed with the questions on the computer (screen) allotted to him during test.
18. The candidate may take help of invigilator in case of any problem regarding acquaintance of system/computer allotted to him.
19. Use of books, papers, slide rules, log tables, cellular phones, calculators, pagers, digital diaries etc. will not be allowed in the Examination Hall.
20. If any candidate is found guilty of breach of any rules mentioned in the Admission Brochure or guilty of using unfair means, he/she will be liable to be punished by the competent authority including cancellation of his/her candidature.
21. The candidate will be allowed to appear in the Entrance Examination provisionally, subject to fulfilling the prescribed eligibility conditions/criteria given in the Admission Brochure.
22. NIC shall conduct Mock Test pertaining to this OLET(MCA)-2008 on **the website www.onlinetesthry.nic.in**. The perspective candidate seeking admission in MCA are advised in their own interest to attempt this Mock Test.

4.3 Admit Card

1. The admit card will be downloaded and printed online by using the Unique Registration ID allotted during registration, by the individual candidate from the same website where online registration for online entrance test was done (www.onlinetesthry.nic.in).
2. No Roll Number slips/Entrance Exam. Admit Cards shall be sent/dispatched/posted separately.
3. After expiry of registration date, the provisional Roll Number slips/Online Entrance Test Admit Cards will be processed only for those candidates who have deposited the Online Entrance Test fee of Rs. 500/- through www.hscs.org, for details refer “**Important Procedures for session 2008-09**”. The processed admit cards shall be made available on the website www.onlinetesthry.nic.in for downloading and printing.
4. Candidates must not write or change any entry made therein on the Admit Card. **They are advised to keep their Admit Card in safe custody.** The candidates are advised to paste their latest passport size photograph on the Admit Card of which they have taken the print from the website.
5. Candidates must bring the Admit Card for appearing in the Entrance Test in the same shift/centres of Entrance Test allotted to him, failing which they will not be admitted to the Examination Hall for Online Entrance Test.
6. Online Entrance Test OLET(MCA)-2008

- i) For the convenience of candidate the following centres for Entrance Test has been created.

Sr No.	Name of centre with complete address	Centre code
1	University Library, Kurukshetra University, Kurukshetra	01
2	Deptt. Of Engg. & Tech., Maharashi Dayanand University, Rohtak	02
3	University Computer & Informatics Centre, GJU of Sc. & Tech., Hisar	03
4	Computer Science & Engineering, GJU of Sc. & Tech., Hisar	04
5	YMCA Institute of Engg., Faridabad	05
6	Govt. Polytechnic, Nilokheri	06
7	Govt. Polytechnic, Sonapat	07

- ii) **The entrance test shall be conducted in the following 4 shifts**

- | | | |
|---|-----------------------|---------------------|
| 1 | 1 st Shift | 9.00 AM to 10.45 AM |
| 2 | 2 nd Shift | 11.15 AM to 1.00 PM |
| 3 | 3 rd Shift | 1.30 PM to 3.15 PM |
| 4 | 4 th Shift | 3.45 PM to 5.30 PM |

- iii) **The shifts / centres for entrance test can be decreased/ increased depending upon the number of candidates.**
- iv) Candidates are advised to fill up two centres and two shifts. Anyhow candidates will be allotted center and shifts of his choice if it is available.

4.4 EVALUATION AND RESULT

- i) The result of OLET(MCA)-2008 shall be declared on the website <http://onlinetesthry.nic.in> as per the schedule mentioned in “**Key Dates**” and shall also be pasted on the notice boards at the Test Centres, at which the candidate has appeared for the Test.
- ii) The result shall not be sent to the candidates by post. Candidates are, therefore, advised to ascertain the result at their own from above websites.
- iii) There will be no re-evaluation/re-checking of answers of the Entrance Test and no request in this regard will be entertained.
- iv) The rank will be assigned on the basis of total marks secured in the OLET(MCA)-2008. In case, two or more candidates obtain equal marks, inter se merit of such candidates shall be determined as follows :
 - a. Candidates getting higher marks in the “Mathematical Ability” section in the OLET(MCA)-2008 shall rank higher in order of merit.
 - b. If tie still persists, candidates getting higher marks in “Logical and Analytical Ability” section in the OLET(MCA)-2008 shall rank higher in order of merit.
 - c. If tie still persists, then by date of birth i.e. senior in age will be given preference.
 - d. If there is a tie even after that, all such candidates would be given the same rank. However, if they all wish to take admission in same institution and there is only one seat left, then additional seats would be created for that year only to provide admission to the same rank holders.

CHAPTER : 5

SEATS DETAIL*

* Any change in intake for the session 2008-09 will be incorporated at the time of counseling.

(A-I) University Departments

<u>S.N.</u>	<u>Name of Institution/Status/ Year of Start</u>	<u>Address</u>	<u>Intake</u>
1.	Dept. of Computer Sc. & Applications, CDLU, Sirsa./ 2002	dbacloudsrs@hry.nic.in cse@cdu.edu.in www.cdu.edu.in 01666-248155, 248451, 248751, 248203 Dr. Vikram Singh (Reader) 09896003162	60
2.	Dept. of Computer Sc. & Engineering., Guru Jambheshwar University of Science & Technology, Hisar/ 1995	gjuhisar@hry.nic.in www.gju.ernet.in fax no 01662-276240 01662-263127,276025 Dr. R.S Jaglan (Registrar) 01662-276192, 263101 gju_tech@yahoo.com	45
3.	Dept. of Computer Sc. & Applications, KU, Kurukshetra./ 1994	kuk@hry.nic.in www.kuk.ernet.in 01744-238026	100
	KU, Kurukshetra Regional Centre Jind		50
4.	Dept. of Computer Sc & Applications., MDU, Rohtak/1993	mdurk@hry.nic.in www.mdurohtak.com 01262-292130, 294327, 294640 Fax: 294640 Dr. Rajender Singh (HOD) Dr. S.P Vats (Registrar) 01262-274640,233706, 233707(O) ,272820(R) e-mail: rs_chhillar@yahoo.co.in	60
Sub Total			315

(A-II) Affiliated to Kurukshetra University, Kurukshetra

A-II-a Private Institutions			
1.	Doon Valley Institute of Computer Application, outside Jundle gate Karnal	dviitknl@hry.nic.in www.doonvalleygroup.in Dr. Harish Abichandani 09254000671 0184-260800-801-802,6537304, 2272338 fax no. 0184-2254670 e-mail: dietknl@yahoo.com	60
2.	Doon Valley Institute of Engg.& Tech Outside Jundla gate , Karnal(2007)	doonkarnal@hry.nic.in www.doonvalleygroup.in 0184-2272338,6537304, 2254670(Fax) Dr. Harish Abichandani (Principal) Ph.: 0184-2272338 Fax: 0184-2254670 Mobile: 09254000671 E-mail: dietknl@yahoo.co.in	60
3.	Dronacharya Institute of Mgt & Technology, Kurukshetra / 2004	dimtukurukshetra@hry.nic.in www.dimt.in 01744-274099, 274100,01,09812544199 fax no. 01744-274101 M.L Bansal(Principal) 09896175215 dimtkkr@hry.nic.in	60
4	E-max Institute of Computer Application , Village, Gola, P.O. Bhadauli, Distt. Ambala.	Ph: 0172-6450773, 09216818710 Fax: 0172-5012596	60
5.	Guru Nanak Khalsa Institute of Technology & Management Studies, City Centre Road, Yamunanagar 135001 /1998	gnkitmynr@hry.nic.in www.gnkgi.in 01732-236904,201982 Fax:01732-232373 Dr.D.S.Bhardwaj(Dir) 09416066778, 09355221070 E-mail: gnkitms@rediffmail.com	60
6	Ganpati College of Computer Technology for Girls Village Shahpur Near Jagadhri, Distt. Yamuna Nagar,	Ph: 01732-200999, Fax: 262000. M: 9416022299	60

7.	Maharaja Agarsain Institute of Mgt & Technology, Old Saharanpur Road, Agrasen Chowk, Jagadhari – 135003/ 2001	maimtynr@hry.nic.in www.maimt.com 01732-235255, 2231362, 645362, Fax: 231173 Dr. Raj Kumar(Dir.) 09812008143 E-mail: maimt@sancharnet.in maimt@rediffmail.com	60
8.	N.C.Institute of Computer Sciences, Israna (Panipat)-132107 / 2002	ncisrana@hry.nic.in www.ncce.edu -180-2579764, 2579835, 3252064 ,2579678 Fax:0180-2579678 Dr.B.R.Marwah(Dir) 09896434910, 0180- 2579006 E-mail: brm@iitk.ac.in , info@ncce.edu director@ncce.edu	90
9.	Seth Jai Parkash Mukand Lal Institute of Management & Technology, Radaur (Yamunanagar) – 135133 / 2001	sjpradaur@hry.nic.in www.jmit.ac.in 01732-284779, 284779, 284195, 284778 Fax:283800,283700 Prof. Randhir Singh (Principal), 09416007488, c_prabal@yahoo.com , info@jmit.ac.in , principal@jmit.ac.in	60
10.	Shah Satnam Ji Institute of Tech. & Management, Sirsa – 125055 / 2002	ssimtsrs@hry.nic.in www.ssjitm.freesevers.com 01666-238605 fax no. 01666-238620 Dr. S.B.Panihar 09255538605, 01666238667(resi.) dss_ssjitm@yahoo.com	60

11.	Shri Atmanand Jain Institute of Management & Tech., Jain college Road, Ambala City – 134003 / 1996	sanjimtamb@hry.nic.in www.aimtambala.com Dr. S.C.Aggarwal (Dir.) Ph.: 0171-2518570 Fax: 0171-2518670 Mobile:09896122956 director@aimtambala.com	60
12.	Swami Devi Dayal Institute of Computer Sc., Vill. Golpura, Barwala, Panchkula (2003)	sdicspkl@hry.nic.in www.sddhitech.com 01734- 258298, 258266, Fax:01734-258196 Dr. Ravinder Khanna(Principal) 01734-258197 e-mail: sddiet_panchkula@yahoo.com	120
13	Shree Ram Institute of Computer Application, Vill. Urjani, Jagadhri Ponta Sahib Road, Tehsil Chhachrauli, Distt. Yamuna Nagar.	Ph: 01732-313999 M: 09896009999 09896044404, 09416011011	60
14	Shree Markandeshwar Institute of Computer Technology, Village Lotni (Near Ismailabad) Distt. Kurukshetara.	9416180203, 9354845098	60
15.	Tilak Raj Chadha. Institute of Mgt & Technology, M.L.N. College Educational Complex, Yamunanagar-135001 (2001)	trimtynr@hry.nic.in www.timt.ac.in 01732-234110, 220103, 234010 Fax:234110 Dr. R.K.Garg(Dir.), 09416680900, info@timt.ac.in	60
Sub Total			990

(A-III) Affiliated to Maharishi Dayananad University, Rohtak

A-III-a Govt. Aided Institution			
1.	Y.M.C.A. Institute of Engg., Faridabad /2002	ymcafbid@hry.nic.in www.ymcaie.ernet.in 0129-2242142, 2242908 fax no. 2242143 Dr. Ashok Kumar(Director)	30
Sub Total			30

	A-III-b Private Institutions		
1	Advanced Instt. of Technology & Management , 70 K.M. Delhi-Mathura Road, Palwal, Distt-Faridabad	www.aitm.org.in aitmfbd@hry.nic.in 01275-263789,90,91,92 Fax: 01275-263793 Dr. G.P. Dube (Principal), #944, Ist Floor, Sec. 17, Faridabad. Mobile No.: 09891011757	60
2	Anupma Inst. of Mgmt. Bhora Kalan Gurgoan (2007).	anuggn@hry.nic.in 0124-3253176 09899283449(M), 09812833583 fax. 011-26121328 Dr. D.P. Singh www.anupamaengineering.com e-mail: ace@anupamaengineering.com	60
3	BS Anangpuria Instt. of Tech.& Mgt., Vill. Alampur, Ballabgarh-Sohna Road, Faridabad-121004 (2002)	bsaimtfbd@hry.nic.in www.bsaitm.org 0129-2206750-753,2206946-952 Dr. S.K. Gupta (Principal) Ph.: 2206750-53, 2206946, 952 Mobile: 9810358805 Fax: 0129-2206752 E-mail: bsaitm@bsaitm.org bsaitm@bsact.org	45
4	Bhiwani Inst. of Tech & Sc., Bhiwani	bitsbhiwani@hry.nic.in www.bitsbhiwaniindia.org 01664-215925,215930 Fax. 271379 Sh. V.P. Bhatia (Principal) 09812310170 e-mail: bits_bhiwani@yahoo.com	60
5.	D.A.V. Institute of Management Studies, National Highway III, NIT, Near ESI Hospital, Faridabad/ 1997	davimsfbd@hry.nic.in www.davim.ac.in Ph no 0129-4155204,4155205,4155207,4155211 Dr.N.K.Sharma (Dir-Principal) Telefax:0129-4155204 09818366596, 09871295244 e-mail: davim@vsnl.com	90
6.	Faridabad Institute of Technology, Faridabad / 2001	fitfbd@hry.nic.in www.mrei.ac.in 0129-4198100 fax no. 0129-4198222 Col.(R) V.K.Gaur(Principal) 09811602810	60

