

**ACADEMIC CALENDER
SESSION 2009-10
ODD SEMESTER**

Sr. No.	Name of Activity	Proposed Dates and Months	
		II & III Year	I Year
1.	Display of time table	09/08/2009	
2.	Starting of Classes	11/8/2009	18/8/2009
3.	Issue of books from library	17/8/2009-25/8/2009	25/8/2009-02/09/2009
4.	Teaching period	11/8/2009-27/11/2009	18/8/2009-27/11/2009
5.	Academic interaction of Principal with HOD's, Faculty members and students	17/08/2009-21/8/2009	24/8/2009-27/8/2009
6.	Get together of 1 st , 3 rd and 5 th Semester Students	28/8/2009	
7.	Interaction of Principal and Faculty with first year students	24/8/2009-28/8/2009	
8.	Short educational tour of all classes	31/8/2009-22/9/2009 (Minimum once in a semester)	
9.	1 st sessional test of 3 rd and 5 th semester	14/9/2009-18/9/2009	
10	Checking of teachers diaries	1 st week of Sep./ Oct./ Nov.	
11	Display of Sessional marks by all the teachers	Last week of Sep./ Oct./ Nov.	
12	Display of attendance by all teachers/Departments	By 10 th of Sep./ Oct./ Nov.	
13	Letters to parents/Guardians of students regarding attendance and sessionals	3 rd week of Sep./Oct / Nov.	
14	Parent Teachers meeting	Last week of Sep/ Oct / Nov.	
15	Extension Lectures (1 and 2)	7/9/2009 to 11/9/2009	
16	Review of semester results	Last week of September	
17	Submission of applications of rechecking / revaluation	Within 15 days of declaration of result from Principal to HSBTE	
18	Technical seminars	1/10/2009 to 5/10/2009	
19	1 st Objective Type Test out of 1 st half syllabus for 1 st semester regular students	16/11/09 from 02:00PM to 04:00PM	
20	2 nd sessional test of 3 rd and 5 th semester	12/10/2009-16/10/2009	
21	Review by Principal in respect of preparing critical summary of last semester achievements and weakness	By 20/10/2009	
22	Receipt of PCA forms by Principal and Computerization works fee to be deposited online by Principal in one go for all students in the PNB A/c No. 0087000111223535 of S.B.T.E Haryana	15/09/2009	
23	Without Late Fees	15/09/2009	
24	With late fees of Rs. 10/-	29/09/2009	

25	With late fees of Rs. 50/-	06/10/2009
26	With late fees of Rs. 500/-	upto 15 days prior to start of theory exam
27	With late fees of Rs. 1000/-	upto 3 days prior to start of candidates exam
28	Academic interaction of Principals with HOD's, Faculty members and students	3/11/2009
29	3 rd sessional test of 3 rd and 5 th semester	9/11/2009-14/11/2009
30	Submission of third Sessional marks by all teachers	16/11/2009
31	Display of third Sessional and attendance by all teachers	16/11/2009
32	Letters to parents/guardians regarding their performance in sessionals and attendance	16/11/2009
33	Academic evaluation by the Principal	20/11/2009
34	Practical exam	07/12/2009-12/12/2009
35	Semester wise list of candidates to be submitted to the HSBTE online	20/11/2009
36	Compilation of result sheets and submission of sessionals and Practical awards to the HSBTE –ONLINE	30/11/2009
37	Issue of roll no. to the students	By 18/11/2009
38	Preparatory holidays	13/12/2009-19/12/2009
39	Survey report of labs, furniture etc.	30/11/2009-4/12/2009
40	Theory exams	From 19/12/2009 to 14/01/2010
41	Declaration of results	20/02/2010
42	Start of new session	18/01/2010

- * Additional Information for Polytechnics having double shift: -
 - Saturday will be working day.
 - Timing of the classes for 1st shift (Morning shift) – 7.45 A.M. to 1.00 P.M.
 - Timing of the classes for 2nd shift (Evening shift)– 1.00 P.M. to 6.15 P.M.

