

**Haryana Skill Development Mission**  
**Directorate of Technical Education, Haryana**  
**Bays No.7-12, Sec-4, Panchkula, Web Site [www.hsdm.org.in](http://www.hsdm.org.in)**  
**E-mail: [skilldevhry@gmail.com](mailto:skilldevhry@gmail.com)**  
**Public Notice for Recruitment**

**Advt. No. HSDM/Rect./1/2016**

Government of Haryana has set up Haryana Skill Development Mission for coordinated skill development in the State. Mission invites applications from qualified, experienced and passionate young & dynamic professionals for the following posts on contract/ deputation basis:

**Posts at Mission Headquarter:**

Sr. No.	Name of Post(s)	No. of Post(s)	Nature of Post(s)	Pay Scale of Post(s) (for deputation only)	Remuneration (Monthly) of post(s) (for contract basis on fixed salary)
1.	Mission Director	01	Deputation/ Contract	In own pay scale (PB-IV-37400-67000+10000 GP or lower GP)	116000
2.	Executive Officer	01	Deputation/ Contract	In own pay scale (PB-IV-37400-67000+10000 GP or lower GP)	110000
3.	Joint Director	02	Deputation/ Contract	PB-III-15600-39100+7600 GP	73000
4.	Deputy Director	04	Two on deputation and two on contract	PB-II-9300-34800+5400 GP	49000
5.	Technical Consultant	02	Contract	Not Applicable	100000

**Posts at Districts/ Ranges Headquarter:**

Skill Range (group of 3 districts)	District Covered under Skill Range	Name of the Post	No. of Posts	Nature of Post(s)	Remuneration (per month)
Ambala	Ambala, Panchkula, Yamuna Nagar	1. Project Manager	07 (one for each range)	Contract	Rs. 40,000/- per month (fixed)
Rohtak	Rohtak, Sonapat, Jhajjar				
Gurgaon	Gurgaon, Mahendergarh, Rewari				
Hisar	Hisar, Sirsa, Fatehabad				
Panipat	Panipat, Karnal, Kurukshetra				
Bhiwani	Bhiwani, Jind, Kaithal				
Faridabad	Faridabad, Palwal, Mewat				

- For selection on contract basis, engagement will be for a period of one year.
- Applicant's age should not be more than 50 years as on 01.07.2016.
- There is a relaxation of five years in age for the eligible ex-servicemen.
- Applicant should be Computer literate.
- Detailed qualifications, pay scales, mode of recruitment etc. alongwith application form are available on website i.e. [www.hsdm.org.in](http://www.hsdm.org.in) and [www.techeduhry.gov.in](http://www.techeduhry.gov.in)
- Completed applications in the prescribed format alongwith two photographs and attested testimonials should reach only by registered/ speed post mentioning "application for the post of \_\_\_\_\_ on the envelope" to the Mission Office by 09.09.2016 upto 05:00 PM.

**Mission Director**

## Mode of Recruitment, Eligibility and Qualifications for HSDM Posts

Sr. No.	Designation	Proposed Qualifications	No. of Posts	Mode of Recruitment
1.	Mission Director	<p>1. An IAS Officer to be appointed by the State Government. Or</p> <p>2. Officers working in Central/ State Government in the analogous pay scales with 1<sup>st</sup> class Bachelor &amp; Master Degree in Engineering &amp; Technology/ Management/ Architecture/ Pharmacy/ Science/ Mathematics/ Computer Application with minimum 22 years experience in teaching/ educational planning/ administration/ training etc. Or</p> <p>3. Persons with 1<sup>st</sup> class Bachelor &amp; Master Degree in Engineering &amp; Technology/ Management/ Architecture/ Pharmacy/ Science/ Computer Application with minimum 22 years relevant industrial experience.</p>	01	Deputation/ Outsource/ Contract
2.	Executive Officer	<p>1. Director Technical Education, Haryana Or</p> <p>2. Officers working in Central/ State Government in the analogous pay scales with 1<sup>st</sup> class Bachelor &amp; Master Degree in Engineering &amp; Technology/ Management/ Architecture/ Pharmacy/ Science/ Mathematics/ Computer Application with minimum 20 years experience in teaching/ educational planning/ administration/ training etc. Or</p> <p>3. Persons with 1<sup>st</sup> class Bachelor &amp; Master Degree in Engineering &amp; Technology/ Management/ Architecture/ Pharmacy/ Science/ Computer Application with minimum 20 years relevant industrial experience.</p>	01	Deputation/ Outsource/ Contract
3.	Joint Director	<p>1. Joint Director Technical Education Department/ Industrial Training Department , Haryana Or</p> <p>2. Officers working in Central/ State Government in the analogous pay scales with 1<sup>st</sup> class Bachelor &amp; Master Degree in Engineering &amp; Technology/ Management/ Architecture/ Pharmacy/ Science/ Mathematics/ Computer Application with minimum 15 years experience in teaching/ educational planning/ administration/ training etc. Or</p> <p>3. Persons with 1<sup>st</sup> class Bachelor &amp; Master Degree in Engineering &amp;</p>	02	Deputation/ Outsource/ Contract

