

Directorate of Technical Education Haryana
Bays No. 7-12, Sector-4, Panchkula

1. Qualifications for various Posts for State Institute of Fashion Design

Designation	Age limit	Educational Qualification & Experience	Mode of Recruitment
Professor (Pay Scale 16400-425-20500)	45-55 years	An eminent scholar / professional with published work of high quality, actively engaged in research design with over 15 years of experience in Post Graduate teaching and / or research at the University / National level institutions, including experience of guiding research at Doctor level or an outstanding scholar with established reputation who has made significant contribution to knowledge or doctor degree or equivalent from an Indian University / Institute or an institute of international repute or international university in the relevant areas of design / technology / industrial design / architecture / arts history / social sciences / clothing and textiles with teaching and research experience of 15 years out of which minimum 5 years as a professor in the scale of 14300-18300.	By deputation / direct recruitment / contract
Lecturer (Pay Scale 8000-275-13500)	21-35	1. UG / PG Diploma in design / LADT / KDT / TDD from NIFT / NID with additional qualification of international repute in software applications in the relevant competency such as CAD / CAM / in 3D Design from NID / Communication Design / Exhibition Design from NID / Fashion Communication from NIFT with specialization in Photography / Interior Design from CEPT Ahmedabad or equivalent qualification from an International University. Or 2. B. Arch. from an Institute of International repute or equivalent qualification from an international university. Or 3. B. Des., Industrial Design Centre, IITs Or 4. BFA / BA Social Sciences / History with Masters in the relevant area from an institute / university of international repute or equivalent qualification from an International University. 5. M Sc. (Clothing and Textile) from an institute of international repute with PHD in relevant area.	By deputation / direct recruitment / contract
Deputy Registrar (Academic) (Pay Scale Rs. 8000-275-13500/10000-325-15200)	25-40	Post graduate degree in Fashion/mgt/law/Engg from University / institute of repute with atleast 5 years of experience in industrial relation and personal management or student counselling and academic administration out of which 5 years in Govt. / autonomous body / reputed private institutions in preceding pay scale or presently working in analogous pay scale.	By deputation / direct recruitment
Deputy Registrar (F&A) (Pay Scale Rs. 8000-275-13500/10000-325-15200)	25-40	Cost accountant from the institute of cost and works accountants or chartered accountant from the institute of chartered accountants. With 5 years experiences after passing the examination in the cadre of accounts officer / audit officer out of which 3 years of experiences in a senior position from a Govt., autonomous bodies / PSUs or a reputed By deputation or direct recruitment industry in preceding pay scale or presently working in analogous pay scale.. Desirable. Be an associate member of company secretary.	By deputation / direct recruitment