		E-mail:admissions.fit@mrei.ac.in info@mrei.ac.in	
7.	GVM Instt. of Tech & Mgt, Murthal Road, Sonapat-131001/ / 2002 (For Girls only)	gvmsnp@hry.nic.in www.gvmgc.org 0130-2237245, 2236240, 6534328 Fax No. 0130-2236245 Dr. Shakuntla Gakhar (Dir.) 40-A, Sujan Singh Park Ph.: 0130-2201210 Mobile: 09896310111 Email: gymitsonipat@rediffmail.com drshakuntlagakhar@rediffmail.com	45
8	Goldfield Instt. of Tech & Mgt., Vill. Chhainsa, Ballabgarh, Distt. Faridabad-121004	gfitm@hry.nic.in www.gfitm.net 0129- 2372850, 4049955 Fax: 0129-2372931	60
9.	Hindu Institute of Management & Tech., Bhiwani Road, Near Maida Mill, Rohtak – 124001 / 2001	www.himtrtk.com 01262-324467,265345,248561 09416314311 fax no 01262-248561 Sh. Ram Tikaya Arora (Director) 01258-222643,0916161584 himtrtk@hry.nic.in info@himtrtk.com	60
10.	Hindu Institute of Management, Opposite Railway Station, Rohtak Road, Sonapat – 131001 / 1998	hinsnp@hry.nic.in www.himsonapat.com 0130-2242596, 2257352,2244474	40
11.	Institute of Management & Technology, Tigaon Road, Faridabad/ 1996	www.imtfaridabad.com imtdgarh@hry.nic.in 0129-2265137, 2268677	120
12.	JVMGRR Institute of Computer Application, R.K.Gupta Marg, Post Bag No. 3, Charkhi Dadri (Bhiwani)- 127306 (1999)	jvmicdadri@hry.nic.in www.jvmgrrica.com 01250-223645, Fax: 221489 Mr. Lalit Rekhi (Dir.) Ph.: 01250-223645 Fax: 01250-221489 Mobile: 09416059278 e-mail: lrekhi@yahoo.com jvmgrrica@yahoo.com	30
13.	KIIT College of MCA, KIIT Campus (Sohna Road, Near Bhondsi) Gurgaon-122102 / 2001	kiitggn@hry.nic.in www.kiit.in 011-27011619, 27016744	60

		<p>Fax:0124-2265249 Dr. S.S. Agrawal (Dir.) Dx-139, Kendriya Vihar, Sector 56, Gurgaon 122203 Ph.: 0124-2386858(R) Mobile: 09810198642 Email: ss_agrawal@hotmail.com, kiitgurgaon@gmail.com, info@kiit.in</p>	
14	<p>Lingaya's Inst. of Mgt. & Tech, Vill-Nachauli, Nachauli –Jasana Road, Faridabad (1998)</p>	<p>limtfd@hry.nic.in www.limat.org 0129-2201008, 2201009 Fax :2202615 Head office 011-51829294/5 Fax no 011-26516790 Dr. Y.S. Goel (Dir-Principal) 0129-2202455 e-mail: yashvirsgoel@yahoo.co.in</p>	60

15.	MR DAV Institute of Management Studies, 5 th KM Stone, Sonapat Road, Rohtak / 1998	Sh.S.K.Jindal, Director 09355671757, 09254344789 09896975180 www.mrdavims.org mdims@hry.nic.in info@mrdavims.org mrdavims@rediffmail.com	60
16.	PDM College of Engg., Sarai Aurangabad, Bahadurgarh (Jhajjar)(2002)	pdmcmjhajjar@hry.nic.in www.pdmce.com 01276-244913- 16, 221700, 221701, 221748,221749,221747 Fax: 01276-221714 Prof. (Dr.) Paramjit Singh (Principal) Mob: 09416056203, 01276-221749 Email: pdmcollege@vsnl.net pdaurangabad@hry.nic.in au@pdmce.com	60
17	Shri Balwant Institute of Technology, Meerut Road (Pallri), Sonapat (2006)	www.sbit.in sbit@hry.nic.in 0130-2340237, 3202040, 09212110908 Fax: 0130-2340237 Prof. M.M Jha Email: sushil.sbit@gmail.com info@sbit.in , info.sbit@gmail.com	60
18	Sat Priya Institute of Engg. & Tech., 0.5 KM Milestone, Jind Road, Rohtak.(2007)	www.spmmet.org 01262-231016, 231017 SDr. H.M.Rai (Principal) e-mail: chairman_spmmet@yahoo.com	60
19	Vaish College of Engg, Behind Railway Station, Rohtak-124001 (2002)	veertk@hry.nic.in www.vcenggrtk.com 01262-249572,248443 fax no. 249572 Prof. S.K. Gupta (Dir.- Principal) 01262-248443, 249572 contact@vcenggrtk.com	60
20	Manav Rachna College of Engg., Sector -43, Aravali Hills , Surajkund-Badhkal Road, Faridabad	mrcefbd@hry.nic.in www.mrei.ac.in 0129-4198000 fax no. 0129-4198444 Dr. B.B. Bansal (Principal) 09871889079 E-mail: info@mrei.ac.in admissions.mrce@mrei.ac.in	60
21	Gurgaon Instt. of Tech.& Mgt., Bilaspur-Tauru Road, VPO Pathreri, SO-Bhora-Kalan, Gurgaon-122413 (2006)	gitmggn@hry.nic.in www.gitm.in 0124-2279501-03 Fax: 0124-2279500 Dr. P.K. Chaturvedi (Principal) Mobile: 09871624100	60

	info@gitm.in	
Sub Total		1270
Total (A-I+ A-II + A-III)		2605

Note :

1. Institutions/intake is subject to change by the competent authority. The change, if any, shall be incorporated accordingly. New institutions and the variation of intake in the existing institutions shall be considered for admission for the year 2008-09, if the approval from the competent authority such as AICTE/Affiliating University is received before the start of counseling.
2. One seat in each University/ Institute is reserved for Kashmiri Migrants, for the session 2008-09, as per guidelines of AICTE. Such seats for MCA will be supernumerary seats and will be filled separately on the academic merit in the qualifying exam. as per choice of the candidate.

CHAPTER 6

Distribution of Seats

6.1 For Govt. / Govt. Aided Institutions / University Departments:-

(a) All India Category Seats	=	15% of intake
(b) State Quota	=	85% of intake
(b-1) Haryana Open (General)	=	50% of State Quota i.e. 42.5% of intake
(b-2) Reserved Categories of Haryana	=	50% of State Quota i.e. 42.5% of intake
Scheduled Castes	=	20% of SQ (17% of intake)
Backward Classes of Haryana (A)	=	16% of SQ (13.6% of intake)
Backward Classes of Haryana (B)	=	11% of SQ (9.3% of intake)
Physically Handicapped	=	3% of SQ (2.55% of intake)
ESM & their wards & Dependents of Freedom Fighters	=	3% Horizontal (1% each out of Haryana Open General Category, Scheduled Caste/Backward Class)

3% horizontal reservation is provided to Ex. Serviceman / Freedom Fighters and their dependents by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Castes and 1% from Backward Classes for admissions to various educational institutions of Government and Government Aided. This reservation will be in rotation for Block 'A' and Block 'B'.(As per Chief Secretary order no.22/27/2004-2GSIII dated Oct. 20, 2005)

25% horizontal reservation in all above categories shall be provided for girl candidates.

6.2 For private unaided non-minority institutions

The private institutes have voluntarily opted admissions of 75% of total sanctioned intake in their institutes for filling by the candidates belonging to residents of Haryana. These shall be distributed as under :-

- i) 25% of total sanctioned intake shall be filled by Private Engineering Colleges.
- ii) Balance 75% seats shall be filled by NIC.
 - a. 15% of total sanctioned seats for All India Category (11.25% of sanctioned intake)
 - b. Half of the balance 63.75% seats for Haryana residents categories as spelt out in Admission Brochure (31.87% of sanctioned intake)
 - c. Half of these balance 63.75% seats shall be made available for reserved categories of Haryana in the ratio as specified by Govt. of Haryana in case of Govt./Aided.
 - a. 20% for SC (i.e. 12.74% of sanctioned intake)
 - b. 16% for BCA (i.e. 10.18% of sanctioned intake).

- c. 11% for BCB (i.e. 7% of sanctioned intake)
- d. 3% for PH (i.e. 1.9 % of sanctioned intake)

ESM/ FF/their wards

- d. 1% horizontal from General Candidates of Haryana. (i.e. 0.30% of sanctioned intake)
- e.1% horizontal from SC (i.e. 0.12% of sanctioned intake)
- f.1% horizontal from BC(i.e. 0.17 % of sanctioned intake)

25% horizontal reservation in all above categories shall be provided for girl candidates.

Seat Matrix shall be displayed before the start of counseling.

6.3 For private unaided Minority institutions

- i. All India category including NRI seats not exceeding upto 15% (at the discretion of the management as above).
- ii. Minority Quota - 42.5% of sanctioned intake fixed by the State Govt. vide notification No. 20/5/2004-4TE, dated 25.06.2004.
- iii. Balance- 42.5% (half for Haryana Open General and half for reserved categories of Haryana in the ratio as specified above.

Note:

1. Change, if any, shall be applicable at the time of counseling.
2. Haryana Residents are also entitled for admission against All India Category seats.
3. Only the candidates having the permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Physically Handicapped. Disability certificate must be issued from Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board constituted by the affiliating university for the purpose. The decision of the Board shall be final. Physically Handicapped candidates belonging to Haryana are required to submit the handicap certificate as per Annexure-VII at the time of Joining/Reporting.
4. The reserved seat(s) of SC, shall be filled in accordance with relevant decision(s) of Hon'ble Court(s).
5. If, the reserved seat(s) of Backward Class 'A' remains vacant, these shall be filled up from Backward Class 'B' & similarly other sub-category within reserve category of Haryana shall be inter converted.
6. In the event of quota reserved for physically-handicapped remain unutilized after 1st phase of counseling due to non-availability for suitable category of

handicapped candidates, it may be offered to the Ex-servicemen and their wards and the dependents of Freedom Fighters before 2nd phase counseling. The vacant seats shall be converted and offered to General Category candidates alongwith other net resultant vacancies in the 3rd phase counseling.

7. Inter conversion of sub-categories in the reserved categories of Haryana shall be made before 2nd phase of counseling. The vacant seats of reserved categories of Haryana shall be converted and offered to General Category candidates alongwith other net resultant vacancies in the 3rd phase of counseling.
8. Candidates claiming reservation under Scheduled Caste will submit the certificate as per Annexure-IV and Backward Class (Block 'A' & 'B') will submit the Certificate on the prescribed Proforma as per Annexure-V.
The parents of BC candidates (Block A & B) for benefit of reservation for their ward shall also have to furnish an affidavit to the effect that they are not covered under the criteria of creamy layer, as per Annexure-VI at the time of counseling. The said affidavit shall be furnished by both father and mother of the candidate.
9. Children & Grand-children of Freedom Fighters of Haryana are required to submit a certificate from the Deputy Commissioner of the concerned District as per Annexure-VIII at the time of counseling.
10. The seats reserved for ESM category shall be offered in order of following priorities :
 - a) Wards of Ex-servicemen died in action while in active service.
 - b) Ex-serviceman himself.
 - c) Wards of Ex-servicemen.
 - d) Wards of Paramilitary Forces

So, the candidates claiming reservation for these categories of Haryana are required to submit the certificate as per Annexure-IX or Annexure-X whichever is applicable, at the time of counseling.

