

# ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

## Compliance Report for the year 2006-07 for Extension of Approval for the academic year 2007-08

B.K.N. Govt. Polytechnic , Narnaul  
Haryana



INDIRA GANDHI SPORTS COMPLEX, I.P. ESTATE  
NEW DELHI – 110 002

Phone: (011) 23392563 to 23392565, 23392568, 23392571,  
23392573 to 23392575, 23392506 Fax: (011) 23392554

Website: [www.aicte.ernet.in](http://www.aicte.ernet.in)

# COMPLIANCE REPORT

All the existing technical institutions are required to submit the following information both in the form of hard and soft copy by December, 2005 for consideration of extension of approval for the session 2006-07.

1 i) Name and Address of the Institution : BKN Govt. Polytechnic, Narnaul

Name		
Address	Permanent Location as approved by AICTE	Temporary Location (if applicable)
Village	Narnaul	
Taluk	Narnaul	
District	Mohindergarh	
Pin Code	123001	
State	Haryana	
STD Code	01282	Phone No: 250302
Fax No.	01282-250302	E-Mail: gpnarnaul@hry.nic.in
Web site		
Nearest Rly Station	Narnaul	
Nearest Airport	Delhi	

1 ii) Whether the institution is operating at temporary location (if so provide details of permanent location alongwith survey no.)?

NA	
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2 i) Name and Address of the Society / Trust : NA

Name			
Address			
Pin Code		STD Code	
Phone No.		Fax No.	
E-Mail		Web site	

2 ii) Brief details regarding background of the Trust/Society, Governing body members, etc.

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**3 Name and Designation of the Head of the Institution (Principal / Director)**

<b>Name</b>					
<b>Designation</b>	<b>Sh. M.S. Yadav</b>	<b>Qualification &amp; Experience</b>	<b>Highest Degree</b>	<b>Specialization</b>	<b>Total Experience</b>
<b>Principal</b>		<b>M.Com. 32 yrs.</b>	<b>M.Com.</b>	<b>Management&amp;Accounts</b>	<b>32 yrs.</b>
<b>STD Code</b>	<b>01282</b>	<b>Phone No. (O) 250302</b>	<b>Fax No.</b>	<b>250302</b>	
<b>STD Code</b>		<b>Phone No. (R)</b>	<b>Fax No.</b>		
<b>E-Mail</b>	<b>gpnarnaul@hry.nic.in</b>	<b>Mobile No. 9416090664</b>			

**4. Type of Technical Institution (Tick ✓ whichever is applicable)**

- i) University Dept./Constituent College of University/Deemed to be University
- ii) Central / State Government
- iii) Government Aided
- iv) Self-Financing (Minority)
- v) Self-Financing (Non-Minority)
- vi) Any other (Please specify)

**5. Information on Establishment of the Institution**

- i) Year of Establishment \_\_\_\_\_ 1992
- ii) Date on which first approval was accorded by the Council \_\_\_\_\_ 24-04-1987
- iii) Year of Commencement of the first batch \_\_\_\_\_ 1992
- iv) Details of Last extension letter with year of approval \_\_\_\_\_ F. No. 47 (DAL Hry)-1-/05/NWRO  
dated 20-7-05

**6. Whether there is any change of Name of the Institution, Society / Trust and Location of the Institution after AICTE approval? If yes, enclose details      NO**

- i) Whether the name of the Society has been changed      Yes       No   
If yes, give details
- ii) Whether the composition of the Society has been changed      Yes       No   
If yes, give details
- iii) Whether the name of the Institution has been changed      Yes       No   
If yes, give details
- iv) Whether the Institution is functioning at temporary site      Yes       No   
If yes, give details
- v) Whether the Institution has changed its permanent location      Yes       No   
If yes, give details

**7. i) Whether there is any Court Case filed by the Institution against AICTE which is in progress? (Please tick (√) appropriate box)**

Yes       No

**If yes, then give details with name of the Court, Writ Petition No. Subject Matter and Latest Status.**

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7. ii) Whether there is any case of Malpractices / Complaints/ or being penalized on account of non-submission of compliance within the cut-off-date, making excess admissions etc. against the Institution ? if yes, provide details

