

As regards course fee, in case of courses mentioned at Sr.No.(iv) above, it is made clear that in case the govt. department(s) do not have budget provision for training (course fee) then they should give a certificate to this effect so that the condition of fee may be waived off by the Director, HIPA.

The Departments/Boards/Corporations are advised to send Bank drafts in favour of 'Director, HIPA' (payable at Gurgaon). I am also to inform you that no hostel facilities exist in this training Centre, therefore, the names of only those participants who are posted at Panchkula and Chandigarh may be recommended. In case of outside participants the stay arrangements will be made by themselves.

In the case of courses proposed for Kaithal, the programme will be organized by this centre at the District Headquarter and the venue will be decided after consultation with D.C. Office. The D.C. Kaithal is requested to kindly circulate the programme pertaining to their districts to all district offices for nominations.

Yours faithfully,



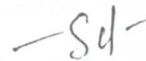
PRINCIPAL,
Divisional Training Centre,
Panchkula

Date:-

Endst. No.:-

A copy is forwarded to the Director, Haryana Institute of Public Administration, Plot No. 76, Sector-18, Gurgaon for information.

Yours faithfully,



PRINCIPAL,
Divisional Training Centre,
Panchkula