11. If the number of seats in any particular category is not a round figure, 0.5 or above will be taken as one and less than 0.5 shall be ignored, except that in Physically Handicapped, Children & Grand-children of Freedom Fighters and Ex-Servicemen and their Wards Categories, at least one candidate will be admitted from all the three categories in total, even if the share is less than 0.5 seats provided the number of sanctioned intake in the particular course is 30 or above
12. Number of reserved seats shall not exceed more than 50% of the State Quota Seats. For that, even a fraction of more than 0.5 is to be ignored.

13. A candidate, who applies for reserved category will be considered first in general category. In case, he/she does not get a seat of his/her choice in general category, then he/she will be considered for reserved category as applicable

6.4 NRI Quota Seats

In compliance of the judgment dated 12.8.2005 of Hon'ble Supreme Court of India in P.A. Inamdar case, a limited reservation of NRI Seats, not exceeding 15%, may be made available to NRIs depending on the discretion of the Management subject to two conditions:

1. Such seats should be utilized Bonafide by the NRIs only and for their children or wards.
2. Secondly, within the quota, the merit should not be given a complete go-by.
 - (a) The amount of money, in whatever form collected from such NRIs, should be utilized for benefiting students such as from economically weaker sections of the society, whom, on well-defined criteria, the educational institutions may admit on subsidized payment of their fee.
 - (b) To prevent misutilization of such quota or any malpractice referable to NRI quota seats, it will be for the committees constituted pursuant to Islamic Academy's direction to regulate till suitable legislation or regulations are framed by the State.
 - (c) List of Institutions offering NRI seats & their fee structure shall be made available in due course of time.

Note :

- i) Students in their own interest, are advised to seek admission against NRI seats only, if they fulfil the eligibility and other conditions prescribed in Hon'ble Supreme Court decision in P.A. Inamdar case, failing which, it is most likely that their admission may be cancelled at any later stage, whenever, comes to the notice of the competent authority.
- ii) Counselling for NRI seats, if any, shall be strictly done by the concerned institute at their own level as per the counselling schedule mentioned in key dates and strictly as per guidelines of Hon'ble Supreme Court Decision in P.A. Inamdar case.
- iii) Eligibility for such seats shall remain the same as mentioned in Chapter-3. Anyhow, the candidates passing qualifying exam. from foreign countries shall produce the equivalency certificate from the association of Indian University. Such seats shall be filled on the basis of inter se merit of qualifying exam.
- iv) The fee shall be charged, as devised by the concerned institute and determined by State Fee Committee. However, it is made clear that no institute shall charge more or less fee than determined by the State Fee Committee.
- v) Applications shall be invited by the concerned institute for NRI Quota seats at their own level and the merit list of such candidates admitted by the Institute shall be displayed on the institute's website by the institute on the last day of this counselling at 5.00 PM with copy to affiliating University, Haryana State Counselling Society and Chairman, State Fee Committee in the following format :

Sr. No.	Name of Candidate with complete address	Father's Name	Mother's Name	Name of Board/ Univ. from which qualifying exam. passed	% age of aggregate marks	Name & complete address of NRI of which candidate is children or ward	Amount of fee charged & Name of Currency	Branch Allotted	Remarks, if any

CHAPTER 7

FEE STRUCTURE

In pursuance of the judgment dated August 14, 2003 of Hon'ble Supreme Court of India in writ petition (Civil) No. 350 of 1993 (Islamie Academy and Anr. Vs. State of Karnataka and Ors.), the State Government had constituted, the State Fee Committee for private unaided technical institutions to fix fee structure of private unaided minority / non-minority institutions for various types of technical courses. Presently the Chairman of State Fee Committee is Hon'ble **Justice Sh. N.C Jain**. The annual fee structure per student is as under :-

Govt. Aided Institution :

Sr.No.	Institute Name	Annual Fee in Rs.
1.	YMCA Instt. Of Engg., Faridabad.	30,000

University Departments :

Sr.No.	Name	Annual Fee in Rs.
1.	Guru Jambheshwar University, Hisar	15,797
2.	Kurukshetra University, Kurukshetra	15,000
3.	Maharshi Dayanand University, Rohtak	15,000
4.	Ch. Devi Lal University, Sirsa	10,000

Self Financing Institutions

Keeping in view the above judgment, the fee structure devised by the self financing institutions is notified by the State Fee Committee and implemented for the session is as under :

Annual Fee in Rs						
Sr.No.	Institute Name	Tuition Fee	Development fee	Student Fund (No change)	Caution Money-College (One time refundable) (No change)	Caution Money- Hostel/Mess/(One time from Boarders/Hostellers only, refundable (No change)
1	D.A.V. Institute of Management, National Highway-III, N.I.T. Faridabad/1997	30000	6000	1500	2000	2000
2	Institute of Management & Technology, Tigaon Road, Faridabad/1995	30000	6000	1500	2000	2000
3	Faridabad Institute of Technology, Sector 43, Faridabad/2001	30000	6000	1500	2000	2000
4	G.V.M. Institute of Technology & Management, Sonepat /2002	30000	6000	1500	2000	2000
5	Vaish College of Engineering, Rohtak	30000	6000	1500	2000	2000
6	Doon Valley Institute of Engineering & Technology, Outside Jundla Gate, Karnal	30000	6000	1500	2000	2000

Annual Fee in Rs						
Sr.No.	Institute Name	Tuition Fee	Development fee	Student Fund (No change)	Caution Money-College (One time refundable) (No change)	Caution Money- Hostel/Mess/(One time from Boarders/Hostellers only, refundable (No change)
7	Guru Nanak Khalsa Institute of Technology & management Studies/Yamuna Nagar	30000	6000	1500	2000	2000
8	Tilak Raj Chadha Institute of Management & technology, Yamuna Nagar/Common with MBA	30000	6000	1500	2000	2000
9	Maharaja Aggarsain Institute of Management & technology, Jagdhary/2001/Common with MBA	30000	6000	1500	2000	2000
10	Hindu Institute of Management, Sonepat/1994/Common with MBA	30000	6000	1500	2000	2000
11	Swami Devi Dayal Institute of Computer Sciences, Village Golepura, Barwala (Panchkula	30000	6000	1500	2000	2000
12	Kamrah Institute of Information Technology, Vill. Bhondsi, Distt. Gurgaon/2001	30000	6000	1500	2000	2000
13	PDM College of Engineering, Sarai Aurangabad	35000	6000	1500	2000	2000
14	Seth Jai Parkash Mukand Lal Instt. of Engg. & Tech., Radaur	30000	6000	1500	2000	2000
15	N.C. College of Engg., Israna	30000	6000	1500	2000	2000
16	Manav Rachna College of Engg., Faridabad	35000	6000	1500	2000	2000
17	GITM, Gurgaon	30000	6000	1500	2000	2000
18	MR DAV Institute of Mgmt. Studies, Rohtak	30000	6000	1500	2000	2000
19	Shah Satnam Ji Institute of Mgmt. & Tech. Sirsa	30000	6000	1500	2000	2000
20	BS Anangpuria Institute of Tech. & Mgmt. Faridabad	25000	5000	1500	2000	2000
21	DaronaCharya Institute of Mgmt. & Tech., Kurukshetra	25000	5000	1500	2000	2000
22	Shri Atma Nand Jain Institute of Mgmt. & Tech., Ambala City/1996	31000	4000	1500	2000	2000
23	Hindu Institute of Management,Rohtak	26000	4000	1500	2000	2000
24	JVMGGR Institute of Computer Application, Charkhi Dadri	26000	4000	1500	2000	2000
25	Haryana College of Technology & Management , Kaithal	30000	5000	1500	2000	2000
26	Anupama Institute of Management , Bhora Kalan , Gurgaon.	30000	5000	1500	2000	2000
27	Shri Balwant Institute of Technology , Pallri	30000	5000	1500	2000	2000
28	Sat Priya Institute of Management Studies & Research , Rohtak	30000	5000	1500	2000	2000

The Fee mentioned is subject to variation as per orders of State Fee Committee.

Note :

1. Other charges like transportation/Hostel & Mess charges/University charges/Internet/Edusat/other Add-On facilities etc. shall be chargeable on actual basis i.e. without any profit & loss. These charges/caution money etc. shall have to be published by the concerned institutes on their institutional website and also be informed to Department/State Fee Committee.
2. Every penny collected from students, whatsoever, and in any form, shall be well accounted for. The head-wise accounts shall separately be maintained and included in college / institution accounts. No diversion of fund from the institution shall be made. The Institution shall submit the balance sheet alongwith complete information on enclosed Performa upto 30th June of every year after duly authenticated and certified by Chartered Accountant to the State Fee Committee / Department.
3. The Accreditation fee per course per student per year @ Rs. 1000/- only shall be extra.
4. The Freeships/Scholarships, if any, shall be provided by the Institute.
5. The society/Trust expenditure shall not be claimed in the Institution. The account of institution shall be separate from the account of Society/Trust, in case there are more than one institution being run by the same Society/ Trust.
6. Faculty shall be recruited as per AICTE Norms and proposed by the institutions in their proposal, immediately, and AICTE pay scales/ full DA shall be given. The faculty status shall be updated in mandatory disclosures every month.
7. Institutions are free to earn upto 5% of receipts through extra professional and academic activities such as short term and long term courses, training, consultancies, R& D projects, Placement activities etc. The funds so generated shall be utilized in establishing a corpus fund to take care of the staff development, student welfare, infrastructural development and any un-foreseen expenses etc. Separate account shall be maintained for receipts, expenditure and transfer of surplus to corpus fund.
8. Mandatory disclosures on the format described by AICTE are available on the institutional websites (website addresses are available at Chapter-5). Candidates are advised to go through the facilities available in the institute, fee structure of the Institute etc. before the admission.

9. The higher amount of money, collected from NRI students, shall be utilized for benefiting students such as from economically weaker section of the society, as per the spirit of P.A. Inamdar case.
10. The above fee structure shall be applicable for the first year students and admitted in Academic session in 2008-09.
11. After the start of session, the candidates are required to deposit the full semester/year fee of the Institution, as the institute may decide, after deducting the amount equal to that of the amount deposited by the candidate in the A/c of Haryana State Counselling Society as Admission fee duly taking into account the amount on account of sliding done by the candidate for the upgradation of Institution/ Branch.

Note:

If any institution charges any amount in excess, (as notified by the State fee committee) the candidates are advised to bring it into the notice of fees committee in writing to:

State Fee Committee, Room No.111, New Civil Sect. Haryana, Sect.17, Chandigarh

OR

The Director Technical Education, Haryana, SCO 38-39, Sect.17A, Chandigarh (being shifted to Bays 7-12, Sector 4, Panchkula.)