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8. Name and Address of the Affiliating University

<b>Name</b>	: State Board of Technical Education Haryana		
<b>Address</b>	SCO No. 62-63 Sector-17A Chandigarh		
<b>Pin Code</b>		<b>Period of Affiliation</b>	
<b>STD Code</b>	0172	<b>Phone No.</b>	2704767
<b>Fax No.</b>		<b>E-Mail/ Web site</b>	www.techeduhry.nic.in

9. i) AICTE approved existing course(s) of study during academic year 2006-2007

			AICTE Approved Intake during last 4 years								Status of Accreditation (Validity period)
Courses	1 <sup>st</sup> Year of approval by AICTE (give approval ref. no. & date)	2006-2007		2005-2006		2004-2005		2003-2004			
		Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions		
Diploma	Mech. Engg.		66	66	66	66	66	66	44	44	
	Elect. Engg.		66	66	66	66	66	66	44	44	
	Elex. comm. Engg.		66	66	66	66	66	66	44	44	
	Computer Engg.		44	44	44	44	44	44	-	-	
	M. Elex. Engg.		44	44	44	44	44	44	-	-	
UG(PT)											
PG(FT)											
PG(PT)											

FT: Full Time, PT: Part Time



10. i) Whether the Institution is sharing its facilities / premises with any other Institution or running any unapproved Programmes? If yes, give details.

Yes  No

A. Name of the other Institutions, which are sharing the facilities

\_\_\_\_\_

\_\_\_\_\_

B. Unapproved course(s) functioning in the college premises, its duration and intake

S. No.	Courses	Approving Authority	Affiliating Body	Degree / Diploma / Certificate	Duration (Years)	Sanctioned Intake	Actual Admissions during 2005-06
<b>TOTAL</b>							

10 ii) Whether admissions under PIO / Foreign Nationals quota has been approved for your institution by the AICTE? If yes, give details.

S. No.	Courses	Sanctioned Intake 2006-2007	Actual Admissions
		NA	

11. Status of Compliance of Specific Conditions / Deficiencies Communicated in the Last Approval/Extension of Approval by AICTE.

S.No.	Deficiencies Communicated / Specific Conditions	Compliance Report
	F. No. -47(DAL Hry)-1/06/NWRO/1548 July 10, 2006	

**12. (i)Particulars of the Full Time Principal/Director of the institution**

Name : Sh. M.S. Yadav

Date of Birth : 06-12-1949

Academic qualifications (with field of specialization) : M.Com.