Private Secretary to Director (Pay Scale Rs. 6500-275-10500)	25-40	<ul style="list-style-type: none"> i Graduation from University / institute of repute. ii Diploma / certificate in computer application operations with latest softwares such as MS Office (Work, Excel, Power Point) and proficiency in computer operation. iii Minimum speed of 120 wpm in short hand 40 wpm in typing. iv Minimum 5 years administrative experience including 2 years as stenographer Gr. – I attached with an officer of atleast level of Director in Govt. / Semi Govt. / Autonomous PSUs / Reputed Private Industry / Institute in preceding pay scale or presently working in analogous pay scale.. <p>Utmost Proficiency in computer operation is essential</p>	By deputation / direct recruitment
Estate Officer (Pay Scale Rs. 8000-275-13500)	21-35	Degree/ diploma in Civil/ Electrical/ Mechanical from a university / institute of repute, with 2/ 8 years of experience in construction/ maintenance.	By deputation / direct recruitment
Computer Engineer (Pay Scale Rs. 8000-275-13500)	25-40	<ul style="list-style-type: none"> i Degree in Computer Engg. / IT with 2 years experience or diploma in Computer Engg./ IT with 8 years experience from University / Institute / Repute with minimum of 60% of marks or equivalent grade. ii Should have an experience in software development, management information system development, maintenance data bank. The experience in reputed industry / institute / PSU / autonomous / govt. / semi govt. organization in related areas for atleast 5 years in preceding pay scale. iii Should have full knowledge computer hardware and software. 	By deputation / direct recruitment
DEO/ Assistant (Pay Scale Rs. 4000-100-6000/ 5000-7850)	21-30	<ul style="list-style-type: none"> i Graduate from recognized university / institution. ii Minimum speed of 80 wpm in short hand and 40 wpm in typing. iii Minimum 2 years of experience in Govt. / Semi Govt. / PSU / Autonomous bodies / Reputed Private Industry / Institute in preceding pay scale. 	By direct recruitment
Librarian (Pay Scale Rs. 10000-325-13900)	21-35	Graduate in library and information sciences from a university / institute of repute with 5 years experience in library of repute at National/State Level institutions. Desirable master's degree in Library and Information sciences.	By deputation / direct recruitment
Assistant Librarian (Pay Scale Rs. 5500-175-9000)	18-30	<ul style="list-style-type: none"> i Diploma in library and information sciences from a University/ institute of repute. ii Minimum 3 years experience in a well established library. <p>Knowledge of computer application in library management.</p>	By direct recruitment
Lab Assistant/ Lab Instructor/workshop Asst./ computer instructor (Pay Scale Rs. 3050-75-3950-80-4590/4000-100-6000/ 5000-7850)	18-30	Diploma in concerned field or relevant certificate course from Apparel production design training centre with 3 years experience in a workshop of repute/ in national/ State Level institution/ in recognized fashion industry or industrial training certificate in relevant field with 8 years experience in a workshop of repute/ in national/ State Level institution/ in recognized fashion industry.	By direct recruitment

2. Qualifications for various Posts for State Institute of Film & TV

Designation	Age limit	Educational Qualification & Experience	Mode of Recruitment
Professor (Pay Scale 16400-425-20500)	45-55 years	(i) Post Graduate diploma or degree or equivalent qualifications from an university / institute of repute in Film & TV in relevant area (ii) Must have experience in Film Industry. (iii) Must have at least 12 years of Administrative and Managerial experience at senior position. (iv) Must have academic/ industrial experience in an institution/ industry of a repute atleast 10 years of which should be in senior position. Or Eminent film personality	By deputation / direct recruitment / contract
Lecturer (Pay Scale 8000-275-13500)	21-35	(i) Post Graduate diploma or degree or equivalent qualifications from an university / institute of repute in Film & TV in relevant area (ii) Must have experience in Film/ TV Industry. (iii) Must have at least 4 years of Administrative and Managerial experience at senior position. (iv) Must have academic/ industrial experience in an institution/ industry of a repute atleast 2 years of which should be in middle position. Or (i) Diploma qualifications from institute of repute in Film & TV in relevant area (ii) Must have experience in Film/ TV Industry. (iii) Must have at least 8 years of Administrative and Managerial experience at middle position. (iv) Must have academic/ industrial experience in an institution/ industry of a repute atleast 4 years of which should be in middle position.	By deputation / direct recruitment / contract
Private Secretary to Director (Pay Scale Rs. 6500-275-10500)	25-40	i Graduation from University / institute of repute. ii Diploma / certificate in computer application operations with latest softwares such as MS Office (Work, Excel, Power Point) and proficiency in computer operation. iii Minimum speed of 120 wpm in short hand 40 wpm in typing. iv Minimum 5 years administrative experience including 2 years as stenographer Gr. – I attached with an officer of atleast level of Director in Govt. / Semi Govt. / Autonomous PSUs / Reputed Private Industry / Institute in preceding pay scale or presently working in analogous pay scale.. Utmost Proficiency in computer operation is essential.	By deputation / direct recruitment
DEO/ Assistant (Pay Scale Rs 4000-100-6000/ 5000-7850)	21-30	i Graduate from recognized university / institution. ii Minimum speed of 80 wpm in short hand and 40 wpm in typing. iii Minimum 2 years of experience in Govt. / Semi Govt. / PSU / Autonomous bodies / Reputed Private Industry	By direct recruitment
Library Assistant (Pay Scale Rs. 3050-75-3950-80-4590)	18-30	Certificate course in library and information sciences with one year experience in any of reputed library	By direct recruitment