CHAPTER : 8

IMPORTANT INSTRUCTIONS

8.1 IMPORTANT INSTRUCTIONS FOR PARTICIPATING IN ONLINE OFF CAMPUS COUNSELING -2008-09

- A) **PAYMENT OF NON-REFUNDABLE ONLINE TEST REGISTRATION FEE AND COUNSELING FEE OF Rs. 500/- EACH (by Candidate)**
- (1) Visit the website www.hscs.org , click on *Pay Counseling Fee* link.
 - (2) Fill in the personal and academic details in the form like **Course Name, Name, Email ID**, etc. A Unique ID/ OLET Roll No. will be generated by the system. Note down this Unique ID/ OLET Roll No. for future reference. Click on *Make Payment*.
 - (3) Pay online test Registration Fee/ Counseling Fee by the following modes of payment:
 - 3.1.1 **Credit Card / Debit Card**
 - 3.1.2 **Online Bank to Bank Transfer (Internet Banking)**
 - 3.1.3 **Cash Payment at Online Bank Counters of PNB / Axis Banks:**
Fill the form, pay cash and collect *Online Transaction Code* from respective Bank. The deposit slip to be used in case of cash deposit in bank can be generated through www.hscs.org .
 - 3.1.4 **e-Cash Coupons** available at respective institutes and HSCS office. Note the *Online Transaction Code* from e-Cash coupons and submit this code online at www.hscs.org .
- B) **ON-LINE OFF-CAMPUS COUNSELING (through NIC).**
- (1) Go to the website www.tehadmissions.gov.in and enter Unique ID/ OLET Roll No. entered by you on the website www.hscs.org for making payment.
 - (2) Fill in the Candidate Authentication Form and submit.
 - (3) Fill in the Registration Form and submit. **Remember the password for future use and do not disclose to anyone else.**
 - (4) Fill your choices for institutes and disciplines for mock counseling.
 - (5) Submit your final choices for counseling.
 - (6) Lock your choices for seat allotment.
 - (7) After the result declaration of the 1st phase of seat allotment, the candidate is required to deposit token admission fee of Rs. 10,000/- in the account of Haryana State Counseling Society through www.hscs.org , by following the same procedure for payment as defined in A(3). For details regarding counseling refer section 8.2.
 - (8) Candidates who don't deposit the token admission fee of Rs. 10,000/- after 1st phase of counseling by the cut off date as mentioned in “**Key Dates**” **would be out from the counseling process** and would not be allotted any seat in subsequent phases of counseling. **(Deposition of token admission fees by cutoff date is COMPULSORY to remain in counseling process)**
 - (9) After the result declaration of the 2nd phase of counseling, the new selected candidate is required to deposit token admission fee of Rs. 10,000/- in the account of Haryana State Counseling Society through www.hscs.org , by following the same procedure for payment as defined in A(3). **Candidates, who have already paid in 1st phase, would be possibly upgraded in allotment as per their choices and are not required to pay the token admission fees again.**

- (10) Candidates who don't deposit the token admission fee of Rs. 10,000/- after 2nd phase of counseling by cut off date, **would be out from the counseling process** and would not be allotted any seat in subsequent phase of counseling. (Deposition of token admission fees by cutoff date is **COMPULSORY** to remain in counseling process)
- (11) After the result declaration of the 3rd phase counseling, the new selected candidate is required to deposit token admission fee of Rs. 10,000/- in the account of Haryana State Counseling Society through www.hscs.org by following the same procedure for payment as defined in A(3). Candidates, who have already paid in 1st phase or 2nd phase, would be possibly upgraded in allotment as per their choices and are not required to pay the token admission fees again.
- (12) Candidates who don't deposit the token admission fee of Rs. 10,000/- after 3rd phase of counseling by cut off date, would be out from the counseling process and would not be allotted any seat. (Deposition of token admission fees by cutoff date is **COMPULSORY**)

BENEFITS OF OPENING A SAVING BANK ACCOUNT IN ANY CBS BRANCH OF PNB / AXIS BANKS BY CANDIDATES

- **Easy transfer** of token admission fee with **no transaction/service** charges (save on Demand Draft charges).
- **Instant Fees** transfer by bank to bank transfer at bank counters or through internet banking.
- **Fast Refunds** to the candidates saving bank account, in case of REFUNDS, if applicable.
- **Instant payments of various scholarships** to the topper (eligible candidates) in their respective saving accounts.
- All transaction safe and secure, no postal delay or losses.

(All institutes are also advised to open an account with above banks for easy, fast and secure transactions with HSCS)

8.2 COUNSELING PROCEDURE

(A) Counseling Procedure for all the seats of Govt./ Aided/ University Department and 75% Seats of private Institutions to be filled by NIC.

- Admissions to MCA course in the State offered by University Departments/ Govt. / Govt. Aided / Self Financing institutes shall be made through On-Line Counseling by NIC.
- Candidates can register themselves from the premises of any of the University Departments/ Govt. / Govt. Aided / Self Financing Participating Institutions (PIs) or from any Internet point of their choice. The list of PIs, with contact addresses is available in Chapter-5 and on website: www.hscs.org or www.techeduhry.nic.in
- On registration, Password has to be created by the candidate, for use in future logins, candidates are **advised to keep records of this password secretly for their own use only** and not to disclose this to others. In the event of loss of password or the candidates forgets the password, the same can be retrieved by the candidate on replying the queries by the system on the counseling website: www.tehadmissions.gov.in

Pre-requisites:

1. To participate in the counseling, it is mandatory for every candidate to register himself/herself through counseling website www.tehadmissions.gov.in with correct and complete information only after paying the counseling fees on www.hscs.org
2. Only those candidates who have deposited non-refundable counseling fees of Rs.500/- through www.hscs.org are eligible for participation in On-Line counseling(s) and fill up the choices priority wise. They would only be allowed to fill up choices priority wise.

Procedure:

1. Counseling Process would have **three phased seat allotment**. The counseling would be done by NIC using www.tehadmissions.gov.in.
2. Priority wise choices for institutes shall be filled by the candidate.
3. Registration & filling of choices should be completed before the last cut off date. **No fresh registration or filling/ changing of choices after 1st phase or 2nd phase of counseling will be allowed.**
4. The Inter-se-Merit of the registered candidates for OLET(MCA)-08 score obtained by a candidate shall be displayed on the website www.onlinetest.hry.nic.in . Registration & filling of choices should be completed before the last cut off date.
5. Result declaration for 1st phase of seat allotment by NIC.
6. After the result of 1st phase allotment (for details see procedure for seat allotment), the candidates who have been allotted the seat shall deposit the token admission fee of Rs. 10,000/- in HSCS account by a due date, failing which the candidate shall not be considered for subsequent phases of seat allotment and would be out of counseling procedure. The students who have deposited the token admission fee would be considered for upgradation in subsequent phase of allotment. The wait-list students who were not allotted any seats will also be considered for subsequent phase of allotment.
7. 2nd phase of allotment (for details see procedure for seat allotment) shall be considered for these wait-list candidates who were not allotted any seat in previous phase and for upgradation of the allotted seat for those candidates who have deposited the token admission fee earlier.
8. Result declaration for 2nd phase of seat allotment by NIC
9. After the result of 2nd phase allotment, the wait-list/upgraded candidates who have been allotted the seat shall deposit the token admission fee of Rs. 10,000/- (who have not deposited earlier) in HSCS account by a due date, failing which the candidate shall not be considered for subsequent phase of seat allotment and would be out of counseling process. The students who have deposited the token admission fee of Rs. 10,000/- may be considered for upgradation in subsequent phase of allotment. The wait-list students who were not allotted any seats will also be considered for subsequent phase of allotment.

10. 3rd phase of seat allotment shall be done for wait-list candidates who were not allotted any seat in previous phases and for upgradation of the allotted seat for those candidates who have deposited the token admission fee earlier.
11. Result declaration for 3rd phase of seat allotment by NIC.
12. After result for 3rd phase allotment, the wait-list/upgraded candidates who have been allotted the seat shall deposit the token admission fee of Rs. 10,000/- (who have not deposited earlier) in HSCS account by a due date, failing which the candidate shall not be considered for admission in the allotted institute and would be out of counseling process.
13. The students who have not been allotted any seat till now are unsuccessful.

(B) Counseling for Kashmiri Migrants seats shall be done online by NIC.

These candidates can download the Application Form from www.hscs.org or www.tehadmissions.gov.in, submit the Application Form along with attested copy of marksheet of qualifying exam and other relevant documents at HSCS office (Kashmiri Migrants will be required to have the original certificate of Migration duly signed by the competent authority or Relief commissioner). They should also bring the original mark-sheet along with them during submission for verification by the HSCS officials. They are required to pay counseling fee of Rs.500/- (nonrefundable) through www.hscs.org and after the display of merit list for the eligible candidates they are required to participate in counseling by NIC through www.tehadmissions.gov.in

NOTE:

The candidates who have been allotted the seat and do not deposited the token admission Fee of Rs.10,000/- by the due date will be out of counseling procedure and will not be considered for seat allotment in next phase. Thus, the candidates are advised to deposit the token admission fee as and when the seat is allotted as this is likely to upgrade in next seat allotment.

(C). Counseling procedure for 25% seats (including 15% seats if any for children/ wards of NRIs) to be filled by the private institutions at their own level.

1. Private institutions shall fill 25% seats (including 15% seats for children/wards of NRIs) at their own level in a just and transparent manner for which they shall invite the applications, prepare and display the merit list. The procedure shall be displayed by the Institute concerned on its website.
2. The private institutions shall make these admissions before final cut off date of admissions.
3. The minimum eligibility condition for these seats shall remain the same as that for 75% seats to be filled by the Haryana State Counseling Society.
4. In the event of seats remaining vacant, if any, either out of these 25% seats or out of 75% seats to be filled up by the Haryana State Counseling Society, the vacant seats

may be filled up between before final cut off date of admissions on first cum first served basis firstly on the basis of inter-se merit of OLET(MCA)-08 and only thereafter on the basis of marks of qualifying examination.

5. In any case all kind of admissions shall be done before the final cut off date admissions (as mentioned in key dates) and the fee fixed by the State Fee Committee shall be charged as per the laid down procedure. In any case higher fee shall not be charged.
6. The final list of admitted candidates (including the institute level admissions) shall be updated online by the institutes by last cut off date of admissions, positively, so that the same may be forwarded to the concerned Universities. The wrong admissions, whatsoever, shall not be permitted.

[Click here for Counseling Procedure FlowChart](#)

8.3 Seat allotment Procedure

The status of availability of seats in MCA for a particular institute will be displayed during counseling.

- Priority list mentioned above will be exhausted in order of preference as filled by the candidate.
- The candidates who are not allotted seat will be included in waiting list out of the displayed list.
- The candidates who have been allotted the seat and have deposited the token admission fee of Rs. 10,000-/- (who have not deposited earlier) in HSCS account by a due date will be considered for upgradation in subsequent phases of counseling. This should be updated in the Display list by NIC.
- The candidates who have been allotted the seat and have not deposited the token admission fee of Rs. 10,000-/- in HSCS by a due date will not be considered for seat allotment in subsequent phases of allotment. This should be updated in the display list by NIC.
- The same is repeated in the subsequent 2nd and 3rd phase of counseling.
- The following chart depicts the seat allotment procedure.

[Click here for Seat Allotment Procedure FlowChart](#)

8.4 REPORTING

A. REPORTING OF THE CANDIDATE IN THE ALLOTTED INSTITUTE:

- The candidate shall print the provisional allotment letter from website www.tehadmissions.gov.in after depositing the token admission fee of Rs. 10,000/- through www.hscs.org and shall report at the allotted institute along with all requisite documents (refer section B) by a particular fixed reporting date as mentioned in “**Key Dates**”.
- The candidates who have reported at the allotted institute will get a system generated admission slip from the allotted institute after completing the admission formalities.
- The candidates who have deposited the token admission fee of Rs. 10,000/- but not reported at the designated Institute are out of counseling process and they can apply for refund online by cutoff date mentioned in “**Key Dates**”.

B. LIST OF DOCUMENTS TO BE BROUGHT AT THE TIME OF REPORTING IN THE ALLOTTED INSTITUTE

The candidates, at the time of reporting must bring the following Original Certificates/Documents/Testimonials alongwith three sets of duly attested photocopies of these with them. Any candidate, who fails to produce any of the required Certificate / Document / Testimonial at the time of reporting the institution, will forfeit his/her claim to admission.

- Qualifying Examination.
- 10+2/Intermediate/Senior Secondary School Examination
- Matriculation/High School Certificate.
- OLET(MCA)–2008 Print taken by the candidate from website.
- Character Certificate :
 - Regular Candidates** : The candidates who have passed their qualifying exam. from School/College as regular students are required to submit the Character Certificate as per Annexure-I.
 - Private Candidates** : Candidates, who have passed the qualifying examination as private candidates should submit their Character Certificate, duly signed by a First Class Magistrate.
- Resident Certificate as per Annexure-II, if applicable** : Candidates, who have passed their qualifying examination from a Board/Recognized School located in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
- Certificate from the Employer in the case of Employees of Govt. of Haryana, members of All India Services borne on Haryana Cadre, Employees of Statutory Bodies/Corporations as per Annexure-III, if applicable.
- Scheduled Caste Certificate as per Annexure-IV, if applicable.
- Backward Class Certificate as per Annexure-V, if applicable and affidavit as per Annexure-VI.