Details of Experience (Academic / Industrial) : 32 yrs. In Academic

Date of the appointment in the present institution : 30-08--2006



**12 ii) (b) Details of the Full Time Teaching Faculty (Programme wise).**

Name of the Course	S. No	Name (s) of the Teaching Faculty	Designation (Lecturer/ Asst. Professor/ Professor)	Qualifications with field of specialization			Date of Birth	Experience a) Teaching b) Industry c) Research			Date of Joining the Institution	Gross total salary as on date with scale & Basic pay.
				UG	P G	Doctorate		a	b	c		
UG Level	1	Sh. M. S. Yadav	Principal		-	-	6.12.49	-	-	-	30.08.06	
	2	Sh. D.K.Rawat	TPO	M.Sc.Phy	-	-	10-7-65	-	-	-	9-8-05	
	3	Sh. Ashok Dhamija	HOD (Math)	MSc,Phd (Math)		-	20.03.64	-	-	-	05.08.06	
	4	Sh. Anil Kumar	Sr. Lect.	B.E.	-	-	30-3-74	-	-	-	29-8-03	
	5	Sh. Naresh Khurana	Sr. Lect	BE	-	-	17.11.59	-	-	-	07.03.06	
	6	Sh. Satpal	W/s supdt.	Dip. In Mech.	-	-	3-4-56	-	-	-	22-8-05	
	7	Sh. Ramanand Yadav	Lect.	BE	-	-	23-3-73	-	-	-	10-1-04	
	8	Smt. Ramesh Kumari	Lect.	BE	-	-	20-2-75	-	-	-	27-7-04	
	9	Sh. Vijay Singh	Lect.	BE	-	-	27-5-77	-	-	-	6-8-05	
	10	Sh. Umesh Saroj	Lect.	BE	-	-	2-2-70	-	-	-	29-8-05	
	11	Sh. Kuldip Singh	Lect.	BE		-	5-2-77	-	-	-	21-12-04	
	12	Sh. Anil Yadav	Lect.	BE	-	-	5-10-72	-	-	-	25-11-97	
	13	Sh. Paramjeet	Lect.	B.Tech.Mech.	-	-	29-3-77	-	-	-	10-8-05	
	14	Amit Gupta	Lect.	B.Tech.Mech.	-	-	22-11-78	-	-	-	06-09-06	
	15	Sh. S.K. Moudgil	Lect.	BE	-	-	27-9-71	-	-	-	6-3-97	
	16	Sh. Sanjay Mehta	Lect.	BE	-	-	3-5-72	-	-	-	30-3-04	
	17	Smt. Usha sainshree	Lect.	M.Sc.	-	-	1-3-72	-	-	-	18-3-97	
	18	Smt. Manju Singh	Lect.	M.Sc.	-	-	15-9-75	-	-	-	15-5-2000	
	19	Smt. Karuna Rani	Lect.	M.A.	-	-	4-8-75	-	-	-	8-7-04	
	20	Sh. Parveen Kumar	Lect.	M.A.	-	-	11-12-79	-	-	-	17-12-04	
	21	Sh. Shiv Parkash	Lect.	M.Sc.	-	-	12-3-72	-	-	-	9-6-02	
	22	Sh. Abhey Singh	Lect.	BE	-	-	1-9-74	-	-	-	23-12-04	
	23	Sh. Karamvir	Lect.	BE	-	-	19-5-81	-	-	-	6-8-05	
	24	Sh. Naresh Kumar	Foreman	CTI	-	-	10-2-68	-	-	-	16-6-94	
	25	Sh. Ram Kumar	Foreman	3 year diploma	-	-		-	-	-	10.08.06	
PG Level												

**Note: Whether exclusive faculty for PG course is available or the same is being shared with the UG programmes**

**12 ii) (c) Information about stability of the Faculty (separately for each Programme).**

S. No.	Programme	Category	Period of appointment				Total
			Less than 6 Months	Between 6 Months to 1 year	Between 2 to 3 years	More than 3 years	
		Professors					
		Assistant Prof.					
		Lecturers					
		Others					

**12 ii) (d) Mode of selection of faculty and staff: through Govt. recruitment agencies**

**Name of the newspapers in which advertisements are placed and their circulation status**

**Constitution of the selection committee**

**Whether University representative is invited in the selection committee meeting. Yes  No**

**12 ii) (e) Details of Technical / Administrative / supporting Staff**

<b>S.No</b>	<b>Category Staff</b>	<b>Number</b>
1	<b>Technical Supporting Staff</b> a) Workshop Attendant b) Workshop Technician/Inst. c) Laboratory Assistant d) Jr. Librarian e) Assistant Librarian f) Programmer g) System Analyst h) Others (Computer Lab in-charge, Lab Attendant etc)	Nil 02 Nil 01 01 01 Nil 04 (adjusted against the post of atttd./peon)
2	<b>Administrative Staff</b> a) Administrative Officer b) Accounts Officer/Assistant Account Officer c) Clerks d) Others/Dy/ Supdt./Asstt.	Nil Nil 05 01+03=04

**13. Strengths & Weaknesses of the institution in terms of Teaching Methodology/Transaction of Syllabus /Innovations /best practices (if any)/ industrial project / Industrial consultancy / research taken up for industry and amount granted thereby:**

**Strength**

1. Experienced and highly qualified Faculty
2. Rich collection of books in the library.
3. Well established Labs equipped with instruments.
4. Innovative approach and technical knowledge among faculty.

**Weakness**

1. Insufficient staff.
2. A great deal of time and effort is spent on doing administrative work
3. Extra charges to faculty involve excessive paper work.
4. Lack of Multipurpose hall for students functions.