Lab Assistant/ Lab Instructor/workshop Asst./ computer instructor (Pay Scale Rs. 3050-75-3950-80-4590/4000-100-6000/5000-7850)	18-30	Diploma in concerned field with 3 years experience in Film & TV industry or in national/ State Level institution. or Industrial training certificate in relevant field with 8 years experience in Film & TV industry or in national/ State Level institution.	By direct recruitment
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3. Qualifications for various Posts for State Institute of Fine Arts

Designation	Age limit	Educational Qualification & Experience	Qualification & Experience for Candidates from Industry & Profession	Mode of Recruitment
Professor (Pay Scale 16400-425-20500)	45-55	First Class Master's Degree in Applied Art (Fine Art, Crafts, Design & Allied Branches) or equivalent with 13 years of experience in teaching / industry / research out of which 5 years must be at the level of Assistant Professor or equivalent. OR Ph. D. Degree with first class at 4/5 year Degree / Diploma with 10+2 or Master's level in Applied Art (Fine Art, Crafts, Design & Allied Branches) or equivalent with 10 years of experience in teaching / industry/ research out of which 5 years must be at the level of Assistant Professor or equivalent.	Candidate from industry / professional practice with 4/5 year Degree / Diploma with 10+2 in appropriate branch of Applied Art (Fine Art, Crafts, Design & Allied branches) or equivalent and with professional work which is significant and can be recognised as equivalent to Master's Degree with 14 years of experience out of which 5 years should be at a Senior level comparable to that of a Assistant Professor or equivalent would also be eligible. OR Candidate from industry / practice with Masater's degree in appropriate branch of Applied Art (Fine Art, Crafts, Design & Allied branches) or equivalent and with professional work which is significant and can be recognised as equivalent to Ph D degree with 13 years of experience out of which at least 5 years should be at a Senior Level comparable to that of an Assistant Professor or equivalent would also be eligible.	By deputation / direct recruitment / contract
Lecturer (Pay Scale 8000-275-13500)	21-35	First Cadre 4/5 year degree/ diploma with 10+2 in appropriate branch of Applied Art (Fine Art, Crafts, Design & Allied branches) or equivalent. OR (i) 4/5 year Degree / Diploma with 10+2 in appropriate branch of	--	By deputation / direct recruitment / contract

		Applied Art (Fine Art, Crafts, Design & Allied branches) or equivalent, and (ii) First Class Master's Degree in appropriate branch of Applied Art (Fine Art, Crafts, Design & Allied branches) or equivalent.		
Private Secretary (Pay Scale 6500-275-10500)	25-40	i Graduation from University / institute of repute. ii Diploma / certificate in computer application operations with latest softwares such as MS Office (Work, Excel, Power Point) and proficiency in computer operation. iii Minimum speed of 120 wpm in short hand 40 wpm in typing. iv Minimum 5 years administrative experience including 2 years as stenographer Gr. – I in Govt. / Semi Govt. / Autonomous PSUs / Reputed Private Industry / Institute. v Proficiency in computer operation is essential.	--	By deputation / direct recruitment
DEO / Assistant (Pay Scale 4000-100-6000/5000-7850)	18-25	i Graduate from recognized university / institution. ii Minimum speed of 80 wpm in short hand and 40 wpm in typing. iii Minimum 2 years of experience in Govt. / Semi Govt. / PSU / Autonomous bodies / Reputed Private Industry / Institute.	--	By direct recruitment
Lab Assistant (Pay Scale 3050-75-3950-80-4590/4000-100-6000/5000-7850)	18-25	Diploma in related area. Or ITI certificate holder with 5 year relevant experience.	--	By direct recruitment