- ix) Certificate in respect of Physically Handicapped Candidates as per Annexure-VII, if applicable.
- x) Certificate required to be furnished by the Children & Grand-children of Freedom Fighters as per Annexure-VIII, if applicable.
- xi) Certificate from wards of Deceased/Disabled/Discharged Military/Para-Military personnel/ Ex-servicemen or Ex-Personnel of Para-Military Forces – Annexure-IX.
- xii) Certificate from wards of ex-employees of Indian Defence Services/ Para-Military Forces- Annexure-X.
- xiii) Certificate of Medical Fitness- Annexure-XI.
- xiv) OLET(MCA)–2008 Print taken by the candidate from website.

Note:

- (i) All Originals and 3 sets of attested photo-copies of all applicable documents/testimonials/certificates must be brought at the time of reporting.
- (ii) The original certificates shall be returned back after verification.
- (iii) The 3 sets of attested copies of certificates/documents/testimonials will be verified & signed by the Director-Principal or his authorized representative & will be retained for registration purposes with the HSCS and subsequently in the University.
- (iv) In case of Kashmiri Migrants, supporting certificates and original certificate of migration duly signed by the competent authority or Relief Commissioner.

C. POST COUNSELING INSTRUCTIONS FOR THE INSTITUTES:

- Verification of the credentials of the candidate will be done by the respective institutes at the time of reporting for admission, by comparing with the original certificates against which candidate has been allotted seat. Any entry or information filled/ made by the candidate, if found to be false, shall entail automatic cancellation of admission besides rendering him liable to such action as Deptt. / H.S.C.S may deem proper.
- The candidates found eligible for admission, will be required to complete other admission formalities as per norms. Three set of copies of certificates etc duly attested by a Gazetted officer/ institution last attended shall be submitted by the candidate at the allotted institute.
- Online Reporting of each selected candidate in presence of the candidate shall be done by allotted institute by simply selecting/ tick marking the checklist online for checking all the parameters of the check list
- **After successful admission of the candidate, the candidate must ask for system generated admission slip from the institute.**
- All admissions by institutes including institute level admissions and online updation of the same shall be done by the respective institute by the last date mentioned in “Key Dates”.
- No excess admission shall be made by any institute.

8.5 REFUND OF TOKEN ADMISSION FEE

The counseling fee of Rs. 500/- is non-refundable.

A. Refund of token admission fee to the Candidate by HSCS:

The candidate surrendering the seat allotted through online counseling shall fill in online refund application form available on the website www.hscs.org . The submission of refund form means the cancellation of seat (if allotted any) of the candidate in the respective Institute and the student cannot claim the seat thereafter. The respective institutes shall be informed online about the cancellation of seat.

NIC shall be asked to update the allotted seat as cancelled the moment candidate applies online for the refund of token admission fee under intimation to the respective Institute.

The candidates will be refunded token admission fee as per procedure given below:

1. In the event of candidate withdrawing before the starting of the course (i.e upto 17.08.08), the token admission fee shall be refunded to the candidate, after a deduction of the processing fee of Rs 1000/- . The last date of refund for central counseling would be 17.08.08 i.e. before the start of session.
2. If any student applies for refund after start of session i.e. on or after 18.8.08 and before last date of admission at institute level, the refund would be on the condition mentioned below.
 - I. In case seat is filled up by the institution, HSCS will refund the entire token admission fee to the student/candidate, after a deduction of the processing fee of Rs 1000/-.
 - II. In case seat is not filled up, the HSCS will transfer the amount to the institute after making deduction of processing fee of Rs 1000/- and the candidate will not be refunded any amount of token admission fee.
3. After last date of admission of institute level, no refund application would be entertained & processed and the token admission fee of the candidates will be forfeited.

B. Amount transferred to the Institutes by HSCS

- Token admission fee per candidate shall be transferred to the institute after online counseling & institute level counseling is over.
- The final account shall be cleared in approx. 1 month after the completion of counseling/refund process.

C. Refund of admission fee collected by the institutes to the Candidate

As per AICTE public notice Advt. No. AICTE/DPG/03(01)/2008, in the event of a student/candidate withdrawing before the starting of the course, the wait listed candidates should be given admission against a vacant seat. The entire fee collected from the student, after deduction of the processing fee

of not more than Rs1000/- shall be returned by the institution/University to the student/candidate withdrawing from the programme. It would not be permissible for institution and universities to retain the any certificate in original. Should a student leave after joining the course and if the seat consequently failing vacant has been filled by another candidate by the last date of admission, the institution must return the fee collected with proportionate deductions of monthly fee and proportional hostel rent, where applicable.

CHAPTER 9

HARYANA STATE COUNSELING SOCIETY, PANCHKULA

The Haryana State counseling society was formed by Haryana Government, Technical Education Department vide Gazette Notification dated 21st March, 2007 under Registration No.CHD/0093/2006-2008. For the purpose of good governance and carrying out admissions in technical courses and other related issues such as preparing perspective plan, reservation, enhanced participation of women/rural and socially backward classes in Technical Education and for proper data analysis, a single window agency designated as Haryana State Counseling Society was formed for implementation of transparent and uniform policies regarding admission and to complete the admission process in a time bound manner.

The main objectives of Haryana State Counseling Society is to prescribe rules and regulations for the admission of students to the various AICTE approved technical courses in the state, to fix and demand fees/Counseling fee and other charges payable to the society and to institute freeships to socially and financially backward students and scholarships to meritorious students to promote Technical Education.

For the smooth functioning of the Society, Board of Governors (BOG) was constituted. The office bearers of BOG comprised of Chairman, Vice Chairman, Member Secretary and members (1 nominee of Finance Department, 1 representative of AICTE, one member from all universities of the state and 2 nominated members of self financed Institutes) . Present constitution of the Board of Governors (BOG) is as under:

SOCIETY CONSTITUTION

1. Sh. Ajit. M. Sharan, IAS, Financial Commissioner & Principal Secy.,
Technical Education Department, Haryana Chairman
2. Nominees of Universities:- Members
 - I. Nominee of Kurukshetra University, Kurukshetra
Prof. O.P. Bajpai, 09896338190,01744-238410 (O)
R/o Old Guest House, University Campus, Kurukshetra,
Pin 136119.
Ph. No. 01744-238383 (R)
 - II. Nominee of MDU, Rohtak
Dr. S.K. Bedi, Professor and Head, Department of Business
Economics, M. No. 9896001496,
R/o H.No. 949, Sector-1, Rohtak-124001, Tel. No. 01262-273540 (R)
 - III. Nominee of GJU of Sc. & Tech., Hisar
Dr. Dharmender, Dean Faculty of Engg. & Technology.
M. No. 09416080030
E-mail: dr_dk_kumar_02@yahoo.com
 - IV. Nominee of CCS HAU, Hissar
Dr. R.S. Dalal, Ph. 01662-234613(O)
R/o 6/6 Old Campus, CCS HAU, Hisar, 270289 (R)
E-mail: rcgi@hau.ernet.in
 - V. Nominee of CDLU, Sirsa
Dr. Vikram Singh, Dean Engg.,

Ph. No. 01662-239818.

E-mail: vikramsinghkuk@yahoo.com

VI. Nominee of DCRU of Sc. & Tech., Murthal, Sonapat.

Dr. Devender Singh, System Manager,

Ph. No. 0130-2484007-10(110 Extn.)(O)

R/o H.No. B-10, University Campus.

Phone No. 0130-2484001 (R)

3 Representatives of Self-Financed Institutions

1. Dr. K.L. Johar, Vice-Chairman, JMIT, Radaur. Member
Mobile: 9416029209
R/o H.No. 521-L, Model Town, Yamuna Nagar
135001 (Haryana), Ph No. 01732-235244, 234500,
E-mail: drkljohar@rediffmail.com

2. Sh. Picheswar Gadde, Secretary, LIMAT, Member
Faridabad, Ph. No. 011-41829294-95 (O),
M. No. 09811070098
R/o D-139, Freedom Fighters Enclave,
Neb Sarai, New Delhi-110068.

4. Member
Secretary
Sh. M.P. Gupta, Director, Technical Education Department,
Haryana, SCO 38-39, Sector-17A, Chandigarh.
Ph. No. 2703230 (O) Fax 0172-2703829

Chandigarh

Dated :

Sd/-

Ajit M. Sharan

Financial Commissioner & Principal Secretary,
Govt. of Haryana, Technical Education Deptt.

Haryana State Counseling Society, Panchkula

HARYANA GOVERNMENT

TECHNICAL EDUCATION DEPARTMENT
(CONSTITUTION OF BOARD OF GOVERNORS)

1. Sh. Ajit. M. Sharan, IAS, Financial Commissioner & Principal Secy.,
Technical Education Department, Haryana Chairman
2. Sh. M.P. Gupta, Director, Technical Education Department,
Haryana, SCO 38-39, Sector-17A, Chandigarh.
Ph. No. 2703230 (O) Fax 0172-2703829 Vice-Chairman
3. Nominees of Universities:- Members
 - I Nominee of Kurukshetra University, Kurukshetra
Prof. O.P. Bajpai, 09896338190,01744-238410 (O)
R/o Old Guest House, University Campus, Kurukshetra.
Pin 136119.
Ph. No. 01744-238383 (R)
 - II Nominee of MDU, Rohtak
Dr. S.K. Bedi, Professor and Head, Department of Business
Economics, M. No. 9896001496,
R/o H.No. 949, Sector-1, Rohtak-124001, Tel. No. 01262-273540 (R)
 - III Nominee of GJU of Sc. & Tech., Hisar
Dr. Dharmender, Dean Faculty of Engg. & Technology.
M. No. 09416080030
E-mail: dr_dk_kumar_02@yahoo.com
 - IV Nominee of CCS HAU, Hissar
Dr. R.S. Dalal, Ph. 01662-234613(O)
R/o 6/6 Old Campus, CCS HAU, Hisar, 270289 (R)
E-mail: rcgi@hau.ernet.in
 - V Nominee of CDLU, Sirsa
Dr. Vikram Singh, Dean Engg.,
Ph. No. 01662-239818.
E-mail: vikramsinghkuk@yahoo.com
 - VI Nominee of DCRU of Sc. & Tech., Murthal, Sonapat.
Dr. K.D.Gupta, Prof. & Chairman, Mech. Engg. Department,
Ph. No. 0130-2484007-10(105 Extn.)(O)
R/o H.No. B-3, University Campus.
Phone No. 0130-2484057 (R)
e-mail : professorskdg@yahoo.com
 - VII. Nominee of B.P.S.Mahila Vishwavidyalaya, Khanpur Kalan, Sonapat
Prof. R.S.Dalal
Ph. No. 01263-283003, Fax: 01263-283779
E-mail: registrarbpsmv@gmail.com
registrarbpswu@gmail.com
4. Representatives of Self-Financed Institutions Member

- 1 Dr. K.L. Johar, Vice-Chairman, JMIT, Radaur.
Mobile: 9416029209
R/o H.No. 521-L, Model Town, Yamuna Nagar
135001 (Haryana), Ph No. 01732-235244, 234500,
E-mail: drkljohar@rediffmail.com
2. Sh. Picheswar Gadde, Secretary, LIMAT, Member
Faridabad, Ph. No. 011-41829294-95 (O),
M. No. 09811070098
R/o D-139, Freedom Fighters Enclave,
Neb Sarai, New Delhi-110068.
5. Sh. Vineet Kumar Joint Director, Member
Haryana State Counseling Society, Secretary
Bays 7-12, Sector 4, Panchkula.
Ph. No. 2728841 (O) Fax 0172-2540338.
E-mail: jdhsccs@hry.nic.in

Chandigarh

Dated :

Sd/-

Ajit M. Sharan

Financial Commissioner & Principal Secretary,
Govt. of Haryana, Technical Education Deptt.

SAMPLE REGISTRATION FORM

This form is only for reference. Actual registration is to be filled online on the website www.tehadmissions.gov.in



Government of Haryana *Haryana State Counseling Society*

Sample of Registration form for online
counseling for MCA for the Session 2008-09

[Home](#)

Roll No. :
Rank :
Date of Birth : Sex :
Name :
Mother's Name :
Father's Name :

Please fill following details carefully. Fields marked as (*) are mandatory.

Whether Eligible for Haryana Residents* : Yes No

If Yes, please indicate the following:

Physically Handicapped* : Yes No

Category* : --Select-- *(General or Reserved)

Sub Category* : --Select-- *(If reserved)

ESM Priority* : --Select-- *1.
Ward of Ex-serviceman died in action while in active service 2. Ex-serviceman himself 3. Ward of Ex-serviceman 4. Ward of Paramilitary Forces

Qualification and Marks of Qualifying exam(in %)* : --Select-- *(Appeared/Passed)

(If Passed),Please fill up marks obtained/maximum marks of all subjects as mentioned in Chapter 3.