**14. Students data and pass % since last three years.**

S.No.	Course	Year	Sanctioned Intake	Students Admitted	Students Passed out in first attempt	% of Students passed in first attempt	% of Students passing out with Distinction	% of Students with 1st Division	% of Students with IInd Division
1	Elect. Engg.	2003-04	44	44	19	43.2%	Nil	38.6%	4.5%
2	Mech. Engg	2003-04	44	44	18	40.9%	Nil	38.6%	2.3%
3	Elex. Comm.	2003-04	44	44	19	43.2%	Nil	38.6%	4.5%
4	Elect. Engg.	2004-05	44	44	13	29.5%	Nil	27.3%	2.3%
5	Mech. Engg	2004-05	44	44	12	27.2%	Nil	22.7%	2.3%
6	Elex. & comm.	2004-05	44	44	09	20.5%	Nil	20.5%	Nil
7	Elect. Engg.	2005-06	44	44	06	13.6%	Nil	11.4%	2.3%
8	Mech. Engg.	2005-06	44	44	15	34.1%	Nil	34.1%	Nil
9	Elex. Comm.	2005-06	44	44	13	29.5%	Nil	27.3%	Nil

**NOTE: Average result of two Semesters in case of Semester system**

15. i) Total no. of students placed by the Institution through its Placement Cell (Discipline wise)

Year	Discipline	Total no. of students passed out (last 3 years)	Total no. of students placed through placement cell (last 3 years)
2004	Mechanical	14	23
	Electrical	13	10
	Electronics	13	12
2005	Mechanical	17	20
	Electrical	03	08
	Electronics	13	15
2006	Mechanical	17	11+3 (joined degree course)
	Electrical	19	6+7 (joined degree course)
	Electronics	16	5+7 (joined degree course)

15 ii) Provide details of companies/Industries, which visited the institute for placement since the last three years.

S.No.	Year	Name of the Company/Industry	Number of Students placed
1	2005	Omex Auto parts Ltd. Dharuhera	11
2	2005	Sona Stearing Gurgaon	03
1	2006	M/s.Jai Bharat Maruti New Delhi	05
2	2006	M/s.Delton Cables Faridabad	03
3	2006	M/s. IJL Bawal	11
4	2006	M/s. Global Engineers Ltd. Bhiwadi (H.Q.Deqli)	03
5	2006	M/s.Mare Auto Ltd. Gurgaon	06



**18. Details of Laboratories & Workshops**

S.No	Name of the Course	Name of the laboratory/workshop	Total Area of lab/workshop	Major equipment

**19. Computer Facilities for the existing programme(s)**

S.No	Particulars	Requirements as per Norms (1:4 for Engg., 1:6 for Pharmacy/HMCT/Arch./ Applied Arts and 1:2 for MBA/MCA)		Availability	
1.	No of Computer terminals	20		17 terminals	
2.	Hardware Specification	20 P-4 systems		4 P-4, 10 P-2, 3 P-1 systems	
3.	No of terminals of LAN/WAN	20		10	
4.	Relevant Legal Software	Application	System	6	2
		12	6		
5.	Peripheral(s)/ Printers	10 printers		4 printer	
6.	Internet Accessibility (in kbps & hrs)	--		DIAS connection (24hrs)	

Whether the computer facilities are suitable for the existing programmes ? Yes  No

**20. Building**

1. Available Built up area per student 26.5 Sq. M.

2. Total Built up Area for the existing programme(s)

Particulars	Area required as per norms (Sq.M)	Building with RCC Roof (Sq.M)	Building with Sheet Roof (if suitable for Educational Institution) (Sq.M)	Total sanctioned intake (last 4 yrs. for Engg./Pharmacy/HMCT/ Arch. etc. 2 yrs. MBA and 3 yrs. for MCA)	Built up area per student	Total Area Available (Sq.M)
Instructional Area (Carpet Area)		6872.31	1798.32	720	26.5 Sq. M	
Administrative Area (Carpet Area)		80				
Amenities (Carpet Area)		679.58 Sq. M	-			
Circulation & Others						
<b>Total</b>						