		Technology/ Management/ Architecture/ Pharmacy/ Science/ Computer Application with minimum 15 years relevant industrial experience.		
4.	Deputy Director	<p>1. Deputy Director, Technical Education Department/ Assistant Director, Industrial Training Department , Haryana</p> <p>Or</p> <p>2. Officers working in Central/ State Government in the analogous pay scales with 1<sup>st</sup> class Bachelor &amp; Master Degree in Engineering &amp; Technology/ Management/ Architecture/ Pharmacy/ Science/ Mathematics/ Computer Application with minimum 10 years experience in teaching/ educational planning/ administration/ training etc.</p> <p>Or</p> <p>3. Persons with 1<sup>st</sup> class Bachelor and Master Degree in Engineering &amp; Technology/ Management/ Architecture/ Pharmacy/ Science/ Computer Application with minimum 10 years industrial experience in technical/ trainings.</p>	04 (including two experts to be outsourced)	Two on Deputation and Two on Contract basis
5.	Technical Consultant	<p><b>Qualifications for Technical Consultant-I (Manufacturing Sector):</b>  1<sup>st</sup> class Bachelor Degree in Engineering &amp; Technology with MBA from reputed institutions with 10 years of work experience in industry/ similar employment generation related projects with orientation in Student Placements/ Large Scale Employability/ Skill Training, State Level Project Management.  Desirable:  i) Work experience with NSDC/ NSDA will be preferred.  ii) Excellent documentation and report writing skills.  iii) Good command in written and spoken English.</p> <p><b>Qualifications for Technical Consultant-II (Service Sector):</b>  1<sup>st</sup> class Bachelor Degree in Architecture/ Pharmacy/ MBBS/ Chartered Accountant with MBA from reputed institutions with 10 years of work experience in industry/ similar employment generation related projects with orientation in Student Placements/ Large Scale Employability/ Skill Training, State Level Project Management.  Desirable:  i) Work experience with NSDC/ NSDA will be preferred.  ii) Excellent documentation and report</p>	01	On contract basis
			01	

		writing skills. iii) Good command in written and spoken English		
	<b>TOTAL</b>		<b>10</b>	

**The qualification and mode of recruitment for staff at range headquarter is as under:**

<b>Range (group of 3 districts)</b>	<b>District Covered</b>	<b>Designation</b>	<b>Proposed Qualifications</b>	<b>No. of Posts</b>	<b>Emoluments</b>	<b>Source of Recruitment</b>
Ambala	Ambala, Panchkula, Yamuna Nagar	1. Project Manager/ District Co-coordinator	1 <sup>st</sup> class B.Tech. with MBA having 3 years relevant supervisory and skilling experience	07 (one for each range)	Fixed amount of Rs. 40,000/- per month	To be engaged on contract basis
Rohtak	Rohtak, Sonapat, Jhajjar					
Gurgaon	Gurgaon, Mahendergarh, Rewari					
Hisar	Hisar, Sirsa, Fatehabad					
Panipat	Panipat, Karnal, Kurukshetra					
Bhiwani	Bhiwani, Jind, Kaithal					
Faridabad	Faridabad, Palwal, Mewat					
				<b>07</b>		