Marks Obtained

Max. Marks

Percentage of Marks

Name of School / College* : *

Whether it is Govt. / Aided / Private* : Govt. Aided Private

Whether it is Rural or Urban Area* : Rural Urban

Login ID (Roll No.) :

Password* (Alphanumeric-to be created by Candidate) : *

Confirm Password* (To be filled by Candidate) : **

Contact Address :

City :

District :

Pin Code : *

Contact No. :

Mobile No. :

E-Mail Address : *

Note: If all the fields are filled correctly then press "Submit" button for successful registration or Press "Clear" button for making correction.

ANNEXURE-I

Name of the School/College _____ Session _____

CHARACTER CERTIFICATE

Certified that Sh./Km./Smt _____

son/daughter of Sh. _____ has been a Bonafide student of this

School/College during the period _____.

He/She appeared in the _____ Examination of

the _____ (University/Board) held in _____ under

Roll No. _____ and *passed obtaining _____ marks out of

_____ marks or *failed/*placed under compartment in the subject of

_____.

1. Academic Distinction, if any _____
2. Co-curricular activities, if any _____
3. Brief particulars of disciplinary action by School / Board / University (including punishments such as expulsion, warning, fined for violation of School / Board / University / Hostel Rules, UMC/disqualification etc., if any _____.
4. General Conduct during stay in the Institution : Good/Satisfactory/Unsatisfactory
5. He/she bears good/bad character.

No. _____

Date : _____

Signature
Principal
(with office seal)

*Strike out whichever is not applicable.

HARYANA RESIDENT CERTIFICATE
(For bonafide Residents of Haryana only)

Certified that Sh./Km./Smt. _____ son/daughter
of Sh. _____ R/o _____
_____ (complete
address) since _____ and applicant for admission to various
Engineering/Technical Courses in Haryana, is a bonafide resident of Haryana State in terms of
Chief Secretary, Haryana letter No. 62/17/95-6 GS1 dated 3.10.96, letter No. 62/32/2000-6GSI dated
23-5-2003, letter No. 62/27/2003/6 GS1 dated 29.7.2003, letter No. 22/28/2003-3GS-III dated 30-1-
2004 under clause _____.

No. _____

(Signature of the attesting authority)

Date : _____

Name

Place : _____

Designation

(With legible office seal)

NOTE :

- i) The competent authorities to issue Haryana Resident Certificate will be as per State Govt. letter No. 22/28/2003-3 GS III dated 30.01.2004.
- ii) The candidates, who have passed their qualifying examinations from the Universities/Board/Institutes located in Haryana are not required to produce Certificate of Haryana Resident.
- iii) The certificate must have been issued on or after 31-1-2005.

ANNEXURE-III

**CERTIFICATE FROM THE EMPLOYER IN THE CASE OF EMPLOYEES
OF
GOVT. OF HARYANA, MEMBERS OF ALL INDIA SERVICES BORNE ON
HARYANA CADRE, EMPLOYEES OF STATUTORY BODIES /
CORPORATIONS**

Certified that Sh./Km./Smt. _____
son/daughter/wife of Sh. _____ is serving as a Regular employee of
Govt. of Haryana / Members of All India Services borne on Haryana Cadre/Regular Employees
of Statutory Body/Corporation established by or under an Act of State of Haryana.

Presently, he/she is posted as _____ in the
Department of _____ at _____
(place of posting). Sh./Km./Smt. _____ is
his/her son/ daughter/dependent (if parents are not living), seeking admission in various technical
courses in Haryana for the session 2008-09.

No. _____

Signature of Employer

Date : _____

Designation _____

Place : _____

(legible Seal)

*Strike out whichever is not applicable.

SCHEDULED CASTE CERTIFICATE

Certified that Sh./Km./Smt. _____ son/
daughter of Sh. _____ resident
of _____
(Complete Address) belongs to _____ Caste which has been notified as
Scheduled Caste by the Haryana Government.

This certificate is being issued to him/her according to the Haryana Govt. circular Letter No.
333(1)-97, dated 25-2-97, No. 22/28/2003-3 GS III dated 30.01.2004 and letter dated 21-6-2004.

No. _____

Signature of the issuing authority

Date: _____

Name

Place : _____

Designation
(with legible Seal)

BACKWARD CLASS CERTIFICATE

BLOCK 'A' OR 'B'

Certified that Sh./Km./Smt _____
son/daughter of Shri _____
resident of _____
(Complete Address) belongs to _____ caste, which has
been notified as Backward Class by the Haryana Govt. and is placed in Block
_____ (mention Block 'A' or 'B').

Further certified that he/she is not covered in Creamy Layer (Reference from the Chief Secretary, Haryana letter No. 1170-SWL1-95 dated 07.06.95 & No. 62/17/95-6 GSI dated 3rd October, 1996 and No.22/36/2000 3GSIII dated 9.8.2000).

This Certificate is being issued to him/her in terms of notification issued by Chief Secretary, Haryana vide memo No. 22/28/2003-3 GS III dated 30.01.2004.

No. : _____

Date : _____

Place : _____

Signature of the issuing authority

Name

Designation
(with legible Seal)

AFFIDAVIT

(BY THE PARENTS OF THE BACKWARD CLASS CATEGORY CANDIDATES)

I, _____ Father/Mother of _____
Resident of _____ Tehsil
_____ District _____ seeking
admission to Engineering degree course in Haryana do hereby solemnly affirm & declare that I
belong to _____ Caste, which is included in the list of Backward Classes Block 'A'/
'B' approved by the Haryana Govt. I further declare and affirm that, I and my wife / husband are
not covered under the criteria fixed by Haryana Govt. (Refer Chief Secretary, Haryana letter No.
1170-SWL1-95 dated 07.06.95 & No. 62/17/95-6 GSI dated 3rd October, 1996 and No.22/36/2000
3GSIII dated 9.8.2000) for excluding socially advanced persons/sections (Creamy Layer) from
Backward Classes.

I further undertake that in case the information contained in the above para is found false at
any stage, the Competent Authority will be entitled to cancel the admission.

Date : _____

DEPONENT

Place : _____

VERIFICATION

Verified that the above statement is true and correct to the best of my knowledge and belief and
nothing has been concealed therein.

Date : _____

DEPONENT

Place : _____

* The affidavit should be of the month of April, 2005 or later.

MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED

OFFICE OF THE CHIEF MEDICAL OFFICER_____

No. _____

Dated _____

Certified that Sh./Km./Smt. _____
son/daughter/wife of Sh. _____
resident of _____ District _____
appeared before the Medical Board for medical check-up. On his/her Medical Examination, it is
found that the nature of handicap/disability is _____% and (as applicable), is as under :

1. Blind or Low vision _____
2. Hearing impairment _____
3. Locomotor disability/cerebral palsy _____

Thus, the candidate is physically handicapped as per standard norms of Haryana.

(Signature of the Applicant)

Date : _____

Place : _____

Chief Medical Officer

(Seal of the above authority)

*The handicap disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering/Architecture/Technician etc.

**CERTIFICATE REQUIRED TO BE FURNISHED BY
CHILDREN/GRANDCHILDREN OF FREEDOM FIGHTERS**

Certified that Sh./Km./Smt. _____
son/daughter of Sh. _____, resident
of _____
(complete address), Freedom Fighter of Haryana (Identity No. _____) is
father/grandfather of Sh./Km./Smt. _____
(Name of candidate) of Village/Town _____ Police Station _____
Tehsil _____ District _____,
State _____ .

No. _____

Date : _____

Place : _____

Deputy Commissioner of
District concerned of Haryana
(SEAL OF OFFICE)

**CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED
MILITARY/PARA-MILITARY PERSONNEL, EX-SERVICEMEN OR
EX-PERSONNEL OF PARA-MILITARY FORCES**

Certified that Number _____ Rank _____
Name _____ Son of _____
Father of _____ Resident of Village _____
Post Office _____ Tehsil _____
Distt. _____ belonging to the State of Haryana, has served in the Army /
Air-Force/Navy/ _____ Name of the Para-Military Force) from
_____ to _____ and subsequently invalidated out of service as
under :

- 1) Medical Category
 - i) for JCO's _____
 - ii) for ORS : Shape-I, II, III etc. _____
 - iii) for Rank/Designation (in case of Para-Military Forces) _____
- 2) Reason of discharge/retirement _____
- 3) Death
whether killed in action _____
or any other reason _____
- 4) If killed in action _____
name of the war/operation _____
- 5) Disabled : Whether disabled during the war/operation(name) _____
- 6) Nature of disability
 - i) whether permanent i.e. for life _____
 - ii) whether temporary up to what extent) _____
Next RSMB IS DUE _____
Name of Records _____

Case No. _____

Date _____

Signature of the issuing authority
with designation and official
seal and stamp

Note : Only the certificate issued by the Officer duly authorized by the Army/Navy/Air-Force /
Concerned Para-Military Force Headquarters, as the case may be, shall be entertained.

**CERTIFICATE FOR THE EX-EMPLOYEES OF
INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES**

Certified that Number _____ Rank _____
Name _____ S/o or D/o _____
Father/Mother of _____ Resident of Village _____
Post Office _____ Tehsil _____
Distt. _____ belonging to the State of Haryana, as per his/her service record
at the time of entry into service, had served in the Army /Air-Force/Navy/ _____ (Name
of the Para-Military Force) from _____ to _____ and subsequently
discharged/retired from the service on _____ as per his/her service record. At the
time of entry into service the home address given is _____ (Distt.
_____) Haryana.

Place : _____

Date : _____

Signature
Officer Commanding/
Zila Sainik Board/
Competent Authority
(with Official Seal)

*(Strike out whichever is not applicable)

CERTIFICATE OF MEDICAL FITNESS

(For admission to MCA Course in Haryana)

To be obtained only from gazetted Government Medical Officer/Medical Officer of a Government Undertaking. Please note that this certificate in no other form will be accepted. Medical Certificates issued by private medical practitioners will not be accepted.

(Please refer to prescribed standards given overleaf)

Name
(in Block Letters)

Father's Name : Sh.

Height : Weight

Chest :

Heart & Lungs :

Vision : L : R :

Colour Vision :

Hearing :

Hernia/Hydrocele/Piles :

Remarks :

I certify that I have carefully examined Sh./Km./Smt.
son/daughter of Shri who has signed in my presence.

He/she has no mental and physical disease and is FIT.

Signature of the candidate

Station :

Signature of the Medical Officer
with legible Seal.

Date :

(FOR PRESCRIBED MEDICAL STANDARDS FOR ADMISSION SEE NEXT PAGE)

PRESCRIBED MEDICAL STANDARDS FOR ADMISSION

An Engineering profession demands good physique and stamina. An applicant who suffers from any organic defect or does not have sound health so as to bear the strain of the course which must be heightened in his/her professional life would be well advised not to take up the Engineering/MCA Profession. He/she must fulfil the following medical standards :

HEIGHT : Not less than 1.5 metre for male candidates, and not less than 1.2 metre for female candidates.

WEIGHT	:	41 kg. approximately for male candidates and 37 kg. approximately for female candidates.
CHEST MEASUREMENT	:	Not less than 69 cms. with satisfactory limit of expansion and contraction for male candidates only.
HEART & LUNGS	:	No abnormality.
HERNIA, HYDROCELE	:	Presence of these is a temporary disqualification & to be rectified before joining the course of study.
VISION	:	Normal, where defective, it must be corrected to 6/9 in the better eye and 6/12 in the worse eye. Eye should be free from congenital and other disease.
HEARING	:	Normal, where defective, it must be corrected.

NO. 22/2/27/2004-2GSIII

From

The Chief Secretary to Govt. Haryana.

To

- 1 All Heads of Departments in the Haryana State.
- 2 The Registrar, Punjab and Haryana High Court, Chandigarh.
- 3 All Deputy Commissioners and Sub-Divisional Officers (Civil) in Haryana State.

Dated Chandigarh, the October 20, 2005.