**21. Instructional Area for the existing programme(s)**

Particulars	Number of rooms		Carpet area of each room	
	Requirement as per norms	Available in the institution	Requirement as per norms	Available in the Institution (Sq.M)
Class Rooms		10		
Tutorial Hall		-		
Drawing Hall (*)		03		
Computer Centre		03		
Library		01		
Laboratories & workshops		15+07		
<b>Total</b>		38		

- ❖ Whether any academic activity is being carried out in the basement  
If yes, give details. Yes  No
- ❖ Whether a barrier free environment has been created in the building for Physically challenged persons. Yes  No
- ❖ Whether the Classrooms, Tutorial hall, Drawing hall, Computer centre, Library, Laboratory and workshops are well equipped for the existing courses. Yes  No

## 22. Land Availability

Land Category (Rural/ District Head Quarter/ State Capital/ Metropolitan city)	Area required as per Land Category (Acres)	Total Area available (Acres)
Distt. Head Qtr.		23 Acres

- (a) Whether the said land is demarcated by fencing/ boundary wall for the institution (Tick ✓ appropriate box) Yes  No
- (b) Whether the land is contiguous (Tick ✓ appropriate box) Yes  No
- If Not, Number of plots  Distance between the plots (Sq.M)
- (c) Whether the surroundings of the institution are suitable for educational purpose. Yes  No

## 23. Availability of other facilities:

S.No.	Parameter	Availability
1	All Weather Approach Road (cemented / kuchha)	Yes
2	Potable Water Supply System (own bore well / municipal corporation)	Yes
3	Electrical Generator (5kv, 5-10 kv, 10-15 kv, more than 20 kv)	More than 20 KV
4	Students' Canteen	Available
5	Students' Common Room (Boys / Girls)	Available
6	Hostel	Boys <input type="checkbox"/> Girls <input type="checkbox"/>
	If no hostel facility is available, whether arrangements have been made for boarding and lodging of students near to the institution, if yes mode of travel from the place of stay to the institution	
7	Principal's Quarters	Available
8	Digital Library	Available
9	Quarters for Faculty	Available
10	Guest House	Available
11	Parking facilities	Available
12	Medical facilities (full time / part time doctor / dispensary)	Available
13	Insurance facilities	Available
14	Telephone booth	Available
15	Gymnasium /indoor / outdoor stadium	Available
16	Rainwater-harvesting facilities are available	Available
17	Post office facility	Available
18	Bank facility	Available
19	Transport facility for day scholars	Available
20.	Reprographic facilities in the Institutions.	Available
21.	Barrier free environment for physically challenged.	Available

**24. Fee Structure of the Institution**

S.No.	Category	CET quota		Management quota	
		Fixed by the State Fee Committee	Being charged by the Institution	Fixed by the State Fee Committee	Being charged by the Institution
1.	Admission Fee				
2.	Tuition Fee	2000/- P.A.	2000/- P.A.		
3.	University fee (Examination fee, Registration fee etc.)				
4.	Hostel fee (Rent etc.)	1800/- P.A.	1800/- P.A.		
5.	Laboratory fee				
6.	Library fee				
7.	Any other D. fund	1000/- P.A.	1000/- P.A.		
<b>Total Fee</b>					

**25. Financial Position**

(i) Whether applicant has opened a bank account in the name of the Society/ Trust for the existing institution Yes  No

(ii) Source of income & expenditure during the last year

S.No.	Source of Income	Rs. (in lakhs)	Expenditure during the last year	Rs. (in lakhs)
1.	Central Government	-	Salary of Full-Time Faculty	4327000/-
2.	State Government	15655658	Salary for Visiting/Adjunct faculty	-
3.	University Grants Commission	-	Salary of Non-Teaching Staff	3122790/-
4.	Other Central/State Govt. Bodies	-	Library	-
5.	Private Trust	-	Computer Centre	
6.	Donations	-	Equipments Labs and Workshops	
7.	Student Fees		Building	
8.	Internal Revenue Generation		Others (please specify)	
9.	Others (please specify)			
<b>Total</b>				

