

From

The Director,  
Technical Education, Haryana,  
Panchkula.

To

The Director-Principal,  
All UG/PG Self-Financing Institutions  
(As per list attached)

Memo No. 3256-3706 / SFC,  
Dated, Panchkula the 03-09-09

**Subject: Fixation/Revision of fee from the session 2010-11 onwards.**

Kindly refer to the subject noted above.

In this regard, it is intimated that if any institute is interested for revision/fixation of fee from the session 2010-11 onwards may apply on the prescribed proforma to this office.

The categories of application are as follows:-

1. Revision of fee due after three years.
2. Fixation of fee against Provisional fee.
3. Re-consideration of fee fixed by SFC (only in highly emergent circumstances).

The proposal must be complete with the following documents:-

1. Duly filled Prescribed proforma (available on [techeduhry.nic.in](http://techeduhry.nic.in))
2. Audited balance sheet of 2008-09 (year ending 31-03-09). In case of old institutions, audited balance sheet of previous 2 years also.
3. Provisional Balance sheet as on date.
4. List of Faculty alongwith details like date of joining, qualifications, emoluments etc.
5. If applying for Re-consideration of fee fixed by SFC, then proper justification must be given.

The complete proposal must reach this office within next 15 days. It is added that incomplete proposals shall not be considered.

**Deputy Director SFC,  
for Director, Technical Education,  
Haryana Panchkula.**