**Subject: Reservation for admission in educational/professional and colleges/
institutions.**

Sir/Madam,

I am directed to invite your attention to Govt. Haryana institutions issued vide letter No. 22/34/98-3GSIII, dated 19.3.99, followed by letters of even number dated 5.5.99 and letter No. 22/89/97-3GSIII, dated 7.8.2000 on the subject noted above, wherein provision for reservation of seats in the educational, technical and professional institutions for the candidates of various categories was made as under :-

1	Scheduled Castes	20%	*
2	Backward Classes	16%	A Block
		11%	B Block
3	Physically-Handicapped	3%	In the event of quota reserved for physically-handicapped remain unutilized due to non-availability for suitable category of handicapped candidates, it may be offered to the Ex-servicemen and their wards (1%) and the dependents of Freedom Fighters (1%)

On further consideration of the matter, it has been decided to allow 3% horizontal reservation to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of general category, 1% out of Scheduled Castes and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided/self-financing colleges/institutes located in Haryana. As far as block allocation in Block-A and Block-B of Scheduled Castes and Backward Classes

categories is concerned, year-wise rotational system will be adopted. For example, if Block-A of Scheduled Castes and Backward Classes are given seats in the academic year 2006, the next block i.e. B Block of categories of Scheduled Castes and Backward Classes will be given seats in the next academic year i.e. 2007 and so on.

These instructions should be brought to the notice of all concerned working under your control for strict compliance.

Yours faithfully,

Sd/-

Deputy Secretary, General Administration
For Chief Secretary to Govt. Haryana,

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/
Commissioners and Secretaries to Govt. Haryana for information and necessary action.

Sd/-

Deputy Secretary, General Administration
For Chief Secretary to Govt. Haryana.

To

All the Financial Commissioners & Principal Secretaries/
Commissioners and Secretary to Govt. Haryana.

U.O. No. 22/27/2004-2GSIII

Dated, Chandigarh, the October 20, 2005

* The Block A & B in Schedule Caste Category has been done away by the Hon'ble
Punjab & Haryana High Court.

LIST OF BACKWARD CLASSES IN HARYANA STATE

BLOCK-A

- | | |
|---|---|
| 1. Aheria, Aheri, Heri, Naik, Thori or Turi, Hari | 2. Barra |
| 3. Beta, Hensi or Hesi | 4. Bagria |
| 5. Barwar | 6. Barai, Tamboli |
| 7. Baragi, Bairagi, Swami Sadh | 8. Battera/ Battora |
| 9. Bharbhunja, Bharbhujia | 10. Bhat, Bhatra, Darpi, Ramiya |
| 11. Bhuhalia Lohar | 12. Changar |
| 13. Chirimar | 14. Chang |
| 15. Chimba, Chhipi, Chimpa, Darzi, Rohilla | 16. Daiya |
| 17. Dhobis | 18. Dakaut |
| 19. Dhimar, Mallah, Kashyap- Rajpoot, Kahar, Jhiwar, Dhinwar, Khewat, Mehra, Nishad, Sakka, Bhisti, Sheikh-Abbasi | 20. Dhosali, Dosali |
| 21. Faquir | 22. Gwaria, Gauria or Gwar |
| 23. Ghirath | 24. Ghasi, Ghasiara or Ghosi |
| 25. Gorkhas | 26. Gawala, Gowala |
| 27. Gadaria, Pal | 28. Garhi Lohar |
| 29. Hajjam, Nai, Nais, Sain | 30. Jhangra- Brahman, Khati, Suthar, Dhiman, Tarkhan, Barhai, Baddi |
| 31. Joginath, Jogi, Nath, Jangam-Jogi, Yogi | 32. Kanjar or Kanchan |
| 33. Kurmi | 34. Kumhars, Prajapati |
| 35. Kamboj | 36. Khanghera |
| 37. Kuchband | 38. Labana |
| 39. Lakhera, Manihar, Kachera | 40. Lohar, Panchal |
| 41. Madari | 42. Mochi |
| 43. Mirasi | 44. Nar |
| 45. Noongar | 46. Nalband |
| 47. Pinja, Penja | 48. Rehar, Rehara or Re |
| 49. Raigar | 50. Rai Sikhs |
| 51. Rechband | 52. Shorgir, Shergir |
| 53. Soi | 54. Singhikant, Singiwala |
| 55. Sunar, Zargar, Soni | 56. Thathera, Tamera |
| 57. Teli | 58. Banzara, Banjara |
| 59. Weaver (Jullaha) | 60. Badi/Baddon |
| 61. Bhattu/ Chattu | 62. Mina |
| 63. Rahbari | 64. Charan |
| 65. Chaaraj (Mahabrahman) | 66. Udasin |
| 67. Ramgarhia | 68. Rangrez, Lilgar, Nilgar, Lallari |
| 69. Dawala, Soni-Dawala, Nyaaria | 70. Bhar, Rajbhar |
| 71. Nat (Muslim) | |

BLOCK-B

- | | | | | |
|---------------|-----------|---------------|----------|--------|
| 1. Ahir/Yadav | 2. Gujjar | 3. Lodh/Lodha | 4. Saini | 5. Meo |
|---------------|-----------|---------------|----------|--------|

APPENDIX-C

LIST OF SCHEDULED CASTES IN HARYANA STATE

S. No. NAME OF THE CASTE	S.No. NAME OF THE CASTE
1. Ad Dharmi	27. Khatik
2. Balmiki, Chura, Bhangi	28. Kori, Koli
3. Bangali	29. Marija, Marecha
4. Barar, Burar, Berar	30. Mazhabi, Mazhibi Sikh
5. Batwal	31. Megh
6. Bauria, Bawaria	32. Nat, Badi
7. Bazigar	33. Od
8. Bhanjra	34. Pasi
9. Chanal	35. Perna
10. Dagi	36. Pherera
11. Darain	37. Sanhai
12. Deha, Dhea, Dhaya	38. Sanhal
13. Dhanak	39. Sansi, Bhedkut Manesh
14. Dhogri, Dhangri, Siggri	40. Sansoi
15. Dumna, Mahasha, Doom	41. Sapela, Spera
16. Gagra	42. Sarera
17. Gandhila, Gandil, Gondola	43. Sikligar, Bariya
18. Kabirpanthi, Julaha	44. Sirikiband
19. Chamar	45. Balahi
20. Jatia Chamar	46. Batoi
21. Rehgar	47. Bhatoi
22. Raigar	48. Bhambi
23. Ramdasi	49. Chamar-Rohidas
24. Ravidasi.	50. Jatav
25. Jatava	51. Mochi
26. Ramdasia	

Copy of letter No. 62/17/95-6 GSI Dated, Chandigarh, the 3rd October, 1996

From

The Chief Secretary to Government Haryana

To

- i) All Heads of Departments, Commissioners
Ambala, Rohtak, Gurgaon and Hisar Divisions.
- ii) All Deputy Commissioners and all Sub-Divisional
Officers (Civil) in Haryana.
- iii) The Registrar, Punjab and Haryana High Court and
all District and Session Judges in Haryana.

Subject : **“Bonafide residents of Haryana - Guidelines regarding”.**

I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate : -

- i) Candidates, who have passed the examination qualifying them for selection in an institution from a school/college in Haryana.
- ii) Children / Wards (if parents are not living) / Dependents : -
 - (a) of the employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (b) of the employees of the statutory bodies/corporations established by or under an Act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana;
 - (c) of the employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
- iii) Children/Wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
- iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a State other than Haryana or he has settled after retirement in or outside Haryana.
- v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana.
- vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage.
- vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are :
 - a) Citizens of India;

- b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children /Wards/Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/Dependents of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.
 3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
 4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
 5. For the purpose of uniformity for issuing certificate of Residence in the case of various categories to be issued by the competent Authorities, proformas have been prescribed which are enclosed herewith.
 6. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,
Sd/-

Under Secretary, General Administration,
for Chief Secretary to Govt. Haryana.

A copy is forwarded for information and necessary action to :-

- i) All Financial Commissioners and Secretaries to Govt. Haryana.
- ii) All Commissioners and Secretaries to Govt. Haryana.

Sd/-
Under Secretary, General Administration,
for Chief Secretary to Govt. Haryana,

To

- i) All Financial Commissioners and Secretaries to Govt. Haryana.
- ii) All Commissioners and Secretaries to Govt. Haryana.

U.O. No. 62/17/95-6GSI

Dated Chandigarh, the 31.10.96

No. 62/32/2000 – 6GSI

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala Divisions
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa

Dated, Chandigarh the 23.05.2003

Sub : **Bonafide residents of Haryana – Guidelines regarding.**

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.1996 on the subject noted above vide which the powers of issuing Haryana Resident Certificate was vested with District Magistrate/General Assistant to Deputy Commissioner or Sub Divisional Officer (Civil) of the District/Sub-Divisions.

The matter has been reconsidered by the State Government in view of the problems being faced by the public in general and the students' community in particular in obtaining a Resident Certificate from the concerned authorities. With a view to improve the existing system in public interest, it has been decided by the Government to delegate powers of District Magistrates/City Magistrates/Sub-Divisional Officers (Civil) to Tehsildars to issue Haryana Resident Certificate to the claimant(s). Henceforth, the Tehsildars of Revenue Department are authorized to issue Resident Certificates besides the aforesaid functionaries.

These instructions may be observed by all concerned meticulously.

Yours faithfully,

Sd/-

Under Secretary General
Administration

for Chief Secretary to Government
Haryana

To

All the Financial Commissioners and Principal Secretary/Commissioners and Secretaries to Government Haryana.

U.O. No. 62/32/2000- 6 GSI

Dated, Chandigarh the 23.05.2003

APPENDIX - D-2

No. 62/27/2003 – 6GSI

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala Divisions
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa

Dated, Chandigarh the

Sub : **Bonafide residents of Haryana – Guidelines regarding.**

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 and No. 62/32/2000 - GSI, dated 23.5.2003 on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of resident for purpose of admission to educational institutions (including technical/medical institutions)

2. The matter has been reconsidered by the State Government in view of the problems faced by the children and wards of accredited journalists recognized by Government of Haryana and it has been decided that the children and wards of the accredited journalists residing at Chandigarh and recognized by Government of Haryana would also be eligible for the grant of Residence Certificate only for the purpose of admission in the academic institutions of Haryana State.
3. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,

Under Secretary General
Administration
for Chief Secretary to Government Haryana

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/Commissioners and Secretaries to Government of Haryana for information and necessary action.

Under Secretary General
Administration
for Chief Secretary to Government Haryana

To

All the Financial Commissioners and Principal Secretary/Commissioners and Secretaries to Government Haryana

U.O. No. 62/27/2003- 6 GSI

Dated, Chandigarh the July 29, 2003

Copy of letter No. 22/28/2003 – 3GS III Dated, the 30th January, 2004.

From

The Chief Secretary to Government Haryana

To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala Divisions
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa

Dated, Chandigarh the 30th January, 2004.

Sub : “Streamlining the procedure in the offices regarding issuing of Resident/Income Certificates and the Caste Certificate to Scheduled Castes and Backward Classes”.

Sir,

I am directed to invite your attention to Haryana Government letter Nos. 62/17/95-2GS III, dated 03.10.1996, No. 22/51/93-3GS III, dated 12.08.93 and even No. dated 14.10.97 on the subject noted above wherein instructions regarding the Caste Certificates (SC/BC/OBC), and Resident Certificates have been issued.

The policy has been reviewed keeping in view the various courts judgements and the hardships caused to the individuals in obtaining above quoted certificates. Government is of the view that the procedure be institutionalized by delegating powers at proper level for ensuring speedy disposal of work without any harassment or exploitation. The present modification of the policy also aims at simplifying the procedure for obtaining certificate by an individual falling under the reserved categories.

2. The matter has been reconsidered in depth by the State Government in view of the problems being faced by the Government employees in obtaining these certificates. With a view to improve the existing system in issuing various certificates, it has been decided by the Government that henceforth Circle Revenue Officers (Tehsildar/Naib Tehsildar-cum-Executive Magistrate) concerned will be authorized to issue Resident as well as Caste Certificates (SC/BC/OBC) after getting the verification done through the subordinate revenue staff in case of applicants residing in the rural area and through the Executive Officer/Secretary of the concerned Municipal Committee/Municipal Council/Municipal Corporation concerned in case of applicants residing in urban areas. It has further been decided that in case of Haryana Government employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchkula, the Resident Certificates and Caste Certificates to SC/BC employees and for their children, may be issued by their respective Heads of Departments also.