(iii) Details of Operational funds

S.No.	Name of Bank With Branch & Full Address	Account No.	Cash Balance (in lakhs)	FDR, if any (Excluding joint FDR submitted to AICTE)	Total Amount (in lakhs)
1	SBP Narnaul Court branch (current account)	55035008025	--	--	--

**Declaration:**

It is certified that:

- a) Existing Courses are being conducted as per norms, standards and guidelines of the AICTE.
- b) All the physical deficiencies stated in the last approval letter have been complied with.
- c) The AICTE pay scales are being paid to the faculty members.
- d) The admissions are made on merit and no capitation fee or donation of any kind is charged for admission.
- e) The teaching faculty has been recruited as per qualifications and experience laid down by AICTE.
- f) The tuition and the other fees are being charges as prescribed by the Competent Authority.
- g) No new course has been started (since the last approval by AICTE) without prior approval of AICTE.
- h) The institution is not running any courses not approved by AICTE in the premises of the AICTE approved institution.
- h) The intake in any of the AICTE approved course has not been increased beyond the sanctioned intake, without prior approval of AICTE.

**I/We solemnly declare that no information has been withheld and all the information provided in this Compliance Report is correct. If any information is found to be incorrect or false, I/We understand that proposal shall be liable for rejection.**

**Date:** .....

**Name and Signature of the Authorized Signatory of the institution with seal**

**Place:**.....

**List of annexure to be submitted along with the Compliance Report**

- a. Copy of Mandatory Disclosure.**
- b. Correspondence related to AICTE Approval.**
  - Copy of the first approval of AICTE
  - Copies of subsequent extension of approval letters of AICTE
  - Latest Affiliation of University
  - Details of reduction in intake last year, if any.
  - Documents related to penal action against the Institution by the University/State/AICTE last year, if any
- c. Faculty and Staff**
  - Copies of appointment letters of the Faculty Members and other Staff of the Institution along with the terms and conditions of appointment.
  - Name of the Principal/Director-Date of Joining and Experience details.
  - List of Faculty Members appointed discipline-wise with qualification, designation, date of joining.
  - List of Faculty Members deputed for higher studies in the last two years (with proof)
  - List of Papers published in National / International Journals by the Faculty Members in the last two years (copies to be furnished)
  - List of Books / Text Books written by the Faculty in the last two years, if any
  - List of Faculty Members who attended Summer/Winter School in the last two years (if any).
  - List of R&D, Consultancy Project undertaken by Faculty in the last two years with utilization details.
  - Acquittance roll of Faculty / Non-teaching staff for the current and previous year
  - Salary register of faculty/proof of salary paid to the staff along with TDS records.

**d. Land and Building**

- A copy of original Land document.
- Approved Plan of the building with total area of built up space
- Building Completion Certificate
- Details of proposed/under construction area. (if any)
- Plot no. and addresses of the owner of the land surrounding the institution (i.e. front, back, to the left, to the right)

**e. Finance**

- Audited Statement of accounts of the institution
- Latest bank statement, funds available in the FDR and Saving Account/Current Account
- Purchase register-all the equipment/books/furniture etc., copy of the last 5 pages to be submitted.
- A copy of fee receipts with details of the fee being charged from the students.
- TDS Certificate in respect of the Income Tax deducted from salary of faculty members.

**f. Library, Computers and Equipment – Course-wise**

- Stock Register of Library Books (copies of last five pages to be submitted)
- Usage register of books (copies of last five pages),
- Stock registers of Computers, equipment
- Internet facility, (Type and bandwidth details)
- Copies of Cover page of all journals (last six months) Cover Page of all Journals to bear the stamp of the institution.

**g. Students**

- Course-wise number of Students admitted in the previous year.
- Percentage of Pass in each course for the last three years. (A copy of the affiliating University Results of the last three years to be provided.)
- No. of students admitted under PIO / Foreign Nationals (with passport details and account and currency in which fees have been paid).

**h. Photographs and Video CD**

- All Institutions are required to submit a group photograph with name underneath of all the faculty members and staff (Technical and Non-Technical, etc. separately) along with the head of the Institution.
- Photograph (color) of the building attested by the Chairman/Secretary of the Trust/Society.