**ACADEMIC CALENDER
SESSION 2009-10
EVEN SEMESTER**

Sr. No.	Name of Activity	Proposed Dates and Months	
		II & III Year	I Year
1	Display of time table	18/01/2010	
2	Starting of Classes	19/01/2010	19/01/2010
3	Issue of books from library	20/01/2010-25/01/2010	26/01/2010-28/01/2010
4	Teaching period	19/01/2010-22/5/2010	19/1/2010-22/5/2010
5	Academic interaction of Principal with HOD's, Faculty members and students	24/1/2010-29/1/2010	24/1/2010-29/1/2010
6	Interaction of Principal and Faculty with first year students	29/1/2010-30/1/2010	
7	1 st sessional test of 4 th and 6 th semester	21/2/2010-23/2/2010	
8	Checking of teachers diaries	1 st week of Feb /March / April./ May	
9	Display of Sessional marks by all the teachers/ Department	Last week of Feb/March / April./ May	
10	Display of attendance by all teachers/Departments	By 10 th of March / April./ May	
11	Letters to parents/Guardians of students regarding attendance and sessionals	3 rd week of March / April./ May	
12	Parent Teachers meeting	Last week of March / April./ May	
13	Extension Lectures (1 and 2)	14/3/2010 to 18/3/2010	
14	Review of semester results	Last week of April	
15	Submission of applications of rechecking / revaluation	Within 15 days of declaration of result from Principal to HSBTE	
16	Technical seminars	1/4/2010 to 5/4/2010	
17	2 nd sessional test of 4 th and 6 th semester	29/3/2010-02/4/2010	
18	1 ST Objective Type Test out of 1 st half syllabus for 2 nd semester regular students	29/3/10 from 10:00AM to 01:00PM	
19	Review by Principal in respect of preparing critical summary of last semester achievements and weakness	By 20/4/2010	
20	Receipt of PCA forms by Principal and Computerization works fee to be deposited online by Principal in one go for all students in the PNB A/c No. 0087000111223535 of S.B.T.E Haryana	29/03/2010	
21	Without Late Fees	29/03/2010	
22	With late fees of Rs. 10/-	04/04/2010	
23	With late fees of Rs. 50/-	11/04/2010	
24	With late fees of Rs. 500/-	upto 15 days prior to start of theory exam	
25	With late fees of Rs. 1000/-	upto 3 days prior to start of candidates exam	
26	Academic interaction of Principal with HOD's, Faculty members and students	3/5/2010	
27	3 rd sessional test of 4 th and 6 th semester	9/5/2010-14/5/2010	
28	Submission of third Sessional marks by all teachers	21/5/2010	
29	Display of third Sessional and	22/5/2010	

	attendance by all teachers/ Department	
30	Letters to parents/guardians regarding their performance in sessionals and attendance	22/5/2010
31	Academic evaluation by the Principal	23/5/2010
32	Practical exam	23/5/2010-27/5/2010
33	Semester wise list of candidates to be submitted to the HSBTE	23/5/2010
34	Compilation of result sheets and submission of sessionals and Practical awards to the HSBTE –ONLINE	30/5/2010
35	Issue of roll no. to the students	By 28/5/2010
36	Preparatory holidays	30/5/2010-4/6/2010
37	Survey report of labs, furniture etc.	From 5/6/2010
38	Theory exams	6/6/10 to 30/6/10
39	Vacations/Repair of Machinery and Equipments	01/7/2010
40	Declaration of results	25/07/2010

- * Additional Information for Polytechnics having double shift: -
 - Saturday will be working day.
 - Timing of the classes for 1st shift (Morning shift) – 7.45 A.M. to 1.00 P.M.
 - Timing of the classes for 2nd shift (Evening shift)– 1.00 P.M. to 6.15 P.M.
 - Start of session 02/08/2010.