3. The validity of Resident Certificate issued by the competent authority shall be as long as the holder of this certificate maintains his residential address in Haryana State.

4. SC certificate once issued be valid as long as the caste is not removed from the Schedule of the Constitution and BC certificate shall be valid for life from the date of issue of the certificate or till the applicant does not fall into creamy layer category as defined from time to time. The applicant applying for BC certificate would also submit a self declaration on simple paper that he does not fall under creamy layer category. However, if the certificate has been obtained by fraud or misrepresentation or concealment of facts or by some other means, the said certificate shall be declared as invalid/non-est and benefit taken by the applicant will be withdrawn and a criminal case shall be registered against the applicant misrepresenting the facts as well as against the guilty

officers/officials, if any. In addition, Social Justice & Empowerment Department, Haryana is being directed to finalize the modalities and procedure to constitute the Scrutiny Committee.

The files relating to Caste and Resident certificate shall be retained for 10 years and Register shall be retained permanently. The proformae of the application form, Register and SC/BC certificates prescribed by the Government shall be followed by all the Departments/Institutions in letter and spirit as it has come to the notice of the Govt. that some Departments/Institutions demand such certificates in proformae which are at variance with the proformae in which these certificates are being issued by the competent authorities (Tehsildar/Naib Tehsildar/HODs). It is, therefore, decided that the Departments/Institutions shall accept these certificates only in the proformae in which these are being issued by the competent authorities which have been prescribed by the Govt. itself.

5. To make institutional arrangements, it has also been decided that in future the Resident and Caste certificates will be issued to all the students studying in class 8th every year as per the time schedule given below :-

- | | | |
|------|--|---|
| i. | Filling of application form by the parents/students. | 1 st Nov. to 10 th Nov. every year. |
| ii. | Verification by | |
| | (a) Sarpanch/ Nambardar in case of rural areas and Municipal Councillors in case of Urban areas. | Upto 15 th November every year. |
| | (b) Verification by Patwari in case of rural areas /EO/Secy.(MC) any other officer/official authorized by the local body for the purpose in case of urban areas. | 30 th November |
| | (c) Head Teacher/Head-master | Upto 15 th Dec. |
| iii. | Forwarding of application to CRO by Head Teacher/Head Master | 31 st Dec. |
| iv. | Verification & issue of certificate by CRO | Upto 31 st January every year. |

6. All application forms of a particular School may be sent to the Tehsildar/Naib Tehsildar concerned preferably at one go so that the certificates are issued and sent back to the Headmasters of Government Schools/Private Schools for distribution to the concerned students. The Head Teacher/Headmaster shall be responsible for getting the application forms filled and files prepared of all the students presently studying in Class-VIII to XII will be issued these certificates during the months of January, 2004 to March, 2004. The schedule will be finalized by the concerned Deputy Commissioner in this regard.

7. It has been further decided that in case of SC/BC students claiming benefit under various welfare schemes upto Class IX, the benefits will be given by the Head -aster/Head Teacher after getting the verification done from Sarpanch/Nambardar/MC and a caste certificate issued by the CRO (Tehsildar/Naib Tehsildar) may not be demanded for this purpose by the School authorities.

8. The matter regarding issue of income certificate to the students for claiming various benefits in educational institutions has been considered and it has been decided that in future the income certificate for educational purpose will be issued by the CRO (Tehsildar/Naib Tehsildar concerned) and income certificate for other purposes by the SDO (C) concerned taking into account income of the applicant from various sources including agriculture, trade, profession, salary etc. The verification will be got done through the subordinate revenue staff in case of applicants residing in rural areas and through the Executive Officers/Secretary of the concerned Municipal Committee/Council/Municipal Corporation in case of applicants residing in urban areas.

9. It has also been brought to the notice of the Government that when posts are advertised, fairly large number of candidates apply for such posts and Haryana Public Service Commission/Haryana Staff Selection Commission/Department demand attested copies of Resident/Caste certificates and

other documents from the candidates. This creates not only financial problems for the unemployed youths but also increases the workload in the offices. Similar is the position in case of admission to educational/professional Engineering institutions. To give relief to the public, it has been decided that at the time of applying for job or for admission in educational institutions including technical/professional institutions etc. self-attested photo-copy of the certificate about the residence and caste status shall be sufficient and at the time of final interview/selection, original papers including Caste and Resident Certificate issued by the competent authorities may be obtained/examined/inspected by the concerned departments/institutions and attested copies thereof be kept in record. The fact may also be cross-checked/verified at the time of verification of the antecedents of the applicants before he/she joins the Government service. Similar practice will be followed for degrees/mark-sheets/other certificates of academic qualifications. Necessary action to amend/revise the application form in this regard shall be taken by Haryana Public Service Commission/Haryana Staff Selection Commission/Head of the Departments/Universities etc. at their own level under intimation to the Government.

These instructions may be brought to the knowledge of all for strict compliance.

Yours faithfully,
Sd/-
Under Secretary General
Administration
for Chief Secretary to Government
Haryana

To

All the Financial Commissioners and Principal Secretary/ Commissioners and Secretaries to Government Haryana.

Copy of letter No. 62/17/95-6GSI dated 17.7.98 from the Chief Secretary to Govt. Haryana addressed to all the Heads of Deptt. & Org.

Subject: Bonafide residents of Haryana- guidelines regarding.

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 regarding the subject mentioned above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Bonafide residents of Haryana for the purpose of admission to educational institutions (Including technical/ medical institutions).

2 Several departments have sought clarification from the State Govt. whether ad hoc/contract/daily-waged employees are also covered under these instructions.

3 The matter has been examined by the Government. It is clarified that only regular employees of the State Govt./Statutory bodies/corporations and Govt. of India mentioned in the above instructions and not ad hoc/contract/daily-waged of these State Govt. / Statutory bodies/ corporations fall within the ambit of these instructions. Accordingly, in the sub-Clause (a), (b) and (c) of Clause (ii) in para 1 of the instructions in question, for the word "employee" the word 'regular employee' is substituted and should be read as such.

These instructions may be noted carefully for compliance.

List of self-styled Institutions/ Universities which have been declared fake by the University Grants Commission and other Government bodies

1. All India Board of Secondary Education, Delhi, Bhawan No. 700, Gali No. 17, Gopalpur Village (Timarpur) P.O Azadpur, Delhi- 110009
2. Board of Adult Education and Training Office, 1 Aliganj (Kasturba Nagar) Kotla Mubarakpur, New Delhi – 110003
3. Central Board of Higher Education, East Patel Nagar, New Delhi
4. Central Board of Higher Education, Uttam Nagar, New Delhi
5. Hindi Sahitya Sammelan, Prayag (Allahabad) U.P.
6. Bombay Hindi Vidyapeeth, Bombay
7. Maharshi Valmiki National University, Delhi
8. Maithill University/ Vishwavidyalaya Darbhanga, Bihar
9. Takshila Kendriya Vishwavidyalaya, Uttam Nagar (New Delhi)
10. Mahila Gram Vidyapith/Vishwavidyalaya (Women's University) Prayag, Allahabad (U.P.)
11. Varanaseya Sanskrit Vishwavidyalaya Varanasi (Uttar Pradesh)
12. Commercial University Ltd. Darya Ganj, Delhi
13. Testator Research University Bodihaya Ranur (Tamil Nadu)
14. Sree Narayan Open University Quilon (Kerala)
15. Gandhi Hindi Vidyapeeth Prayag, Allahabad (U.P.)
16. National University of Electro Complex Homeopathy Kanpur (U.P.)
17. University New Jerusalem Kathuparamba Cannore (Kerala)
18. World Social Work University Perunguzhi (Kerala)
19. Netaji Subhash Chandra Bose University (Open University) Aligarh (U.P.)
20. Shrimati Mahadevi Verma Open University Mughal Sarai (U.P.)
21. D.D.S. Sanskrit University Putur, Trichi, Tamil Nadu
22. Amritsar University, Amritsar (Punjab)
23. Arya University Srinagar (Jammu Kashmir)
24. Bible University Ambur (North Arcot)
25. Eastern Orthodox University Ambur (North Arcot)
26. Globe University of Science, Kumbaromam
27. St. John's University Kizhanattam, Kerala
28. National University, Nagpur
29. Self Culture University, Kizhanattam
30. United Nations University, Delhi
31. Vocational University, Delhi
32. Western University of Kapurthala
33. Uttar Pradesh Vishwavidyalaya, Rosi Kalan, Mathura (U.P.)
34. Maharana Pratap Shiksha Niketan Vishwavidyalaya Pratapgarh (U.P.)
35. India Education Council of U.P. Lucknow (U.P.)
36. *Bhartiya Shiksha Parishad (U.P.) Open Vishwavidyalaya Lucknow (U.P.)
37. Raja Arabia University, Nagpur
38. Urdu University, Moti Park, Bhopal
39. Vocational University Amritsar and DE
40. Uttar Pradesh Vishwavidyapeeth, Kushikalan
41. Kesarwani Vidyapith, Jabalpur (MP)
42. Delhi Vishwa Vidyapeeth, 233, Tagore Park, Model Town, Delhi
43. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum
44. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, Delhi

* (It is not recognized by the U.G.C. However, stay has been granted by Civil Judge Hawalee (J.D.), Lucknow. The issue regarding Fake University is in Court).

Note: The names of fake Universities/ Boards will be considered as published by the concerned apex bodies on the day of counselling.

KEY DATES

MCA ADMISSIONS-2008

Sale of Admission Brochure for Registration/ Counseling from respective institutes and downloadable from the website www.hscs.org and www.techeduhry.nic.in	09-06-08 to 17-06-08 upto 5.00 P.M.	
Online payment of Entrance test fee of Rs. 500/- (non-refundable) through www.hscs.org	09-06-08 to 17-06-08 upto 5.00 P.M.	
Online Registration for entrance test for OLET(MCA)-2008 on the website http://onlinetesthry.nic.in	19-06-08 to 26-06-08 upto 5.00 P.M.	
Availability of Admit card/ Roll No. Slip for entrance test on the website http://onlinetesthry.nic.in	30.6.2008 to 2.7.2008	
Online Entrance Test OLET(MCA)-2008 For MCA	Date of Entrance Test 2.7.08 to 5.7.08 to be conducted by HSCS through NIC	List of Centres with Code and shifts (Kindly refer Chapter 4)
Display of inter-se Merit/Unique ranks of OLET(MCA)-2008 on the website http://onlinetesthry.nic.in	08.7.08	
Online payment of Counseling fee of Rs. 500/- (non-refundable) through www.hscs.org	09.06.2008 to 19.07.2008	
Online Registration for Counseling, Mock Counseling & filling & locking of choices at www.tehadmissions.gov.in	21-07-08 to 28-07-08	
Online Counseling details for all the seats of Govt./ Aided/ University Departments & 75% seats of Private MCA Institutes.		
Details	Result declaration after counseling	Deposition of Token Admission Fee of Rs.10000/- by selected candidates through www.hscs.org
1st Phase of seat allotment by NIC	30-07-08	30-07-08 to 5-08-08
2nd Phase of seat allotment by NIC	7-08-08	7-08-08 to 9-08-08
3rd Phase of seat allotment by NIC	11-08-08	11-08-08 to 12-08-08
Reporting of selected candidates by the respective institutes & online updation of admissions through online counseling.	13-08-08 to 16-08-08	
Final cutoff date for centralized counseling	16.08.08 upto 5.00 PM	
Final cut off dates of all institute level admissions and online updation by institutes.	28-08-08 (5.00 PM)	
Display of final admission list by HSCS on www.hscs.org and www.tehadmissions.gov.in	29-08-08	
Forwarding list of admitted students by HSCS to Universities	01-09-08	
Start of Session for 1 st year	18-08-08	

Counseling dates are tentative, please visit websites: www.hscs.org & www.tehadmissions.gov.in for revised dates

In case of any query you may contact:

Haryana State Counseling Society Call Centre at 18001802009

Email us at supportdegree@hscs.org & online help at www.hscs.org

Price:

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Rs. 200/- (Rs. Two Hundred only)

For all reserved categories of Haryana (SC/BC/PH/FF/ESM/Girls)

Rs. 50/- (Rs. Fifty only)

For for registered post/ courier

Rs.50 extra (Rs. Fifty only)