**Haryana Skill Development Mission (HSDM)**  
**(Application for Recruitment on Contract Basis)**

Affix Recent Passport Size Photograph Duly Singed
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1. Advertisement No. : \_\_\_\_\_
2. Post applied for : \_\_\_\_\_
3. Full Name : \_\_\_\_\_  
(in Blocks)
4. Date of Birth : \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD/MM/YYYY)
5. Age as on 01.07.2016: \_\_\_\_\_
6. Gender : \_\_\_\_\_
7. Nationality : \_\_\_\_\_
8. Aadhaar No. : \_\_\_\_\_
9. Father's Name/  
Husband's Name : \_\_\_\_\_
10. Mother's Name : \_\_\_\_\_
11. Address for : \_\_\_\_\_  
Correspondence \_\_\_\_\_
12. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
13. Telephone No. : Mobile \_\_\_\_\_  
Landline (with STD Code) \_\_\_\_\_  
E-Mail \_\_\_\_\_
14. Category : \_\_\_\_\_ Gen/ SC/ BC/ ESM/ Others
15. State to which you : \_\_\_\_\_  
belong

16. Details of Educational Qualification (From matriculation/ SSC onwards)

Examination Passed	Universities/ Board/ Institution/ Council of Examination	Month/ Year of Passing	Marks Obtained/ Total Marks	%age of Marks	Subjects


\* Please attach relevant certificates.

17. Details of previous/ current employment: Give particulars below

Name of the Organization	Period of Service		Designation	Nature of duties performed	Total monthly emoluments
	From	To			

\* Additional sheet may be enclosed for any other details of experience  
Please attach your latest detailed C.V  
Please attach relevant documents in support of the above

18. State of Health : \_\_\_\_\_

19. If selected, specify the minimum required joining time : \_\_\_\_\_

20. Mention your knowledge in the field of computer (A separate sheet may be attached, if required)

21. Name, address and contact numbers of two references with whom the Candidates has worked/ known in the last preceding five years:

1. \_\_\_\_\_ 2. \_\_\_\_\_

I hereby declare that all information given above are true, complete and correct. In the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement, my candidature may be cancelled, even after my appointment.

I undertake to abide by all the terms & conditions of the Mission.

Date: .....

Signature of the Candidate  
Name: \_\_\_\_\_

**Haryana Skill Development Mission**  
**(Application for Recruitment on Deputation Basis)**

1. Post Applied for :
2. Name and Address of Applicant :  
(Block Letters)
3. Date of Birth :
4. Date of Entry into Govt. Service :
5. Date of Retirement :
6. Whether SC/ ST/ OBC :
7. Educational Qualifications :  
Whether Educational and other Qualifications required for the post is satisfied?  
Educational Qualifications (From matriculation/ SSC onwards):



Examination Passed	Universities/ Board/ Institution/ Council of Examination	Month/ Year of Passing	Marks Obtained/ Total Marks	%age of Marks	Subjects

8. Please State clearly whether in the light of entries made by you above, you meet the requirements of the post?  
Please explain the relevance of your experience & contribution in your immediate and past organization's & job roles, in the context of the experience required for the post being applied for through this application. (Approx. 250 Words)  
(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.)

9. Details of Employment in chronological order.  
(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.)

Office/ Institution/ Organization	Post Held	From (date)	To (date)	Pay Band/ Pay Grade	Nature of Appointment i.e. whether Adhoc/ Deputation	Nature of Duties

10. Present Pay (Pay Band & Grade Pay) and Date from which it is drawn.

11. Additional details about present employment.

Please state whether working under

- a) Central Government :  
 b) State Government :  
 c) Autonomous Organization :  
 d) Public Sector Undertaking :  
 e) Others (Please Specify) :

12. Total Emoluments per month now drawn:

13. Additional Information, if any, which you would like to mention in support of your suitability for the post. (Enclose a separate sheet, if the space is insufficient.)

14. Remarks, if any:

Signature of the Candidate

Note:

1. If needed, please append additional sheet to address descriptive answers in the form.
2. Please append self-attested copies of supporting documents required as per the recruitment notification.



**Certificate to be recorded by the employer while forwarding the application**

Certified that the above particulars filled by Sh./ Smt. \_\_\_\_\_

Designation \_\_\_\_\_ have been verified and found correct. The

date of his/ her appointment in the present substantive grade of \_\_\_\_\_ is

\_\_\_\_\_. It is also certified that no vigilance case is pending or contemplated

against ..... attested copies of his/ her ACRs for the last 5 years are enclosed.

Certified that no major/ minor penalties were imposed on the Officer during the last ten years of his/ her service.

In case the officer is selected he/ she will be relieved within 15 days of receiving the intimation.

Signature of the employing  
Authority with stamp & date